

**BERKELEY HEIGHTS BOARD OF EDUCATION  
COMBINED CONFERENCE AND REGULAR MEETING  
MINUTES  
SEPTEMBER 10, 2009**

**CALL TO ORDER**

The Combined Conference & Regular Meeting of the Berkeley Heights Board of Education was called to order on Thursday, September 10, 2009 at 7:00 PM in the Clausen Administration Building by the Board Vice-President, Mr. Sincaglia.

**ROLL CALL**

A roll call indicated the presence of the following members:

Mr. Beisser(7:35PM), Dr. Crisonino, Mrs. Kirsch, Mr. Reinstein, Mr. Sincaglia, Mr. Smalley, Ms. Walsh and Mrs. Williams. Also present were Mrs. Rattner and Mrs. Felezzola. Mr. Smalley was absent.

**STATEMENT**

Mr. Sincaglia read the following statement:

On April 30, 2009, this body by resolution adopted the schedule for this meeting. The time, date and location of this meeting were accurately set forth therein.

On May 1, 2009, a copy of said schedule was posted at the Town Hall, the Public Library, the Railroad Station and the Administration Building. On the same date a copy was mailed to the Independent Press, Courier News, all PTO Presidents and delivered to the BHEA President, all schools, all Supervisors and filed with the Municipal Clerk. The meeting was also announced on the District Sign at Columbia Middle School.

**ADJOURN TO EXECUTIVE SESSION**

It was moved by Mr. Reinstein and seconded by Mrs.Kirsch that the Board of Education adjourn to executive session,

**WHEREAS**, the provisions of the Open Public Meetings Act (N.J.S.A.10:4-1 et seq.) expressly provide that a public body may move into Executive Session and exclude the public from that portion of a meeting at which the public body discusses any of the nine areas set forth in N.J.S.A.10:4-12b; and

**WHEREAS**, the Berkeley Heights Board of Education has determined it necessary to move into Executive Session to discuss the following subjects, all of which are included in the aforesaid exceptions:

Personnel, Construction Contracts, Legal Issues, and Negotiations.

**NOW THEREFORE BE IT RESOLVED** by the Berkeley Heights Board of Education that it does hereby move into Executive Session pursuant to N.J.S.A.10:4-12b to discuss the aforesaid matters; and

**IT IS FURTHER RESOLVED** that the aforesaid discussions shall be made public either at the Public Meeting following said Executive Session or at such time as any litigated or personnel matters are concluded; or upon conclusion of any negotiations or related discussions; or as otherwise specified; and

**IT IS FURTHER RESOLVED** that this Resolution shall take effect pursuant to law.

### **RETURN TO PUBLIC SESSION**

It was moved by Mr. Reinstein and seconded by Mrs. Kirsch that the Board of Education return to Public Session. Motion carried.

The meeting was reconvened at 7:40 PM in the Columbia Middle School Multi Purpose Room.

### **RECEPTION FOR NEW ADMINISTRATORS**

There was a brief reception for the new administrators.

### **FLAG SALUTE**

Mr. Beisser led the Board and the public in the Pledge of Allegiance.

### **APPROVAL OF MINUTES**

It was moved by Mrs. Kirsch and seconded by Mr. Reinstein that the Board of Education approve the minutes of the Combined Conference & Regular Meeting held July 14, 2009, and the Special Board Meeting held August 27, 2009.

### **CORRESPONDENCE**

Mrs. Felezzola indicated the correspondence as listed had been provided to the Board for their review and information.

- A. Card from D. Radano, Re: Thank you
- B. Card from L. Allocco, Re: Thank you
- C. Card from M. Bowes, Re: Thank you
- D. Letter from Margie Pires, Highlander Booster Club, Re: Donation
- E. Letter from various parents, Re: Donation
- F. Letter from M. Cranston, Berkeley Heights PAL, Re: Donation

### **REPORT OF THE STUDENT REPRESENTATIVES**

Mrs. Rattner introduced the Student Representatives for the 2009-2010 school year, John McNamara and Conor Quinn.

John McNamara reported on Link Crew activities, the new bathrooms and the beginning of student council.

Conor Quinn reported on the start up of clubs and sports, the drama program and cameras in the school.

John McNamara stated that the seniors are excited about open campus.

Mike Uhouse, Senior Class President, asked permission for open campus to begin and stated that the class knows that it is a privilege, not a right.

## **REPORT OF THE SUPERINTENDENT**

Mrs. Rattner introduced the new administrators.

Mrs. Rattner reported that the opening of school and the transitions from grade levels went well.

Mrs. Rattner stated that September 11 was observed in various age appropriate ways throughout the district. President Obama's speech will be used as a teaching tool in age appropriate ways.

Mrs. Rattner announced that the youth advisors from Link Crew were identified as the top 5 in the state.

Mrs. Rattner stated that the district will use various ways of communicating information regarding H1N1. A letter has been distributed outlining what we are doing in the district including providing supplies for disinfecting and preventing the spread of the virus. Mrs. Rattner stated that the CDC recommends that those infected should remain at home until the fever is gone for 24 hours.

Mrs. Rattner reported on the Drug and Alcohol Policy.

Mrs. Rattner stated that PowerSchool is available throughout the district.

Mrs. Rattner stated that Berkeley Heights PAL is willing to fund 50% of the temporary lighting cost and the next step is to contact Ray Sullivan to schedule evening football games.

Mrs. Rattner reported that she met with the students and the administrators to discuss open campus pointing out to the seniors that they are role models to the rest of the school.

Mrs. Rattner stated that she is in support of open campus.

It was moved by Mr. Reinstein and seconded by Mrs. Kirsch to accept the Superintendent's Report.

Motion carried.

## **LIAISON REPORTS**

Mr. Beisser attended the Area Council PTO meeting where they discussed the H1N1 virus.

## **FACILITIES REPORT**

Mrs. Felezzola update the board on the projects which were completed over the summer and the work that is on-going.

## **PRELIMINARY CITIZENS HEARING**

It was moved by Mr. Sincaglia and seconded by Mrs. Kirsch that the Preliminary Citizens Hearing be open to the public.

Dr. Monroe of Winchip Rd. stated that his daughters' experience with the Link Crew was not positive.

Dr. Monroe expressed concerns over the lights.

Mr. Sincaglia responded that committees have been working together for occasional use of lights.

Ms. Walsh and Mr. Beisser commented.

Mr. Ivancich stated that Mr. Bruno from the Township Committee said that the notes from the meeting regarding lights can be viewed by the public at the township offices.

Mr. Eichner of Saddlebrook Road, Mountainside, updated the Board on the wrestling room expansion stating the project would not affect instructional space and work can be done during a school break.

It was moved by Mr. Reinstein and seconded by Mr. Sincaglia that the Preliminary Citizens Hearing be closed.

## **ADMINISTRATION**

- A. POLICIES/REGULATIONS** It was moved by Mr. Sincaglia and seconded by Mrs. Kirsch that the Board of Education approve the following revised policy after this second reading:

Drugs and Alcohol 5133

A roll call indicated unanimous approval.

