

**BERKELEY HEIGHTS BOARD OF EDUCATION
REGULAR MEETING
MINUTES
JUNE 18, 2009**

CALL TO ORDER

The Combined Conference & Regular Meeting of the Berkeley Heights Board of Education was called to order on Thursday, June 18, 2009 at 6:30 PM in the Clausen Administration Building by the Board President, Mr. Beisser.

ROLL CALL

A roll call indicated the presence of the following members:

Mr. Beisser, Dr. Crisonino, Mr. Reinstein, Mr. Sincaglia, Mr. Smalley, Mrs. Walsh and Mrs. Williams. Also present were Mrs. Rattner, Mrs. Qualshie and Mrs. Felezzola. Mrs. Kirsch was absent.

STATEMENT

Mr. Beisser read the following statement:

On April 30, 2009, this body by resolution adopted the schedule for this meeting. The time, date and location of this meeting were accurately set forth therein.

On May 1, 2009, a copy of said schedule was posted at the Town Hall, the Public Library, the Railroad Station and the Administration Building. On the same date a copy was mailed to the Independent Press, Courier News, all PTO Presidents and delivered to the BHEA President, all schools, all Supervisors and filed with the Municipal Clerk. The meeting was also announced on the District Sign at Columbia Middle School.

ADJOURN TO EXECUTIVE SESSION

It was moved by Mr. Sincaglia and seconded by Mr. Reinstein that the Board of Education adjourn to executive session,

WHEREAS, the provisions of the Open Public Meetings Act (N.J.S.A.10:4-1 et seq.) expressly provide that a public body may move into Executive Session and exclude the public from that portion of a meeting at which the public body discusses any of the nine areas set forth in N.J.S.A.10:4-12b; and

WHEREAS, the Berkeley Heights Board of Education has determined it necessary to move into Executive Session to discuss the following subjects, all of which are included in the aforesaid exceptions:

Personnel and Negotiations.

NOW THEREFORE BE IT RESOLVED by the Berkeley Heights Board of Education that it does hereby move into Executive Session pursuant to N.J.S.A.10:4-12b to discuss the aforesaid matters; and

IT IS FURTHER RESOLVED that the aforesaid discussions shall be made public either at the Public Meeting following said Executive Session or at such time as any litigated or personnel matters are concluded; or upon conclusion of any negotiations or related discussions; or as otherwise specified; and

IT IS FURTHER RESOLVED that this Resolution shall take effect pursuant to law.

RETURN TO PUBLIC SESSION

It was moved by Mr. Reinstein and seconded by Mrs. Williams that the Board of Education return to Public Session. Motion carried.

The meeting was reconvened at 8:00 PM in the Columbia Middle School Gymnasium.

FLAG SALUTE

Mr. Beisser led the Board and the public in the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Sincaglia and seconded by Mr. Reinstein that the Board of Education approve the minutes of the Regular Meeting held May 28, 2009, and the Combined Conference & Regular Meeting held June 4, 2009.

CORRESPONDENCE

Mrs. Felezzola indicated the correspondence as listed had been provided to the Board for their review and information.

A. Card from Mr. & Mrs. Rattner, Re: Thank you

REPORT OF THE STUDENT REPRESENTATIVES

John McNamara reported on the following:

Exams started yesterday

Yearbooks have been distributed

Classes for next year have been scheduled and teachers have been giving out summer assignment

The boys track team winning the state sectional championship

REPORT OF THE SUPERINTENDENT

Mrs. Rattner spoke about each of the retirees and made a presentation to each.

The retirees that were present each thanked the Board.

-Recognition of District Retirees: Mrs. Linda Allocco
Dr. J.J. Aquino
Mrs. Mary Bowes
Ms. Jane Davis
Mr. Joseph Mark
Mrs. Andrea Orlando
Mrs. Donna Radano
Mrs. Victoria Shockley
Mr. Frank Simone
Mrs. Nancy Sperling

Mrs. Rattner made a presentation to the Governor Livingston High School Boys Track Team for achieving the 2009 North Jersey, Section 2, Group 2 Championship.

