

## Statement of Philosophy

Assertive discipline creates a safe and structured academic environment for all students and staff. It is not an authoritarian approach that eliminates fun and student free speech. It was developed by Lee Canter and is a proven model that ensures teacher and administrative control of the classroom and building by presenting a well defined set of expectations. It does not focus on the mindless application of rules in order to punish students.

Rather, having established a firm set of expectations and consequences the goal is to recognize student misbehavior as a teachable moment. All students will break rules and misbehave from time to time. When they do, it is critical to educate them about why certain rules exist, why certain behaviors are unacceptable, and offer them strategies to make better choices moving forward. Whenever possible, proper student behavior should be recognized through positive feedback.

The best results are achieved through a combination of structure and kindness. The ultimate goal is to help students gain-self discipline, and grow as productive members of the school community.

### Code of Conduct:

The Code of Conduct is a tiered-system - if the infractions continue the consequences increase or move to the next type of consequence. However, all consequences depend on the severity of the violation and are at the discretion of the building administration.

### Bus Discipline:

Students must obey all school rules while on a school bus. The following rules of conduct must be adhered to in order to insure student safety:

- Wear seat belts and remain seated while the bus is in motion;
- Show respect for the driver and each other at all times
- Refrain from eating and drinking on the bus
- Extend no portion of the body or other object out a bus window
- Obey all school rules while at the bus stop

The following disciplinary measures may be applied as appropriate to the student's violation of the rules of conduct:

|                 |  |
|-----------------|--|
| First offense:  | Warning to student; notification to parent/guardian  |
| Second offense: | Office Detention; notification to parent(s) of possible suspension of riding privileges.                                 |
| Third offense:  | Administrative Detention; Letter to parent/guardian and one to three day suspension of riding privileges                 |
| Fourth offense: | Administrative Detention(s); Letter to parent/guardian and additional suspension of riding privileges of up to ten days. |

The building administration may immediately suspend riding privileges for serious infractions.

Classroom Discipline: violations of the code of conduct or teacher rules within the classroom are subject to teacher level consequences. These include, warning, retained after class, remediation assignments, parent contact, teacher detention(s), referral to building discipline.

Building Discipline: violations of the code of conduct that occur within common spaces (hallways, cafeteria, bathrooms); referrals from teacher discipline; major or repeated violations of the code of conduct are subject to building level consequences. These include: verbal warning, remediation assignment, parent contact, office detention, administrative detention, out of school suspension.

Consequences: Violations of the Code of Conduct may result in any and all of the following, sometimes in combination.

**Verbal Warnings:** For initial minor violations of the code of conduct a verbal warning from staff and/or administration.

**Remediation Assignment:** Where reflection is deemed appropriate students may be assigned a short research and/or reflection assignment.

**Parent Contact:** While it is healthy for students to take personal responsibility for their actions, there are times when repeated or particularly concerning violations of the code of conduct will require involving the parents in the process.

**Teacher Detention:** Teachers may hold students for a period of up to 15 minutes before school, during lunch, or after school at a mutually agreed upon time.

**Office Detention:** A building level detention of 30 minutes held on Tuesday or Thursday afternoons. 3:15 - 3:45

**Administrative Detention:** a building level detention of one hour and thirty minutes held on Wednesday afternoons. 3:15- 4:45.

**Suspension:** For severe violations of the code of conduct students can be suspended from school for 1-10 days.

**Loss of Specific Privileges:** Building administration reserves the right to exclude students from specific events (ie field trips), buses, or areas of the building for a fixed period of time as a consequence of repeated or significant violations of the code of conduct.

**Medical Examination:** use, possession, and/or distribution of any substance (including electronic smoking devices) on school premises, at a school sponsored event, or school transportation vehicle will result in a required medical examination as per Policy 5133 - Substance Abuses.

**Law Enforcement:** Students and parents should be aware that any violations of the law will result in the involvement of Law Enforcement.

Low Level Discipline:

| Types of Actions  | Types of Consequences   |
|---|---|
| <p>Tardy to school<br/>                     Tardy to class<br/>                     Unprepared for class- including uncharged chromebook<br/>                     Cell phone use<br/>                     Class disruption<br/>                     Dress Code violation<br/>                     Chewing gum<br/>                     Mask improperly worn<br/>                     Horseplay<br/>                     Running in building<br/>                     Abuse of Bathroom privileges<br/>                     Abuse of Hall pass - minor offense<br/>                     Improper use of device - minor offense<br/>                     Inappropriate Language - minor offense<br/>                     Academic Dishonesty - minor offense<br/>                     HIB violation +</p> | <p>Verbal Warning<br/>                     Remediation<br/>                     Parent Contact<br/>                     Teacher Detention(s)<br/>                     Office Detention(s)</p> <p>+A confirmed HIB violation will result in consequences for offending students dependent upon the substantial disruption caused to other students and repeat offenses</p> |

Mid Level Discipline:

| Types of Actions  | Types of Consequences  |
|---|--|
| <p>Repeated Low Level Violations<br/>                     Disrespect to a Staff Member<br/>                     Improper use of device - major -including photos and videos of students and staff.<br/>                     HIB Violation +<br/>                     Academic Dishonesty - major offense<br/>                     Inappropriate Language - major offense<br/>                     Vandalism* - minor offense<br/>                     Cutting Class<br/>                     Inappropriate Physical Contact<br/>                     Insubordination<br/>                     Leaving School Grounds Without Permission</p> | <p>Remediation<br/>                     Parent Contact<br/>                     Administrative Detention(s)<br/>                     Loss of Specific Privilege<br/>                     Suspension<br/>                     *Consequence of Vandalism may include reimbursement to district</p> <p>+A confirmed HIB violation will result in consequences for offending students dependent upon the substantial disruption caused to other students and repeat offenses</p> |

High Level Discipline:

| Types of Actions   | Types of Consequences   |
|--|---|
| <p>Repeated Mid Level Violations<br/>                     Under the influence/ possession of controlled substances<br/>                     - including electronic cigarettes**<br/>                     Distribution of controlled substance **<br/>                     Possession of weapons/ explosives<br/>                     Arson<br/>                     Fighting<br/>                     Theft<br/>                     Assault/battery - including aiding and abetting<br/>                     Improper use of device - significant violation of the<br/>                     acceptable use policy<br/>                     HIB Violation +<br/>                     Failure to Follow Emergency Procedures<br/>                     Vandalism - Major *</p> | <p>Remediation<br/>                     Parent Contact<br/>                     Administrative Detention(s)<br/>                     Loss of Specific Privilege<br/>                     Suspension<br/>                     *Consequence of Vandalism may<br/>                     include reimbursement to district<br/>                     **Medical Examination<br/>                     *** Any violations of the law will<br/>                     be reported to law enforcement</p> <p>+A confirmed HIB violation will<br/>                     result in consequences for<br/>                     offending students dependent<br/>                     upon the substantial disruption<br/>                     caused to other students and<br/>                     repeat offenses</p> |