- B. APPROVE PROFESSIONAL DEVELOPMENT DAYS/TRAVEL REIMBURSEMENT** It was moved by Mr. Sincaglia and seconded by Mrs. Kirsch that the Board of Education approve professional development days and travel reimbursement for district staff members, as indicated on revised Attachment A. A roll call indicated unanimous approval.
- C. APPROVE RESOLUTION HONORING ROBERT VARGO** It was moved by Mr. Sincaglia and seconded by Mrs. Kirsch that the Board of Education approve the Resolution honoring Robert Vargo, a senior at Governor Livingston High School, for attaining the rank of Eagle Scout in the Boy Scouts of America. (Attachment B) A roll call indicated unanimous approval.
- D. ENROLLMENT OF NON-RESIDENT TUITION STUDENT** It was moved by Mr. Sincaglia and seconded by Mrs. Kirsch that the Board of Education approve the enrollment of the following individual in the Berkeley Heights Public Schools as a non-resident tuition student for the 2009-2010 school year:
- One (1) Grade 12 student at Governor Livingston High School  
A roll call indicated unanimous approval.
- E. APPROVE SUBMISSION OF IDEA GRANT APPLICATION** It was moved by Mr. Sincaglia and seconded by Mrs. Kirsch that the Board of Education approve the submission of the Fiscal Year 2010 Individuals with Disabilities Education Act (IDEA) grant application in the amount of \$13,248 for Preschool and \$481,306 for Basic. Funds received through this program will help cover the cost of professional development efforts, an outside consultant for the district's autism program, vocational and assistive technology evaluations, contracted related services, and instructional supplies.  
A roll call indicated unanimous approval.
- F. APPROVE SUBMISSION OF IDEA/ARRA GRANT APPLICATION** It was moved by Mr. Sincaglia and seconded by Mrs. Kirsch that the Board of Education approve the submission of the Fiscal Years 2009-2011 Individuals with Disabilities Education Act/American Recovery and Reinvestment Act grant application in the amount of \$19,041 for Preschool and \$526,117 for Basic. Monies received through this grant will also help cover the cost of the programs and services listed above (IDEA Grant Application), as well as funding portions of salaries for specific district instructional and educational support personnel.  
A roll call indicated unanimous approval.
- G. APPROVE FALL 2009 ATHLETICS SCHEDULE** It was moved by Mr. Sincaglia and seconded by Mrs. Kirsch that the Board of Education approve the Fall 2009 schedule for all interscholastic teams representing Governor Livingston High School and Columbia Middle School, a copy of which is on file with the Superintendent.  
A roll call indicated unanimous approval.

## **EDUCATION**

- A. APPROVE STUDENT FIELD TRIPS** It was moved by Mr. Reinstein and seconded by Dr. Crisonino that the Board of Education approve the participation of district students and staff members in educational field trips, as listed on Attachment C.  
A roll call indicated unanimous approval.
- B. APPROVE NEW AND REVISED SPECIAL EDUCATION PLACEMENTS** It was moved by Mr. Reinstein and seconded by Dr. Crisonino that the Board of Education approve the new and revised Special Education out-of-district placements and services for the 2009-2010 extended school year and regular school year, as listed on Attachment D.  
A roll call indicated unanimous approval.
- C. APPROVE PARTICIPATION IN GYMNASTICS EVENTS** It was moved by Mr. Reinstein and seconded by Dr. Crisonino that the Board of Education approve the participation of two Governor Livingston High School students, one in Grade 9 and one in Grade 12, in a series of interscholastic gymnastics meets during the Fall 2009 season on the following dates: September 17,22,24; October 6,29; and November 2; as well as the Union County Meet on October 23 and State Championships on November 13, if these student-athletes qualify. Ms. Lisa Moretti, Teacher of Health and Physical Education at Governor Livingston, will serve as the chaperone for the students at these meets. Because Governor Livingston High School does not field a Gymnastics team, it is being recommended that these students be provided with the opportunity to represent their school in these interscholastic competitions.  
A roll call indicated unanimous approval.
- D. APPROVE CURRICULUM GUIDES** It was moved by Mr. Reinstein and seconded by Dr. Crisonino that the Board of Education approve the following revised/new Curriculum Guides for the 2009-2010 school year:

Elementary Schools:

Integrated Language Arts Curriculum Guide and Resource Manual Grades K-5 –

September 2009

Social Studies Grades K-5 – September 2009

Elementary Schools/Middle School:

Computer Education Grades K-8 – September 2009

Middle School:

Italian 1A (Grades 6 and 7) – September 2009

Italian 1B (Grade 8) – September 2009

High School:

- Academic Strategies 1 – September 2009
  - Academic Strategies 2 – September 2009
  - Academic Strategies 3 – September 2009
  - Academic Strategies 4 – September 2009
  - Advanced Placement (AP) Art Portfolio – September 2009
  - Advanced Placement (AP) Computer Science – Java – September 2009
  - Advanced Placement (AP) European History – September 2009
  - Algebra 1/Algebra 1 Concepts – September 2009
  - Algebra 2/Algebra 2 Honors/Algebra 2 Concepts – September 2009
  - American Sign Language 2 – September 2009
  - Computer Animation/Flash – September 2009
  - Concert Choir – September 2009
  - Contemporary America/Contemporary America Honors – September 2009
  - English 4/English 4 Honors – September 2009
  - Environmental Science – September 2009
  - Fashion Trends and Clothing Design – September 2009
  - Foundations in Studio Art – September 2009
  - Gourmet Cuisine – September 2009
  - Introduction to Technology – September 2009
  - Introduction to Television Production – September 2009
  - Italian 1 – September 2009
  - Italian 2 – September 2009
  - Open Studio/Advanced Art – September 2009
  - Orchestra – September 2009
  - Sociology – September 2009
  - Sports Medicine II – September 2009
- A roll call indicated unanimous approval.

**PERSONNEL**

- A. SUBSTITUTE/SUPPLEMENTAL PERSONNEL** It was moved by Mr. Reinstein and seconded by Mrs. Kirsch that the Board of Education approve the employment of the substitute/supplemental personnel listed below for the 2009-2010 school/fiscal year:

Teachers/Teacher Aides

Butler, Rosemary  
Berkeley Heights, NJ  
(Long-Term Substitute/Replacement  
Teacher, effective September 1, 2009,  
through March 2, 2010;  
@ \$350 per day.)

Baker, Kelly  
Bernardsville, NJ

Bernstein, Beth  
Westfield, NJ

Bodner, Janel  
Glen Gardner, NJ

Briechle, Richard  
New Providence, NJ

Conti, Kathleen  
Green Brook, NJ

Huber, Rita  
Springfield, NJ

Logan, Edward  
Berkeley Heights, NJ

Manganiello, Michael  
Berkeley Heights, NJ

Mirabella, Michael  
Berkeley Heights, NJ

Verschleiser, Christine  
Berkeley Heights, NJ

School Nurse  
Madsen, Jo Ann  
Cranford, NJ

Interpreters for the Deaf  
DeMarco, Lisa  
Scotch Plains, NJ

Individual/Home Instructors  
Aiello, Laura  
Kenilworth, NJ

Buonaspina, Steven  
Mountainside, NJ

Ciarelli, Cathleen  
Whitehouse Station, NJ

Hess, Steven  
Morristown, NJ

Heuss, Phyllis  
High Bridge, NJ

Howard, William  
Basking Ridge, NJ

Mohr, GERALYN  
Mountainside, NJ

Moretti, Lisa  
Basking Ridge, NJ

Musacchio, James  
Bridgewater, NJ

Sorrell, Jenna  
Bedminster, NJ  
A roll call indicated unanimous approval.