The Board took a 15 minute recess.

Mrs. Rattner reported that school activities are winding down as the end of the school year approaches. The Columbia Middle School graduation ceremony will be held on Tuesday, June 23 at 4:00 PM and Governor Livingston High School graduation will be on Wednesday, June 24, 2009 at 6:30 PM. Both ceremonies will be at Governor Livingston High School.

Mrs. Rattner reported that in Newsweek Magazine's "Best High Schools Report," Governor Livingston was ranked 416 nationally and 8th in New Jersey.

It was moved by Dr. Crisonino and seconded by Mr. Smalley to accept the Superintendent's Report.
Motion carried.

LIAISON REPORTS

Dr. Crisonino attended the Berkeley Heights Education Foundation meeting and reported that the BHEF has raised over \$400,000 in the past fifteen years and thanked Marsha Miller, who announced her retirement from the foundation, for her hard work.

Mr. Smalley reported that at the County Association Leadership Conference, he met with the Assistant Commissioner of Education and discussed budget and educational issues.

Dr. Crisonino reported that the awards night at Columbia Middle School was a great event.

FACILITIES REPORT

Mrs. Felezzola reported on summer work and the interlocal field improvement agreement.

PRELIMINARY CITIZENS HEARING

Dr. Monroe of Winchip Road expressed his concerns regarding the use of temporary lights at Governor Livingston. He stated that the residents have a legitimate issue and that a policy must be instituted to regulate the use of the lights.

Mrs. Freidlander of Timothy Fields Road thanked the Board for the use of Governor Livingston for Relay for Life. She asked that she be part of the discussion regarding the lights.

Mr. Beisser stated that the township had contacted the Board of Education to form a committee to work together to develop a solution to the use of lights at the high school.

Mr. Haddad of Powder Horn Way expressed concern regarding head injuries and made a recommendation to use a particular football helmet. He distributed information regarding the helmets.

Mr. Sblendorio of Mountainside discussed starting a volleyball team at Governor Livingston. He distributed information with a proposed schedule.

Mr. Beisser responded.

ADMINISTRATION

- A. APPROVE PROFESSIONAL DEVELOPMENT DAYS/TRAVEL REIMBURSEMENT** It was moved by Mr. Sincaglia seconded by Dr. Crisonino that the Board of Education approve professional development days and travel reimbursement for district staff members, as indicated on revised Attachment A.
A roll call indicated unanimous approval.
- B. APPROVE AGREEMENT FOR PHYSICAL THERAPY SERVICES** It was moved by Mr. Sincaglia seconded by Dr. Crisonino that the Board of Education approve the Agreement with Oxford Consulting Services, Inc., to provide Physical Therapy services to students enrolled in the Berkeley Heights Special Education summer programs from June 29, 2009, through August 7, 2009, at the rate of \$95.00 per hour for a maximum of 3.5 hours per week.
A roll call indicated unanimous approval.
- C. APPROVE RESOLUTION HONORING GOVERNOR LIVINGSTON BOYS TRACK TEAM** It was moved by Mr. Sincaglia seconded by Dr. Crisonino that the Board of Education approve the Resolution honoring the Governor Livingston High School Boys Track Team, the 2009 North Jersey, Section 2, Group 2 Champions (Attachment B).
A roll call indicated unanimous approval.

Mr. Reinstein had questions regarding the Drug and Alcohol policy.

The Board discussed the policy.

- D. POLICIES/REGULATIONS** It was moved by Mr. Sincaglia seconded by Dr. Crisonino that the Board of Education introduce for study and the first reading of the following revised and new policies:

Drugs and Alcohol 5133

Vehicle Tracking and Use 7650

A roll call indicated unanimous approval.

