

**BERKELEY HEIGHTS PUBLIC SCHOOLS
DEPARTMENT OF SPECIAL SERVICES**

345 Plainfield Avenue
Berkeley Heights, NJ 07922
(908) 464-1298 Fax (908) 464-3282

**Michele F. Gardner, M.Ed.
Director**

**Kevin S. Morra, M.A.
Supervisor**

April 13, 2020

Dear Parent(s)/Guardian(s),

This letter brings you an update on progress reporting for your child's IEP. Progress reporting on IEP goals & objectives will now come to you via the Parent Portal in Powerschool, in the same way that you view your child's report card. We have worked with IEP Direct and our administrative assistants to finalize a way that is safe and paperless for distribution of progress reports going forward. Instructions are listed at the conclusion of this letter. If you have any difficulty, please email Renee Murillo at rmurillo@bhpsnj.org.

A quick reminder that the school calendar has been revised and schools will be closed on the following Fridays: 4/17, 4/24, 5/1, 5/8, 5/15 and 5/22. Please stay safe and healthy.

Sincerely,

Michele Gardner
Director of Special Services

Kevin Morra
Supervisor of Special Education

Step 1: Go to homepage and click on Resources tab.

Include, Inspire, Empower **BERKELEY HEIGHTS PUBLIC SCHOOLS** A+ GRADES EMAIL STAFF DIRECTORY NEW JERSEY

HOME DISTRICT SCHOOLS PTO BOARD OF ED CURRICULUM SERVICES RESOURCES 1-PAGE CALENDARS

CONGRATULATIONS

Governor Livingston H.S.
Columbia Middle School
Mountain Park School
Thomas P. Hughes School
William Woodruff School
Mary Kay McMillin ECC

Robert Segear
Steven Buonaspinga
Stacey Saravay
Jennifer Fischer
Stephanie Parrott
Carol Scales

EDUCATORS OF THE YEAR

Educators of the Year

APP 9 APP 10 APP 13 APP 17 APP 23 APP 24 MAY 1 MAY 8 MAY 15 MAY 22

Step 2: Click onto PowerSchool Parent Portal.

Empower BERKELEY HEIGHTS PUBLIC SCHOOLS NEW JERSEY

HOME DISTRICT SCHOOLS PTO BOARD OF ED CURRICULUM SERVICES RESOURCES 1-PAGE CALENDARS

Resources Directory

" B C F H P R S T

- | | | |
|--|---|---|
| <p>"</p> <ul style="list-style-type: none">"Register Ready" Special Needs Registry for Disasters <p>B</p> <ul style="list-style-type: none">Berkeley Heights Education FoundationBerkeley Heights Public LibraryBudget Information <p>C</p> <ul style="list-style-type: none">Community Announcements <p>F</p> <ul style="list-style-type: none">Facilities Use and Rental | <p>H</p> <ul style="list-style-type: none">Harassment, Intimidation and BullyingHoneywell Instant Alert <p>P</p> <ul style="list-style-type: none">Policies and ProceduresPowerSchool Parent Portal <p>R</p> <ul style="list-style-type: none">Resources for AlumniResources for Parents | <ul style="list-style-type: none">Resources for StaffResources for Students <p>S</p> <ul style="list-style-type: none">School Closings / Delayed OpeningsStudent Participation Fee / Pay for It <p>T</p> <ul style="list-style-type: none">Teacher/Principal EvaluationsTechnology How-Tos |
|--|---|---|

Step 3: Then you will see this page below. Click “Click here for the Parent Portal.”

The screenshot shows the Berkeley Heights Public Schools website. The header includes navigation links: DISTRICT, OUR SCHOOLS, SIGN IN, REGISTER, TRANSLATE, and a search bar. The main banner features the school's logo, "Include, Inspire, Empower", and "BERKELEY HEIGHTS PUBLIC SCHOOLS". There are also links for "A+ GRADES", "EMAIL", and "STAFF DIRECTORY". A secondary navigation bar lists: HOME, DISTRICT, SCHOOLS, PTO, BOARD OF ED, CURRICULUM, SERVICES, RESOURCES, and 1-PAGE CALENDARS. On the left, a sidebar highlights "POWERSCHOOL PARENT PORTAL" with an "Overview" link. The main content area shows a breadcrumb trail: Home > Resources > PowerSchool Parent Portal, and a link: [Click here for the Parent Portal](#).

Step 4: Log into your account.

The screenshot shows the PowerSchool "Student and Parent Sign In" page. At the top is the Berkeley Heights logo. Below it is the PowerSchool logo. The page title is "Student and Parent Sign In". There are two buttons: "Sign In" and "Create Account". Below these are input fields for "Username" and "Password". A link "Forgot Username or Password?" is located below the password field. A "Sign In" button is at the bottom right. A note at the bottom states: "For Parents/Guardians: If you have not logged in since the start of 2016-'17, you must create an account to enable Single Sign On (SSO). For instructions, see www.bhpsnj.org/sso."

If you do not have an account, please go to www.bhpsnj.org/sso where you will be instructed on how to create your parent portal account.