- B. APPROVE REVISED SALARIES** It was moved by Mr. Reinstein and seconded by Mrs. Kirsch that the Board of Education approve the following salary figures, as indicated, from revisions made during the 2008-2009 school year:

<u>Name</u>	<u>Revised Salary Figure</u>
Lowenstein, Tracey	\$22,768.20 (2008-2009)
Ranger, Mary Ann	\$81,900.00 (2006-2007)
Ranger, Mary Ann	\$84,400.00 (2007-2008)

A roll call indicated unanimous approval.

- C. APPROVE RE-ASSIGNMENT OF PERSONNEL** It was moved by Mr. Reinstein and seconded by Mrs. Kirsch that the Board of Education approve the re-assignment of the following staff members for the 2009-2010 school year, as indicated:

<u>Name</u>	<u>Original 2009-2010 Assignment</u>	<u>New 2009-2010 Assignment</u>	<u>Salary #</u>
Figlar, Julie	Reading Specialist McMillin ECC 60% of full time	Reading Specialist Columbia/District McMillin ECC 60% of full time	\$36,948.00 (no change)

Liss, Michele	Grade 1 Teacher McMillin ECC Full time	Kindergarten Teacher 50% of full time Reading Specialist 50% of full time McMillin ECC	\$59,625.00 (no change)
Marley, Brenda	Reading Specialist McMillin ECC 60% of full time	Reading Specialist Columbia/District McMillin ECC 60% of full time	\$39,945.60 (no change)
Morra, Jennifer	Reading Specialist McMillin ECC 40% of full time	Reading Specialist McMillin ECC 60% of full time	\$35,775.00
Sheridan, Mary	Kindergarten Teacher McMillin ECC 50% of full time	Grade 1 Teacher McMillin ECC Full time	\$49,240.00

# 2008-2009 salary figures. To be adjusted to 2009-2010 salary guide figures when a new negotiated Agreement between the Board of Education and Berkeley Heights Education Association is approved and new salary guides are established.  
A roll call indicated unanimous approval.

- D. APPROVE COMPENSATION FOR GRADUATION-RELATED TECHNICAL SERVICES** It was moved by Mr. Reinstein and seconded by Mrs. Kirsch that the Board of Education approve a payment of \$585.00 to Joseph Voorhees, Teacher at Governor Livingston High School, for his work in setting up and videotaping graduation ceremonies at Columbia Middle School and Governor Livingston High School in June 2009. Mr. Voorhees would be compensated at the rate of \$45.00 per hour for 13 hours of work on this project.  
A roll call indicated unanimous approval.

- E. APPROVE ADDITIONAL CHILD STUDY TEAM EMPLOYMENT** It was moved by Mr. Reinstein and seconded by Mrs. Kirsch that the Board of Education approve the employment of the following Child Study Team and teaching staff members during the summer months of 2009, as listed below, for the purpose of completing student evaluations, conducting required meetings with parents/guardians, and providing other services as required by Individualized Education Plans (IEPs) of specific district students (this employment time is in addition to the employment time approved by the Board of Education at its meetings on June 18 and July 14, 2009).

Child Study Team members (To be paid at the per-diem rate of her/his 2009-2010 annual salary):

Linda Carella – 2 days  
 Cynthia Manto – 1½ days  
 Peter Sempepos – 2 days  
 Steve Siebelts – 4 days

Teaching Staff members (To be paid at the per-diem rate of step 11c on the 2009-2010 teachers' salary schedule):

Marcy Helmstetter, Kimberly Tracey, Kristine Weber – ½ day each.  
 Belinda Brown, Kim Delatour, Joan Eichhorn, Gillian Mahy – ¼ day each.  
 A roll call indicated unanimous approval.

- F. APPROVE SUMMER EMPLOYMENT AT EARLY CHILDHOOD CENTER**

It was moved by Mr. Reinstein and seconded by Mrs. Kirsch that the Board of Education approve the employment of the following staff members at Mary Kay McMillin Early Childhood Center in order to complete various job-related tasks during the summer months of 2009:

<u>Name</u>	<u>Position</u>	<u>Pay Rate</u>
Margaret Popovitch	School Nurse	\$35.00 per hour for 22 hours #
Annette Rodriguez	Secretary	Per-diem rate of 2009-2010 annual salary for 18 days

# Employment time in addition to that approved by the Board of Education at its meeting on June 18, 2009.

A roll call indicated unanimous approval.

- G. APPROVE TRANSITION/COMMUNITY-BASED LEARNING WORK** It was moved by Mr. Reinstein and seconded by Mrs. Kirsch that the Board of Education approve the employment of Steve Siebelts, School Social Worker/Transition Coordinator at Governor Livingston High School, for 30 days of work during summer 2009 and the 2009-2010 school year developing and coordinating community-based learning and transition-to-work opportunities for special needs students. Mr. Siebelts would be paid at the per-diem rate of his 2009-2010 annual salary for this work; the cost of his employment will be fully funded by the 2009-2011 IDEA/ARRA Grant. A roll call indicated unanimous approval.
- H. RESIGNATION OF DIANE DREISBACH** It was moved by Mr. Reinstein and seconded by Mrs. Kirsch that the Board of Education accept, with regret, the resignation of Diane Dreisbach from her position as Special Education Teacher Aide at Mary Kay McMillin Early Childhood Center, effective August 31, 2009. A roll call indicated unanimous approval.
- I. RESIGNATION OF JUSTINE MULLER** It was moved by Mr. Reinstein and seconded by Mrs. Kirsch that the Board of Education accept, with regret, the resignation of Justine Muller from her position as Teacher of Spanish at Thomas P. Hughes and Mountain Park schools, effective August 6, 2009. A roll call indicated unanimous approval.
- J. RESIGNATION OF LISA PAPA** It was moved by Mr. Reinstein and seconded by Mrs. Kirsch that the Board of Education accept, with regret, the resignation of Lisa Papa from her position with the Cafeteria staff at Thomas P. Hughes School, effective August 18, 2009. A roll call indicated unanimous approval.
- K. APPROVE SPECIAL EDUCATION TEACHER AIDE TRAINING** It was moved by Mr. Reinstein and seconded by Mrs. Kirsch that the Board of Education approve the participation of the following Special Education Teacher Aides in job-related training sessions, at the pay rate of \$17.00 per hour, for the number of hours indicated below:
- Louis Ottens – 7.5 hours.  
Alexia Bannos, Marybeth Youmans – 6.0 hours each.  
Patricia Abate, Lisa Bassillo, Kirsten Colder, Regina Colligan, Tereza DePaola, Catherine Egan, Judith Ferragamo, Denice Ganger, Anna Hickman, Tracey Lowenstein, Kathleen Malhosky, Colleen Manganiello, Michelle Martino, Betty Miles, Kim McLeod, Dana Mirabella, Renee Murillo, Denise Piatnochka, Linda Place, Janine Romano-Ateniese, Vera Silva, Marian Stirpe, Carolyn Vella – 5.5 hours each.  
Dori D’Aloisio, Jennifer SanAntonio – 2.5 hours each.  
Debra Ruetsch (School Nurse) – 2.0 hours.  
A roll call indicated unanimous approval.