- E. BOARD APPOINTMENTS** It was moved by Mr. Sincaglia seconded by Dr. Crisonino that the following Board Appointments be approved:

Legislative Committee – including Union County School Boards Association and New Jersey School Boards Association	Chair Rep Alt	Denis Smalley Mary Ann Walsh John Sincaglia
Union County Educational Services Commission	Chair Alt	Helen Kirsch Paul Beisser
PTO Liaison Representative	Chair	Paul Beisser/ Mary Ann Walsh
Education Foundation Liaison	Chair Alt	Dr. Crisonino Helen Kirsch
Negotiations Committee	Chair Rep Rep Alt	John Sincaglia Helen Kirsch Doug Reinstein Mary Ann Walsh
Facilities Planning	Chair Rep Rep Alt	Doug Reinstein Denis Smalley Paul Beisser John Sincaglia
Finance Committee	Chair Rep Rep Alt	John Sincaglia Mary Ann Walsh Denis Smalley Doug Reinstein

BOARD APPOINTMENTS (continued)

Township Liaison including Township Committee Municipal Alliance Seniors Environmental	Chair Rep Alt	Mary Ann Walsh Dr. Crisonino Helen Kirsch
Personnel Committee	Chair Rep	Paul Beisser John Sincaglia
Long-Range Planning Committee// Athletics/Co-Curricular Committee// Curriculum Liaison	Chair Rep Alt	Dr. Crisonino Mary Ann Walsh Paul Beisser
Communications Committee	Chair Alt	Doug Reinstein Mary Ann Walsh

A roll call indicated unanimous approval.

15. EDUCATION

A. APPROVE SPECIAL EDUCATION EXTENDED SCHOOL YEAR PLACEMENTS It was moved by Ms. Walsh and seconded by Dr. Crisonino that the Board of Education approve the Special Education out-of-district Extended School Year placements and services for summer 2009 listed on Attachment C, plus transportation where applicable, as recommended by Dr. Patricia Martino, Director of Special Services, and the district's Child Study Team. A roll call indicated unanimous approval.

B. APPROVE TEXTBOOKS It was moved by Ms. Walsh and seconded by Dr. Crisonino that the Board of Education approve the purchase and use of the following textbooks in the Berkeley Heights Public Schools:

Columbia Middle School

Governor Livingston High School

Spanish 1, 2, 3 and 4:

Asi se dice! (Levels 1-4), by Conrad J. Schmitt. Glencoe/McGraw-Hill, 2009.

Governor Livingston High School

AP Computer Science and Introduction to Java:

Java Methods A & AB, by Gary Litvin and Maria Litvin. Skylight Publishing, 2006.

Contemporary America:

The American Vision: Modern Times, by Joyce Appleby, et.al. Glencoe/McGraw-Hill, 2008.

B. APPROVE TEXTBOOKS (continued)

Contemporary America Honors

U.S. History and Government, by Andrew Peiser and Michael Serber. Amsco School Publications, Inc., 2006.

A roll call indicated unanimous approval.

- C. APPROVE VOCATIONAL EVALUATIONS** It was moved by Ms. Walsh and seconded by Dr. Crisonino that the Board of Education approve vocational evaluations to be conducted on two Governor Livingston High School students, as performed by Jewish Vocational Services, at the cost of \$850.00 each. These evaluations are a necessary component of transition planning for these two students as per the recommendation of Dr. Patricia Martino, Director of Special Services.

A roll call indicated unanimous approval.

PERSONNEL

- A. SUBSTITUTE/SUPPLEMENTAL PERSONNEL** It was moved by Mr. Smalley and seconded by Dr. Crisonino that the Board of Education approve the employment of the substitute/supplemental personnel listed below for the 2008-2009 school year:

Teachers

York, Alyson
Berkeley Heights, NJ

Athletic Trainers
(@ \$100 per event)

Gulbin, Vincent
Clark, NJ

Hirsch, Todd
Westwood, NJ

Teacher Aide

Bostwick, Craig
Berkeley Heights, NJ

A roll call indicated unanimous approval.

