

Important Application Information

Helpful Hints when completing your applications

General School Information

Address: Governor Livingston High School
175 Watchung Blvd.
Berkeley Heights, NJ 07922

Phone: 908-464-3100

Guidance Fax: 908-464-1041

Principal: Mr. Rob Nixon

CEEB Code: 310093

Number of Seniors: 275

Date of Graduation: June 18, 2020

Regarding Rank: Governor Livingston does not rank

GPA-DO NOT INPUT SCALE/GPA ON COMMON APP

LEAVE BLANK GRADING SECTION (WE ARE ON A 4.5 SCALE)

School Counselors

✓ Mr. Christopher Coughlin	x2710	ccoughlin@bhpsnj.org
✓ Mrs. Carolyn Quigley	x2711	cquigley@bhpsnj.org
✓ Ms. Marissa Gold	x2712	mgold@bhpsnj.org
✓ Mrs. Michelle Morin	x2714	mmorin@bhpsnj.org
✓ Mrs. Deborah Velelis	x2715	dvelelis@bhpsnj.org

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Useful Information

- ➔ **SAT/ACT scores do not appear on your transcript. You must request your scores to be sent to your colleges through the test website (ACT or College Board). Request them to be sent at least two weeks prior to the application deadline.**
- ➔ **Transcripts should be ready for mailing by October 1.**
- ➔ **Transcripts must be requested on Naviance at least 10 school days before the application deadline.**

- ➔ **FERPA-Please be aware that most students check the box that waives their right to see any recommendations. Some teachers will not complete a recommendation without the student signing the waiver/FERPA.**
- ➔ **Please follow up with your teachers about recommendations, this is your responsibility.**
- ➔ **Please return the TRANSCRIPT APPROVAL FORM to Ms. Deva after proofing and verifying your transcripts before we can send them to colleges.**
- ➔ **Remember that this verification process is a requirement for Open Campus.**
- ➔ **KEEP YOUR UNOFFICIAL TRANSCRIPT-YOU WILL NEED IT TO SELF-REPORT YOUR SCORES (ie. Rutgers, UPITT, UC-Berkeley..)**

- ❖ **The process of transcript requests**
- ❖ **Teacher recommendations**
- ❖ **The Common Application**
- ❖ **Sending test scores**
- ❖ **Deadlines**
- ❖ **College rep visits**
- ❖ **Requirements for open campus**