- L. APPROVE REVISION OF EMPLOYMENT CONTRACTS/SALARIES** It was moved by Mr. Reinstein and seconded by Mrs. Kirsch that the Board of Education approve the following revised employment contracts/salaries for the 2009-2010 school year:

<u>Name</u>	<u>Position</u>	Revised 2009-2010 ## <u>Contract Status/Salary</u>
Ferrari, Lisa	Teacher	64% of full time \$38,603.52 annual salary
Abate, Patricia	Special Education Teacher Aide	7.0 hours per day \$19.98 per hour \$25,174.80 yearly
Hickman, Anna	Special Education Teacher Aide	2.25 hours per day \$15.15 per hour \$6,135.75 yearly
Iannone, Christine	Special Education Teacher Aide	7.25 hours per day \$17.54 per hour \$22,889.70 yearly
Mirabella, Dana	Special Education Teacher Aide	7.25 hours per day \$15.15 per hour \$19,770.75 yearly
Place, Linda	Special Education Teacher Aide	2.6 hours per day \$14.60 per hour \$6,832.80 yearly
Stirpe, Marian	Special Education Teacher Aide	7.25 hours per day \$17.43 per hour \$22,746.15 yearly

## All pay rates/annual salaries are based upon 2008-2009 figures; revised figures will be approved when new salary guides and pay rates are established for 2009-2010. A roll call indicated unanimous approval.

**M. EMPLOYMENT OF SPECIAL EDUCATION TEACHER AIDES** It was moved by Mr. Reinstein and seconded by Mrs. Kirsch that the Board of Education approve the employment of the following Special Education Teacher Aides for the 2009-2010 school year, as indicated (all pay rates/annual salaries are based upon 2008-2009 figures; revised figures will be approved when new pay rates are established for 2009-2010):

Dori D'Aloisio (assigned to Columbia Middle School): \$14.60 per hour, 6.75 hours per day, \$17,730.09 yearly.

Denice Ganger (assigned to William Woodruff School): \$15.15 per hour, 4.1 hours per day, \$11,180.70 yearly.

Rita Huber (assigned to Mary Kay McMillin Early Childhood Center): \$14.60 per hour, 2.0 hours per day, \$5,256.00 yearly.

Jennifer SanAntonio (assigned to Columbia Middle School and Thomas P. Hughes School): \$14.60 per hour, 4.0 hours per day, \$10,512.00 yearly.

Judy Macarone (assigned to Thomas P. Hughes School): \$14.60 per hour, 2.2 hours per day, \$5,781.60 yearly.

A roll call indicated unanimous approval.

**N. APPROVE RE-EMPLOYMENT OF NON-TENURED TEACHER** It was moved by Mr. Reinstein and seconded by Mrs. Kirsch that the Board of Education approve the re-employment of the following non-tenured Teacher for the 2009-2010 school year:

<u>Name</u>	<u>Assignment</u>	<u>Salary @</u>
Kimberly Howard	Teacher of Physical Education	\$2,585.80
	Mary Kay McMillin	Step 4b
	Early Childhood Center	5% of full time

@ 2008-2009 salary figure and guide step. Actual salary figure and guide step for 2009-2010 school year will be approved when a new negotiated Agreement between the Board of Education and Berkeley Heights Education Association is approved and new salary guides are established.

A roll call indicated unanimous approval.

- O. EMPLOYMENT OF LUNCHROOM/PLAYGROUND TEACHER AIDES** It was moved by Mr. Reinstein and seconded by Mrs. Kirsch that the Board of Education approve the employment of the following Lunchroom/Playground Teacher Aides for the 2009-2010 school year (all will be employed for 2.0 hours per day):

<u>Name</u>	<u>School</u>	<u>Hourly Pay Rate @@</u>	<u>Annual Salary @@</u>
Ellen Biskaduros	McMillin ECC	\$11.78	\$4,240.80
Jane Fiore	McMillin ECC	\$15.51	\$5,583.60
Tracy Procaccini	McMillin ECC	\$12.24	\$4,406.40
Eileen Roth	McMillin ECC	\$11.35	\$4,086.00
Paula Galvin	Hughes	\$13.65	\$4,914.00
Virginia Guida	Hughes	\$16.47	\$5,929.20
Barbara Paone	Hughes	\$12.73	\$4,582.80
Rosemary Rupp	Hughes	\$11.35	\$4,086.00
Anna Hickman	Mountain Park	\$12.24	\$4,406.40
Frances Milano	Mountain Park	\$14.05	\$5,058.00
Elizabeth Sale	Mountain Park	\$11.35	\$4,086.00
Annette Amodeo	Woodruff	\$17.67	\$6,361.20
Janet Gara-Smith	Woodruff	\$16.04	\$5,774.40
Maria Schaumberg	Woodruff	\$12.73	\$4,582.80

@@ All pay rates/annual salaries are based upon 2008-2009 figures; revised figures will be approved when new pay rates are established for 2009-2010.  
A roll call indicated unanimous approval.

- P. HELP/INSTRUCTIONAL REVIEW PROGRAMS** It was moved by Mr. Reinstein and seconded by Mrs. Kirsch that the Board of Education approve the employment of the following individuals in the Help Every Learner Program (HELP) and Instructional Review program during the 2009-2010 school year (all pay rates are based upon 2008-2009 figures; revised figures will be approved when new pay rates are established for 2009-2010):

Instructional Review Teachers @ \$29.80 per hour

Donna DeLuca-Whitsitt (Mountain Park) – 25.0 hours per week  
Judith Kane (Woodruff) – 26.0 hours per week  
Karen Porzio (Hughes) – 23.0 hours per week  
Sarah Kornblum (Columbia) – 20.0 hours per week

HELP Teachers @ \$21.80 per hour

Doreen Bowden (McMillin ECC) – 22.5 hours per week  
Rosemary Dean (McMillin ECC) – 10.0 hours per week  
Diane Dreisbach (McMillin ECC) – 22.5 hours per week  
Rosetta Fogarty (McMillin ECC) – 22.5 hours per week  
Kimberly Howard (McMillin ECC) – 21.5 hours per week  
Anna Acquaviva (Hughes) – 20.5 hours per week  
Sara Wagenbach (Woodruff) – 15.0 hours per week  
Marie Pellegrini (Mountain Park) – 17.5 hours per week  
(plus 7.5 hours per week as Lunchroom Supervisor @ \$11.35 per hour)  
A roll call indicated unanimous approval.

- Q. APPROVE PROVIDERS OF INTERPRETING SERVICES** It was moved by Mr. Reinstein and seconded by Mrs. Kirsch that the Board of Education approve the following individuals as providers of language interpreting services to the Berkeley Heights School District, on an as-needed basis, during the 2009-2010 school year:

Carmen Hernandez (Spanish) - \$45 per hour  
Jessica Kim (Korean) - \$45 per hour  
Magdeline Wu (Mandarin) - \$45 per hour  
A roll call indicated unanimous approval.

- R. APPROVE EMPLOYMENT AND SALARIES OF CAFETERIA STAFF** It was moved by Mr. Reinstein and seconded by Mrs. Kirsch that the Board of Education approve the 2009-2010 employment and salaries of the district Cafeteria staff listed on Attachment E (all pay rates/annual salaries are based upon 2008-2009 figures; revised figures will be approved when new pay rates are established for 2009-2010).  
A roll call indicated unanimous approval.