- B. RESIGNATION OF FRANCIS SCHAEDEL** It was moved by Mr. Smalley and seconded by Dr. Crisonino that the Board of Education accept, with regret, the resignation of Francis Schaedel from his position with the Transportation staff of the Berkeley Heights Public Schools, effective June 30, 2009.
A roll call indicated unanimous approval.

- C. RE-EMPLOYMENT OF NON-TENURED TEACHERS** It was moved by Mr. Smalley and seconded by Dr. Crisonino that the Board of Education approve the re-employment of the following non-tenured teachers for the 2009-2010 school year:

<u>Name</u>	<u>Assignment</u>	<u>Salary #</u>
Roberta Gutch	Columbia Middle School Grade 6 Teacher (Substitute/replacement position, effective 9/1/2009 through 2/2/2010)	\$52,196 Step 2c
Margaret Hodge	Governor Livingston High School Mountain Park School Part-Time Teacher of Art	\$38,497.80 Step 11c (60% of F/T)
Mary Sheridan	Hamilton Terrace School Part-Time Kindergarten Teacher	\$24,620 Step 2b (50% of F/T)
Fern Wolkin	Thomas P. Hughes School Grade 4 Teacher (Substitute/replacement position, effective 9/1/2009 through 2/2/2010)	\$50,598 Step 1c

Based on 2008-2009 guide steps and salary figures. Actual guide steps and salary figures for 2009-2010 will be approved when a new negotiated Agreement between the Board of Education and Berkeley Heights Education Association is approved and new salary guides are established.
A roll call indicated unanimous approval.

- D. APPROVE STAFF TRANSFER FOR 2009-2010** It was moved by Mr. Smalley and seconded by Dr. Crisonino that the Board of Education approve the following transfer of personnel for the 2009-2010 school year:

<u>Name</u>	<u>From</u>	<u>To</u>
Lindsey Sheppard	Mountain Park School	Thomas P. Hughes School

A roll call indicated unanimous approval.

E. EXTEND EMPLOYMENT OF INTERIM PRINCIPAL It was moved by Mr. Smalley and seconded by Dr. Crisonino that the Board of Education approve the extension of the employment of Dr. Kevin McGrath as Interim Principal of The Mary Kay McMillin Early Childhood Center, on an as-needed basis, to cover the time period from July 1, 2009, through July 31, 2009, at the per-diem pay rate of \$550 with no other compensation. Dr. McGrath's current employment agreement calls for his service in this position to end on June 30, 2009; this approval will enable him to assist Anne Corley-Hand when she assumes the Principal position at the school as of July 1, 2009.
A roll call indicated unanimous approval.

F. APPROVE ADVISOR STIPENDS It was moved by Mr. Smalley and seconded by Dr. Crisonino that the Board of Education approve the payment of \$500 stipends to Clifford Lauterhahn, Guidance Counselor at Governor Livingston High School; and to Michael Sullivan, Guidance Counselor at Columbia Middle School, for serving as faculty advisors to the REBEL anti-tobacco group at their respective schools during the 2008-2009 school year.

Explanatory Note: Funding for the REBEL chapters at both schools, including stipends for the faculty advisors, is provided by the State of New Jersey.
A roll call indicated unanimous approval.

- G. APPROVE SUMMER CHILD STUDY EMPLOYMENT** It was moved by Mr. Smalley and seconded by Dr. Crisonino that the Board of Education approve the employment of the following District Child Study Team and teaching staff members during the summer months of 2009, as listed below, for the purpose of completing student evaluations, conducting required meetings with parents/guardians, and providing other services as required by Individualized Education Plans (IEPs) of specific district students:

Joanna Trainor – Occupational Therapist – 50 total hours @ \$85.00 per hour.

Child Study Team Members (to be paid at the per-diem rate of her/his 2009-2010 annual salary; not to exceed the total number of days listed):

Maureen Brewster – 14 days

Linda Carella – 5 days

Ilene Gerstenfeld – 8 days

Katherine Kayne – 4 ½ days

Toby Marcus – 16 days

Heather McGarry – 2 days

Ann Spector – 8 days

Melinda Willson – 4 days

Teaching Staff Members (to be paid at the per-diem rate of step 11c on the 2009-2010 teachers' salary schedule; not to exceed the total number of days listed):

Karen Calabrese – ½ day

Kathryn Finkelstein – ½ day

Gillian Mahy – ¼ day

Carol Scales – 2 days

Michelle Stapperfenne – ¼ day

Sally Stevenson – 2 days

A roll call indicated unanimous approval.

H. APPROVE SUMMER SCHOOL EMPLOYMENT It was moved by Mr. Smalley and seconded by Dr. Crisonino that the Board of Education approve the employment of the following individuals in the 2009 Berkeley Heights Summer School Program and Summer Special Education Extended School Year Program, as indicated:

Teachers @ \$35.00 per hour

<u>Name</u>	<u>Maximum Hours of Employment</u>
Avino, Catherine	57
Brown, Belinda	76
Butler, Sherry	76
Confroy, Maryann	76
Elmi, Erica	28
Festante, Peter	38
Gutch, Roberta	57
Healey, Gary	57
Houck, Cheryl	47
Kane, Judith	76
Liming, Laurie	76
Mahy, Gillian	38
Marretta, Jeffrey	80
Masri, Andrea	30
McLaughlin, Marcie	56
Merrill, Marilyn	67
Mirabella, Dana	84
Naftalis, Erika	76
Pearsall, Catherine	76
Poage, Susan	76
Porzio, Karen	76
Rottenberg, Katherine	57
Rutzler, James	19
Salzone, Lisa	27
Sempepos, Theresa	38
Sheppard, Lindsey	76
Shpunder, Rose	19
Sinko, Joseph	36
Stapperfenne, Michelle	76
Swanson, Kirsten	40
Ulewicz, Caryn	36
Urenovich, Holly	66
Popovitch, Margaret (School Nurse)	40
Ringwood, Jeanmarie (School Nurse)	76

Howard, Kimberly (ABA Preschool Program) 30 days
 (@ per-diem rate of 2009-2010 annual salary)
 A roll call indicated unanimous approval.

H. APPROVE SUMMER SCHOOL EMPLOYMENT (continued)

Teacher Aides @ \$17.00 per hour

<u>Name</u>	<u>Maximum Hours of Employment</u>
Banks, Donna	40
Bassillo, Lisa	80
Colder, Kirsten	145
Colligan, Regina	145
DePaola, Tereza	80
Ganger, Denice	60
Manganiello, Colleen	80
McLeod, Kimberly	145
Miles, Betty	60
Piatnochka, Denise	60
Rica, Maureen	80
Romano-Ateniese, Janine	60

Substitute Teacher Aides @ \$17.00 per hour

Hickman, Anna
Rippo, Denise
Silva, Vera
Vella, Carolyn

A roll call indicated unanimous approval.

I. APPROVE SUMMER CUSTODIAN/MAINTENANCE PERSONNEL It was moved by Mr. Smalley and seconded by Dr. Crisonino that the Board of Education approve the following Summer Custodian/Maintenance personnel for 2009, as indicated:

<u>Name</u>	<u>Hourly Pay Rate</u>	<u>Hours Per Day</u>	<u>Effective Date</u>
Popovitch, Owen	\$7.25	8	6/25/2009
Reiss, Andrew	\$7.35	8	6/25/2009
Rica, Ted	\$7.25	8	6/26/2009
Silverio, Stephan	\$7.25	8	6/18/2009
Stanek, Tyler	\$7.25	8	6/22/2009
Staskiewicz, Scott	\$7.35	8	7/1/2009
York, Michael	\$7.35	8	6/26/2009

A roll call indicated unanimous approval.