- S. APPROVE EMPLOYMENT AND SALARIES OF TRANSPORTATION STAFF**  
It was moved by Mr. Reinstein and seconded by Mrs. Kirsch that the Board of Education approve the 2009-2010 employment and salaries of the district Transportation staff listed on Attachment F.  
A roll call indicated unanimous approval.

- T. HIRING NOELLE FENIMORE** It was moved by Mr. Reinstein and seconded by Mrs. Kirsch that the Board of Education approve the employment of Noelle Fenimore of Bernardsville as a substitute/replacement Guidance Counselor in the Berkeley Heights Public Schools for the 2009-2010 school year. Ms. Fenimore earned her Bachelor of Science Degree in Marketing from the University of Maryland and she received her Master of Arts Degree in Counseling (School Focus) from Montclair State University. She has served in substitute/replacement Guidance Counselor assignments at Governor Livingston High School and Columbia Middle School in each of the past two years. Her salary will be \$52,196, step 2c on the 2008-2009 teachers' salary schedule (to be adjusted to step 2c on the 2009-2010 teachers' salary schedule when a new negotiated Agreement between the Board of Education and Berkeley Heights Education Association is approved and new salary guides are established).

Assignment: Columbia Middle School – Guidance Counselor  
(substitute/replacement)

Certification: Standard Certificate – School Counselor

Explanatory Note: Ms. Fenimore has been recommended to replace a staff member who will be out on an unpaid leave of absence for the entire 2009-2010 school year. A roll call indicated unanimous approval.

- U. HIRING JO ANN PALUMBO** It was moved by Mr. Reinstein and seconded by Mrs. Kirsch that the Board of Education approve the employment of Jo Ann Palumbo of Morristown as a Teacher in the Berkeley Heights Public Schools for the 2009-2010 school year. Mrs. Palumbo earned her Bachelor of Arts Degree in Spanish from the University of Mary Washington and she completed her teacher certification coursework at Kean University. She has 2 years of full-time teaching experience in addition to approximately 5 years of experience as a long-term and per-diem substitute teacher. Her salary will be \$48,973, step 4a on the 2008-2009 teachers' salary schedule (to be adjusted to step 4a on the 2009-2010 teachers' salary schedule when a new negotiated Agreement between the Board of Education and Berkeley Heights Education Association is approved and new salary guides are established).

Assignment: Mountain Park School and Thomas P. Hughes School –  
Teacher of Spanish

Certification: Standard Certificate – Teacher of Spanish

Explanatory Note: Mrs. Palumbo has been recommended to replace a former staff member who has resigned.  
A roll call indicated unanimous approval.

- V. **HIRING STEPHANIE SPANO** It was moved by Mr. Reinstein and seconded by Mrs. Kirsch that the Board of Education approve the employment of Stephanie Spano of Dover as a Teacher in the Berkeley Heights Public Schools for the 2009-2010 school year. Ms. Spano earned her Bachelor of Music Degree in Music Education from The College of New Jersey and she completed her student teaching experience in Fall 2008. Her salary will be \$45,272, step 1a on the 2008-2009 teachers' salary schedule (to be adjusted to step 1a on the 2009-2010 teachers' salary schedule when a new negotiated Agreement between the Board of Education and Berkeley Heights Education Association is approved and new salary guides are established).

Assignment: Mountain Park School, Thomas P. Hughes School and Columbia Middle School – Teacher of Music

Certification: Certificate of Eligibility with Advanced Standing – Teacher of Music

Explanatory Note: Ms. Spano has been recommended to replace a former staff member who has resigned.

A roll call indicated unanimous approval.

- W. **HIRING LYNN SCHIAVO** It was moved by Mr. Reinstein and seconded by Mrs. Kirsch that the Board of Education approve the employment of Lynn Schiavo of Berkeley Heights as a Teacher in the Berkeley Heights Public Schools for the 2009-2010 school year. Mrs. Schiavo earned her Bachelor of Business Administration Degree in Marketing from Bernard Baruch College; received her Master of Science Degree in Travel, Tourism and Transportation Management from the New School for Social Research; and earned a Master of Arts Degree in Early Childhood Education from Kean University. In addition, she recently completed Teacher of Students with Disabilities coursework at Kean University. Mrs. Schiavo has served as an Instructional Review Teacher at Mountain Park School for the past 5 years. Her salary will be \$57,522, step 1e on the 2008-2009 teachers' salary schedule (to be adjusted to step 1e on the 2009-2010 teachers' salary schedule when a new negotiated Agreement between the Board of Education and the Berkeley Heights Education Association is approved and new salary guides are established).

Assignment: Governor Livingston High School – Teacher of Special Education/English

Certification: Certificate of Eligibility – Teacher of Students with Disabilities

Explanatory Note: Ms. Schiavo has been recommended to fill a new position that was included in the 2009-2010 school district budget.

A roll call indicated unanimous approval.

- X. HIRING KAREN TWILL** It was moved by Mr. Reinstein and seconded by Mrs. Kirsch that the Board of Education approve the employment of Karen Twill of Millington as a Teacher in the Berkeley Heights Public Schools for the 2009-2010 school year. Mrs. Twill earned her Bachelor of Arts Degree in Elementary Education from West Virginia Wesleyan University and she has 14 years of teaching experience. She served as a HELP Teacher at Hamilton Terrace School during the 2008-2009 school year. Her salary will be \$63,658, step 15a on the 2008-2009 teachers' salary schedule (to be adjusted to step 15a on the 2009-2010 teachers' salary schedule when a new negotiated Agreement between the Board of Education and Berkeley Heights Education Association is approved and new salary guides are established).

Assignment: Mary Kay McMillin Early Childhood Center – Grade 1 Teacher

Certification: Standard Certificate – Elementary School Teacher

Explanatory Note: Mrs. Twill has been recommended to fill a new position which has been created to accommodate an increase in enrollment in Grade 1. A roll call indicated unanimous approval.

- Y. EXTRA TEACHING PERIOD ASSIGNMENTS** It was moved by Mr. Reinstein and seconded by Mrs. Kirsch that the Board of Education approve the employment of the following district personnel to teach additional classes, beyond their normal teaching schedules, during the 2009-2010 school year (the amounts listed below are based upon 2008-2009 figures; new stipend amounts will be approved when a new negotiated Agreement between the Board of Education and Berkeley Heights Education Association is finalized).