- J. APPROVE SUMMER TECHNOLOGY PERSONNEL** It was moved by Mr. Smalley and seconded by Dr. Crisonino that the Board of Education approve the following Summer Technology personnel for 2009, as indicated, on an as-needed basis effective June 25, 2009, through September 4, 2009:

<u>Name</u>	<u>Hourly Pay Rate</u>	<u>Hours Per Week</u>
Fitzpatrick, Brendan	\$7.35	40
Quinonez, Elierzer	\$7.25	40
Vanchieri, Adam	\$7.25	40

A roll call indicated unanimous approval.

- K. APPROVE 2009 HEALTH SERVICES/ATHLETICS EMPLOYMENT** It was moved by Mr. Smalley and seconded by Dr. Crisonino that the Board of Education approve the employment of the following district staff members in order to complete various job-related tasks during the summer months of 2009:

<u>Name</u>	<u>Position</u>	<u>Pay Rate</u>
Alice Hadley	School Nurse Governor Livingston HS (Sports physicals)	\$35.00 per hour for 48 hours
Todd Hirsch	Athletic Trainer Governor Livingston HS (Preparations for fall sports season)	Per-diem rate of 2009-2010 annual salary for 7 days
Margaret Popovitch	School Nurse Mary Kay McMillin ECC (Completion of health/ medical documents for all new students entering the district)	\$35.00 per hour for 30 hours

A roll call indicated unanimous approval.

- L. APPROVE ADMINISTRATOR SALARIES** It was moved by Mr. Smalley and seconded by Dr. Crisonino that the Board of Education approve the employment and salaries of district administrators for the 2009-2010 fiscal year, as listed on Attachment D.

A roll call indicated unanimous approval.

M. HIRING CHRISTINE GRASSO It was moved by Mr. Smalley and seconded by Dr. Crisonino that the Board of Education approve the employment of Christine Grasso of Whippany as a Teacher in the Berkley Heights Public Schools for the 2009-2010 school year. Ms. Grasso earned her Bachelor of Arts Degree in English and French from Drew University and she completed her teacher certification coursework at the College of Saint Elizabeth. She has one-half year of teaching experience and she completed her student teaching in Berkeley Heights during the spring of 2008. Her salary will be \$46,230, step 2a on the 2008-2009 teachers' salary schedule (to be adjusted to step 2a on the 2009-2010 teachers' salary schedule when a new negotiated Agreement between the Board of Education and Berkeley Heights Education Association is approved and new salary guides are established).

Assignment: Governor Livingston High School - Teacher of English

Certification: Certificates of Eligibility with Advanced Standing –
Teacher of English, Teacher of French

Explanatory Note: Ms. Grasso is being recommended to replace a staff member who was not offered an employment contract for the 2009-2010 school year. A roll call indicated unanimous approval.

N. HIRING JENNIFER MARTINEZ It was moved by Mr. Smalley and seconded by Dr. Crisonino that the Board of Education approve the employment of Jennifer Martinez of Mountainside as a part-time Teacher in the Berkeley Heights Public Schools for the 2009-2010 school year. Ms. Martinez earned her Bachelor of Arts Degree in Spanish from Seton Hall University and she has 5 years of teaching experience. Her salary will be \$31,269.60, 60% of step 6a on the 2008-2009 teachers' salary schedule (to be adjusted to step 6a on the 2009-2010 teachers' salary schedule when a new negotiated Agreement between the Board of Education and the Berkeley Heights Education Association is approved and new salary guides are established).

Assignment: Governor Livingston High School – Teacher of Spanish (part time)

Certification: Standard Certificate – Teacher of Spanish

Explanatory Note: Ms. Martinez is being recommended to replace a staff member who has announced her retirement. A roll call indicated unanimous approval.