Columbia Middle School

<u>Name</u>	<u>Subject</u>	<u>Assignment</u>	<u>Payment in Addition to Regular Salary</u>
Babic, Lisa	Comm. Skills	Full	\$8,567.00
Festante, Peter	Technology Educ.	Full	\$8,567.00
Grego, David	Music	Full	\$8,567.00
Gulbin, Vincent	Health/Phys. Educ.	Full	\$8,567.00
Healey, Gary	Health/Phys. Educ.	Full	\$8,567.00
Hetherington, Patricia	World Language	Full	\$8,567.00
Hill, Kelly	Health/Phys. Educ.	Full	\$8,567.00
Lanni, Joseph	Art	Full	\$8,567.00
Musacchio, James	Music	Full	\$8,567.00
Provence, Susan	World Language	Full	\$8,567.00
Riley, Michael	Computers	Full	\$8,567.00
Scherba, Linda	World Language	Full	\$8,567.00
Sheehan, Joanne	Health/Phys. Educ.	Full	\$8,567.00
Stapperfenne, Michelle	Mathematics	Full	\$8,567.00
Urenovich, Holly	FCS	Full	\$8,567.00

**Governor Livingston High School**

<u>Name</u>	<u>Subject</u>	<u>Assignment</u>	<u>Payment in Addition to Regular Salary</u>
Birstler, Catherine	Mathematics	Full	\$8,567.00
Decker, Todd	Social Studies	Full	\$8,567.00
Dunkerton, Gregory	Science	Full	\$8,567.00
Finch, Martha	FCS	50% (Fall)	\$4,283.50
Gauthier, Mary	Deaf Education	75% (MP 1-3)	\$6,425.25
Hewette-Guyton, Daniel	IA/Technology Educ.	Full	\$8,567.00
Hirsch, Todd	Sports Medicine	Full	\$8,567.00
Howard, William	English	Full	\$8,567.00
Hubert, Joseph	Business Education	50% (Fall)	\$4,283.50
Lehman, Megan	Social Studies	Full	\$8,567.00
McKinnon, Timothy	Science	Full	\$8,567.00
Mohr, GERALYN	Art	50% (Fall)	\$4,283.50
Parker, Sharon	Social Studies	Full	\$8,567.00
Raviv, Susan	Special Education	Full	\$8,567.00
Schank, Elizabeth	Special Education	Full	\$8,567.00
Sexton, Timothy	English	Full	\$8,567.00
Wiatr, Walter	IA/Technology Educ.	Full	\$8,567.00

A roll call indicated unanimous approval.

- Z. EXTRA-CURRICULAR ACTIVITIES** It was moved by Mr. Reinstein and seconded by Mrs. Kirsch that the Board of Education approve extra-curricular activities, staff members, assignments and stipends for the 2009-2010 school year (the stipend amounts listed below are from the 2008-2009 school year; revised stipend amounts will be approved when a new negotiated Agreement between the Board of Education and Berkeley Heights Education Association is approved and new stipend figures are established.)

**Mountain Park School**

<u>Activity/Position</u>	<u>Instructor/Supervisor</u>	<u>2008-2009 Stipend</u>
Computer Club Advisor	Marilyn Merrill	\$1,437.00
Drama Club Advisor	Vacant	
Safety Patrol Advisor	Laurie Liming	\$1,437.00
Circle of Friends Advisor	Laurie Liming	\$1,437.00
Student Council Advisor	Marie Pellegrini	\$1,437.00
Writing Club Advisor	Maryann Confroy	\$1,437.00
Yearbook Advisor (1/2)	Laurie Liming	\$ 957.50
Yearbook Advisor (1/2)	Elierzer Quinonez	\$ 957.50

**Thomas P. Hughes School****2008-2009**

<b><u>Activity/Position</u></b>	<b><u>Instructor/Supervisor</u></b>	<b><u>Stipend</u></b>
Computer Club Advisor (1/2)	Lindsay Liguori	\$ 718.50
Computer Club Advisor (1/2)	Ellen Masters	\$ 718.50
Drama Club Advisor (1/2)	Justin Derman	\$ 957.50
Drama Club Advisor (1/2)	Mary Niedenfuhr	\$ 957.50
Safety Patrol Advisor (1/2)	Tobey Schocklin	\$ 718.50
Safety Patrol Advisor (1/2)	Joseph Sinko	\$ 718.50
Circle of Friends Advisor	Aida Swon	\$1,437.00
Student Council Advisor (1/2)	Joanne Jocus	\$ 718.50
Student Council Advisor (1/2)	Mary Niedenfuhr	\$ 718.50
Writing Club Advisor	Erika Naftalis	\$1,437.00
Yearbook Advisor (1/2)	Cristina Cerulo	\$ 957.50
Yearbook Advisor (1/2)	Lindsay Liguori	\$ 957.50

**William Woodruff School****2008-2009**

<b><u>Activity/Position</u></b>	<b><u>Instructor/Supervisor</u></b>	<b><u>Stipend</u></b>
Computer Club Advisor	Andrea Masri	\$1,437.00
Drama Club Advisor (1/2)	Kim Delatour	\$ 957.50
Drama Club Advisor (1/2)	Bonita Gold	\$ 957.50
Safety Patrol Advisor	Sean Waller	\$1,437.00
Circle of Friends Advisor	Aida Swon	\$1,437.00
Student Council Advisor	Sally Barmakian	\$1,437.00
Writing Club Advisor	Jennifer Lambusta	\$1,437.00
Yearbook Advisor	Wendi Goldstein	\$1,915.00

**Columbia Middle School****2008-2009**

<b><u>Activity/Position</u></b>	<b><u>Instructor/Supervisor</u></b>	<b><u>Stipend</u></b>
Inter. Basketball Coach (Girls)	Vincent Gulbin	\$3,212.00
Inter. Basketball Coach (Boys)	Michael Sullivan	\$3,212.00
Intramural Basketball Coach (6)	Vincent Gulbin	\$ 969.00
Chorus Director	James Musacchio	\$2,254.00
Web Master	James Musacchio	\$1,915.00
Cross Country/Runners Club Adv.	Vincent Gulbin	\$1,437.00
Drama Club Advisor	Diana Corley	\$2,029.00
Drama Club Advisor	Susan Paskow	\$2,029.00
Drummers Club Advisor	Christopher Colaneri	\$1,437.00
French Club Advisor	Susan Provence	\$1,437.00
Golf Club Advisor	Vincent Gulbin	\$1,437.00
Intramural Gymnastics Coach (1/2)	Kelly Hill	\$ 484.50
Intramural Gymnastics Coach (1/2)	Joanne Sheehan	\$ 484.50
Jazz Band Advisor	Christopher Colaneri	\$2,254.00
Math Club Advisor	Richard Shea	\$1,437.00
Newspaper Advisor (1/2)	Jason Karl	\$ 957.50
Newspaper Advisor (1/2)	Kimberly Tracey	\$ 957.50
Science Club Advisor	Marcie McLaughlin	\$1,437.00

Spanish Club Advisor	Patricia Hetherington	\$1,437.00
Student Council Advisor	Jeanmarie Ringwood	\$1,437.00
Student Council Advisor	Michael Sullivan	\$1,437.00
Student Council Advisor	Kimberly Tracey	\$1,437.00
TWIST Advisor	Christina Woods	\$1,437.00
Intramural Weight Training Coach	Vincent Gulbin	\$ 969.00
Intramural Volleyball Coach (1/2)	Christopher Colaneri	\$ 484.50
Intramural Volleyball Coach (1/2)	Joanne Sheehan	\$ 484.50
Yearbook Advisor (1/2)	Jeanmarie Ringwood	\$ 957.50
Yearbook Advisor (1/2)	Kristine Weber	\$ 957.50

**Governor Livingston High School**

**2008-2009**

<b><u>Activity/Position</u></b>	<b><u>Instructor/Supervisor</u></b>	<b><u>Stipend</u></b>
Assistant Football Coach	Robert Fullowan	\$5,320.00
Assistant Football Coach	Michael Manganiello	\$5,320.00
Assistant Cross Country Coach	William Ayres	Volunteer
Assistant Cross Country Coach	Steven Hess	Volunteer
Assistant Cross Country Coach	Mike Skara	Volunteer
Senior Class Advisor	Lisa Dhaibar	\$2,412.00
Senior Class Advisor	Staci Toporek	\$2,412.00
Junior Class Advisor	Steven Ciarrocca	\$2,412.00
Junior Class Advisor	Alice Hadley	\$2,412.00
Sophomore Class Advisor	Frank Melchiorre	\$1,915.00
Sophomore Class Advisor	Alexandra Poma	\$1,915.00
Freshman Class Advisor	Carolyn Dennerlein	\$1,915.00
Freshman Class Advisor	Marissa Gold	\$1,915.00
Academic Team Advisor	Diana Winters	\$1,437.00
Art Club Advisor	Geralyn Mohr	\$1,437.00
Art Honor Society Advisor	Neal Korn	\$ 118.00
Athletic Honor Society Advisor	Clifford Lauterhahn	\$1,437.00
Chess Club Advisor	Catherine Avino	\$1,437.00
Computer Club Advisor	Steven Ciarrocca	\$1,437.00
Fall Drama Director (1/2)	Joseph Miceli	\$1,778.00
Fall Drama Director (1/2)	Diana Winters	\$1,778.00
Environmental Club Advisor	James Rutzler	\$1,437.00
French Club Advisor (1/2)	Teresa DiMartino	\$ 718.50
French Club Advisor (1/2)	David Peck	\$ 718.50
French Honor Society Advisor	David Peck	\$ 118.00
Future Business Leaders Advisor	Joseph Hubert	\$1,437.00
Project Homepage Advisor	James Rutzler	\$1,437.00
Interact Club Advisor	Doreen Ladinski	\$1,437.00
Interact Club Advisor	Sharon Parker	\$1,437.00
Italian Club Advisor	Nancy Luciano	\$1,437.00
Italian Honor Society Advisor	Nancy Luciano	\$ 118.00
Jazz Band Advisor	William Ayres	\$2,254.00
Junior NAD Advisor (1/2)	Cynthia Manto	\$ 718.50

Junior NAD Advisor (1/2)	Elizabeth Schank	\$ 718.50
Junior Statesmen Advisor	Todd Decker	\$1,437.00
Latin Club Advisor	Barbara Hedges	\$1,437.00
Latin Honor Society Advisor	Barbara Hedges	\$ 118.00
Literary Magazine Advisor	Lindsey Gismonde	\$1,915.00
Link Crew Advisor	Lisa Dhaibar	\$1,437.00
Link Crew Advisor (1/2)	Frank Melchiorre	\$ 718.50
Link Crew Advisor (1/2)	Staci Toporek	\$ 718.50
Mu Alpha Theta Advisor	Steven Hess	\$1,437.00
Newspaper Advisor	Doreen Ladinski	\$4,198.00
Math League Team Advisor	Steven Hess	\$ 118.00
National Honor Society Advisor	Alexandra Poma	\$1,437.00
Science Team Advisor (51%)	James Rutzler	\$1,235.73
Science Team Advisor (29%)	Timothy McKinnon	\$ 702.67
Science Team Advisor (20%)	Meredith Morgan	\$ 484.60
Sign Language Club Advisor	Elizabeth Schank	\$1,437.00
Spanish Club (1/2)	Laura Aiello	\$ 718.50
Spanish Club (1/2)	Irene O'Grady	\$ 718.50
Spanish Honor Society	Irene O'Grady	\$ 118.00
Student Accounts Manager	Grace Penabad	\$6,444.00
Student Auxiliary Advisor	Phyllis Heuss	\$1,915.00
Student Council Advisor	Benjamin Bolger	\$2,987.00
Student Council Advisor	Irene O'Grady	\$2,987.00
TREND Advisor	Clifford Lauterthahn	\$1,437.00
Yearbook Advisor	Gretchen Schulthes	\$4,509.00
Web Master	Steven Ciarrocca	\$1,915.00

A roll call indicated unanimous approval.

**AA. APPROVE LEAVE OF ABSENCE FOR LISA BABIC** It was moved by Mr. Reinstein and seconded by Mrs. Kirsch that the Board of Education grant an unpaid leave of absence in accordance with the New Jersey Family Leave Act to Lisa Babic, effective September 14, 2009, through November 8, 2009. Ms. Babic is a Teacher of Communication Skills at Columbia Middle School.

A roll call indicated unanimous approval.

## **BUSINESS**

- A. AUTHORIZE WITHDRAWAL FROM CAPITAL RESERVE** It was moved by Mrs. Kirsch and seconded by Dr. Crisonino that the Board of Education authorize the withdrawal of \$330.00 from the Capital Reserve account to Capital Projects/Fund 12 to fund the remaining portion of the Local Share of Project Costs for the State Project #0310-005-09-1001 for the ADA Upgrades to Existing Toilets at the Governor Livingston High School, School Development Authority Project #031-005-09-0XAZ. A roll call indicated unanimous approval.
- B. REQUEST TO UNLOCK AND AMEND LONG RANGE FACILITY PLAN** It was moved by Mrs. Kirsch and seconded by Dr. Crisonino that the Board of Education request the Department of Education to “unlock” the Long Range Facility Plan, and
- BE IT FURTHER RESOLVED, that the Board of Education authorize USA Architects, Somerville, New Jersey, to assist the District in amending the Long Range Facility Plan to address other capital projects.  
A roll call indicated unanimous approval.
- C. ACCEPT NON-PUBLIC AID** It was moved by Mrs. Kirsch and seconded by Dr. Crisonino that the Board of Education accept Non-Public Nursing Aid in the amount of \$540.00 and Non-Public Textbook Aid in the amount of \$456.00 from the New Jersey Department of Education for use by the Diamond Hill Montessori School upon submission of appropriate documentation.  
A roll call indicated unanimous approval.
- D. APPROVE JOINT TRANSPORTATION CONTRACT** It was moved by Mrs. Kirsch and seconded by Dr. Crisonino that the Board of Education approve the 2009-2010 Joint Transportation Contract between the Berkeley Heights Board of Education and the Warren Township Board of Education to transport one special education student for the extended school year for \$980.00 and the regular school year for a cost of \$5,406.00.  
A roll call indicated unanimous approval.
- E. AWARD CONTRACT FOR ELECTRICAL UPGRADES** It was moved by Mrs. Kirsch and seconded by Dr. Crisonino that the Board of Education authorize the award of a contract to Sal Electric for additional work required on light pole replacement at Governor Livingston High School for \$17,800.00 through the District’s Bidding Cooperative.  
A roll call indicated unanimous approval.

- F. AWARD CONTACT FOR ASBESTOS ABATEMENT AT GOVERNOR LIVINGSTON** It was moved by Mrs. Kirsch and seconded by Dr. Crisonino that the Board of Education authorize the award of a contract for asbestos abatement at Governor Livingston High School to VMC Company, Inc. for \$14,400.00 in accordance with unit pricing in bid submitted for general asbestos removal.

Explanatory Note: Emergent removal of asbestos pipe insulation was necessary to allow continued renovations of bathrooms.

A roll call indicated unanimous approval.

- G. AWARD CONTRACT FOR CABINET INSTALLATION AT MARY KAY MCMILLIN ECC** It was moved by Mrs. Kirsch and seconded by Dr. Crisonino that the Board of Education authorize the award of a contract to K.B.D. Construction, LLC for cabinet installation at Mary Kay McMillin ECC for \$18,532.00 through the District's Bidding Cooperative.