- O. HIRING JEREMY MARX** It was moved by Mr. Smalley and seconded by Dr. Crisonino that the Board of Education approve the employment of Jeremy Marx of Somerville as a Teacher in the Berkeley Heights Public Schools for the 2009-2010 school year. Mr. Marx earned his Bachelor of Arts Degree in History and Political Science from Rutgers, The State University; and he received his Master of Education Degree in Secondary Social Studies from the Rutgers Graduate School of Education. His salary will be \$50,598, step 1c on the 2008-2009 teachers' salary schedule (to be adjusted to step 1c on the 2009-2010 teachers' salary schedule when a new negotiated Agreement between the Board of Education and the Berkeley Heights Education Association is approved and new salary guides are established).

Assignment: Columbia Middle School – Teacher of Social Studies

Certification: Certificate of Eligibility with Advanced Standing –
Teacher of Social Studies

Explanatory Note: Mr. Marx is being recommended to replace a staff member who has announced her retirement.

A roll call indicated unanimous approval.

- P. EMPLOYMENT OF CUSTODIAN** It was moved by Mr. Smalley and seconded by Dr. Crisonino that the Board of Education approve the employment of the following Custodian for the 2009-2010 fiscal year, as indicated:

<u>Name</u>	<u>Assignment</u>	<u>2009-2010 Salary</u>
Michael Sharkey	Governor Livingston High School Night Custodian	\$35,531 (Step 1 on Custodian Salary Guide)

A roll call indicated unanimous approval.

- Q. HIRING LISA MORETTI** It was moved by Mr. Smalley and seconded by Dr. Crisonino that the Board of Education approve the employment of Lisa Moretti of Basking Ridge as a Teacher in the Berkeley Heights Public Schools for the 2009-2010 school year. Ms. Moretti earned her Bachelor of Science Degree in Speech Communication from the University of Georgia and she received her Master of Arts Degree in Teaching/Physical Education from Montclair State University. She has one-half year of teaching experience in addition to 13 years of private sector business experience. Her salary will be \$50,598, step 1c on the 2008-2009 teachers' salary schedule (to be adjusted to step 1c on the 2009-2010 teachers' salary schedule when a new negotiated Agreement between the Board of Education and Berkeley Heights Education Association is approved and new salary guides are established).

Assignment: Governor Livingston High School – Teacher of Health and Physical Education

Certification: Certificate of Eligibility with Advanced Standing – Teacher of Health and Physical Education

Explanatory Note: Ms. Moretti is being recommended to replace a staff member who has announced her retirement.

A roll call indicated unanimous approval.

- R. APPROVE EMPLOYMENT/PAYMENT OF CONSULTANT** It was moved by Mr. Smalley and seconded by Dr. Crisonino that the Board of Education approve the further employment and compensation of Ellen Murphy, Autism Consultant, to observe, review and assess the Berkeley Heights School District's Preschool Program for a total of 56.5 hours at the rate of \$125 per hour. The Board approved Ms. Murphy on March 17, 2009, to provide these services for a total of five (5) hours; extensive additional services are required in order to ensure that the ABA/Preschool Program meets the educational needs of our district's students. The majority of this cost will be covered by Individuals with Disabilities Education Act (IDEA) grant funding, with the remainder being funded through the current year's professional services budget.

A roll call indicated unanimous approval.

- S. RETIREMENT OF MARY BOWES** It was moved by Mr. Smalley and seconded by Dr. Crisonino that the Board of Education accept, with regret, the retirement of Mary Bowes from her position as H.E.L.P Teacher at The Mary Kay McMillin Early Childhood Center, effective June 30, 2009.

A roll call indicated unanimous approval.

BUSINESS

- A. TRANSFER OF CURRENT YEAR SURPLUS TO RESERVE** It was moved by Mr. Reinstein and seconded by Ms. Walsh that the Board of Education approve the following resolution:

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Berkeley Heights Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the Berkeley Heights Board of Education has determined that \$50,000.00 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Berkeley Heights Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.
A roll call indicated unanimous approval.