A roll call indicated unanimous approval.

- H. AWARD CONTRACT FOR CABINET INSTALLATION AT WILLIAM WOODRUFF** It was moved by Mrs. Kirsch and seconded by Dr. Crisonino that the Board of Education authorize the award of a contract to K.B.D. Construction, LLC for cabinet installation at William Woodruff for \$15,732.00 through the District's Bidding Cooperative.

A roll call indicated unanimous approval.

- I. AWARD OF BIDS FOR 2009-2010 SCHOOL YEAR** It was moved by Mrs. Kirsch and seconded by Dr. Crisonino that the Board of Education authorize the award of the following bids obtained through the District's Bidding Cooperative on a unit price basis to the vendors indicated:

Family/Consumer Science

Nasco	\$1,232.31
S.A.N.E.	403.49
	\$1,635.80

A roll call indicated unanimous approval.

- J. ACCEPT DONATION** It was moved by Mrs. Kirsch and seconded by Dr. Crisonino that the Board of Education accept the donation from the Highlander Booster Club of the following items during the 2008-2009 school year:

Baseball	Batting Cage	\$3,000.00
Girls Soccer	Expense Reimbursement	200.00
Girls and Boys Soccer	Bags	2,200.00
Fencing	2 Camcorders	1,000.00
Boys Basketball/Wrestling	Equipment Bags	1,850.00
Softball	Jackets	1,000.00
	Dugout Improvements	3,500.00

General	Ipods for sound system	300.00
	Athletic Gator	4,000.00
Boys Lacrosse	Ponchos	1,000.00
Field Hockey/Girls Lacrosse	Warm ups	2,200.00
Football	DVD Recorder and equip	2,000.00
Varsity Honor Society	Advisor's Stipend	1,400.00
Championship Gifts:		
Cross Country		350.00
Bowling		150.00
Fencing		300.00
Spring Track		450.00
Varsity Honor Society	Plaques and Cords	2,600.00
Championship Awards	Champion T-Shirts	1,250.00
Senior Athletic Banquet	Annual Recognition Dinner	2,850.00
<b>Grand Total</b>		<b>\$31,600.00</b>

Explanatory Note: The Highlander Booster Club provides financial support to all GLHS athletes and athletic programs.

A roll call indicated unanimous approval.

- J. ACCEPT DONATION** It was moved by Mrs. Kirsch and seconded by Dr. Crisonino that the Board of Education accept the donation from Dean's Greens Garden and Nursery Center in the amount of \$1,185.00 towards a landscaping project at Governor Livingston High School.

A roll call indicated unanimous approval.

- K. ACCEPT DONATION** It is recommended that the Board of Education accept the donation from the Berkeley Heights Environmental Commission for one tree planted at each school valued at approximately \$825.00 and the supplies needed to enhance the Thomas P. Hughes rain garden project valued at \$450.00.

A roll call indicated unanimous approval.

- L. ACCEPT DONATION** It was moved by Mrs. Kirsch and seconded by Dr. Crisonino that the Board of Education accept the donation of ten Xenith X-1 helmets to the Governor Livingston Football Team valued at \$350.00 each from the following parents:

Mary Bruner  
 Craig Ennis  
 John Haddad  
 Mary Louise Harpster  
 Todd Hubinger

Kevin McHugh  
 Jeannette Natale  
 Brian Pozniak  
 Denis Smalley  
 Philip Spellman

A roll call indicated unanimous approval.

- M. ACCEPT DONATION** It was moved by Mrs. Kirsch and seconded by Dr. Crisonino that the Board of Education accept the donation from the Berkeley Heights PAL of a used Conex Storage Container to store baseball equipment to be used jointly by the high school and BHPAL.  
A roll call indicated unanimous approval.
- N. APPROVE CONTRACT FOR FLEXIBLE SPENDING AGREEMENT** It was moved by Mrs. Kirsch and seconded by Dr. Crisonino that the Board of Education approve a contract with Horizon Blue Cross/Blue Shield of New Jersey to administrator a Health Flexible Spending Account and Dependent Care Flexible Spending Account under Section 125 of the Internal Revenue Service for unreimbursed medical expenses and dependent care assistance for a set up fee of \$2,500.00 and an Administrative Fee of \$6.00 per participating employee.  
A roll call indicated unanimous approval.
- O. APPROVAL TO ESTABLISH NEW BANK ACCOUNT** It was moved by Mrs. Kirsch and seconded by Dr. Crisonino that the Board of Education approve the establishment of the Berkeley Heights Board of Education Flexible Spending Account with Bank of America.  
A roll call indicated unanimous approval.
- P. APPROVE PARENTAL CONTRACT FOR TRANSPORTATION** It was moved by Mrs. Kirsch and seconded by Dr. Crisonino that the Board of Education approve the Parental Contract for Student Transportation for the 2009-2010 school year (Attachment G).  
A roll call indicated unanimous approval.

## **FINANCE**

- A. APPROVAL OF BOARD SECRETARY'S REPORT** It is recommended that the Board of Education, pursuant to N.J.A.C. 6A:23A-2.3, certifies that as of July 30, 2009, after review of the Board Secretary's monthly financial report (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-2.3, and sufficient funds are available to meet the district's financial obligations for the remainder of the year.
- B. APPROVAL OF TRANSFERS** It is recommended that the Board of Education authorize additional transfers for June, 2009 and transfers for July, 2009.
- C. APPROVAL OF TREASURERS REPORT** It is recommended that the Board of Education accept the financial reports of the Board Secretary and the Treasurer of School Funds for the months ending, July 31, 2009.

**D. PAYMENT OF BILLS** It is recommended that the Board of Education approve for payment the bills as listed on the bill lists as follows:

7/15/2009	Payroll	\$664,743.45
7/16/2009		31,775.45
7/31/2009		340,042.36
8/14/2009		678,922.78
8/31/2009		337,220.99
7/1/2009	Accounts Payable	224,016.06
7/30/2009		369,030.63
8/19/2009		792,804.79
8/25/2009		459,094.39
9/1/2009		147,098.00
		<hr/>
		<b>\$4,044,748.90</b>

### **FINAL CITIZENS HEARING**

It was moved by Mr. Reinstein and seconded by Mr. Sincaglia that the Final Citizens Hearing be open to the public.

There were no members of the public that wished to be heard at this time.

It was moved by Mr. Sincaglia and seconded by Dr. Crisonino that the Final Citizens Hearing be closed.

### **OTHER BUSINESS**

Mrs. Rattner stated that results from the standardized tests will be released later this year and would be presented at the October 1, 2009 meeting.

It was moved by Mr. Sincaglia and seconded by Dr. Crisonino to cancel the Regular Meeting scheduled for September 24, 2009 and to change the Conference Meeting scheduled for October 1, 2009 to a Combined Conference & Regular Meeting.

A roll call indicated unanimous approval.

## **ADJOURNMENT**

It was moved by Mr. Reinstein and seconded by Dr. Crisonino that the meeting be adjourned.

Motion carried.

The meeting was adjourned at 8:55 PM.

Respectfully submitted,

Donna A. Felezzola  
School Business Administrator/ Board Secretary