- B. TRANSFER OF INTEREST** It was moved by Mr. Reinstein and seconded by Ms. Walsh that the Board of Education approve the transfer of interest earned from investment results on unspent bond proceeds to the General Account as per auditor's recommendation.

Explanatory Note: The amount of funds to be transferred will be determined as part of the annual audit.

A roll call indicated unanimous approval.

- C. DENTAL INSURANCE RATES** It was moved by Mr. Reinstein and seconded by Ms. Walsh that the Board of Education approve the 2009-2010 monthly rates for the existing dental insurance plan with Delta Dental, Inc. as follows:

<u>Coverage</u>	<u>Rates 2009-2010</u>
One Party	\$ 51.63
Family	125.27

Explanatory Note: The renewal reflects 3% increase, which is a direct reflection of the group's experience. Employees pay 50% of the excess over the first \$500.00 of premium.

A roll call indicated unanimous approval.

- D. HEALTH CARE POLICIES** It was moved by Mr. Reinstein and seconded by Ms. Walsh that the Board of Education renew the existing health care policies (Traditional Plan and POS) with CIGNA for the 2009-2010 fiscal year, effective July 1, 2009, for the categories and premiums as follows:

PPO/TRADITIONAL MEDICAL (ACTIVE EMPLOYEES)

Single	\$ 802.00
Parent/Child	1,201.47
Husband/Wife	1,527.69
Family	1,549.00

POINT OF SERVICE PROGRAM (ACTIVE EMPLOYEES)

Single	\$ 624.26
Parent/Child	948.22
Husband/Wife	1,197.37
Family	1,214.19

FULL PLAN MEDICAL (RETIREEES OVER AGE 65)

Single	\$ 321.16
Family	642.32

MAJOR MEDICAL ONLY (RETIREEES PRIOR TO 1/1/87)

Single over 65	\$ 321.16
Family over 65	642.32

Explanatory Note: The renewal with CIGNA represents the culmination of extensive negotiations with the company. The composite increase is 7.5%. Based on the contract which expires June 30, 2009, the following applies: new employees (as of 7/1/06) opting for the Traditional Plan will pay 100% of the difference in premium between the Traditional Plan and the POS Plan. Prior employees opting for the Traditional Plan will continue to pay 50% of the difference in premium between the Traditional Plan and the POS Plan. Those opting out of benefits will be paid an annualized \$2,000.00, thereby providing a savings to the Board. A roll call indicated unanimous approval.

- E. SOFTWARE CONTRACT RENEWAL** It was moved by Mr. Reinstein and seconded by Ms. Walsh that the Board of Education approve the renewal of the contract for budgetary, accounting and personnel software support with Computer Solutions, Inc. for the 2009-2010 fiscal year in the amount of \$9,768.00. A roll call indicated unanimous approval.

- F. AWARD DISTRICT PRINTING BID** It was moved by Mr. Reinstein and seconded by Ms. Walsh that the Board of Education award the bid for District Printing needs for the 2009-2010 school year to E-Digital Graphics in the amount of \$21,249.00.

Explanatory Note: Bids were opened on Thursday, June 11, 2009 at 10:00 AM. One additional bid was received from Centurion Printing Co. in the amount of \$23,520.14. The award of this bid will allow for the preparation and printing of district printing needs at a significant dollar savings.
A roll call indicated unanimous approval.

- G. APPROVE VEHICLE MAINTENANCE AGREEMENT** It was moved by Mr. Reinstein and seconded by Ms. Walsh that the Board of Education approve the vehicle maintenance agreement with Morris-Union Jointure Commission for the 2009-2010 school year as shown on Attachment E.

Explanatory Note: Participation in this shared services program will provide bus repair services at a low cost.
A roll call indicated unanimous approval.

- H. FUEL OIL** It was moved by Mr. Reinstein and seconded by Ms. Walsh that the Board of Education approve the following resolution approving renewal of the Union County Educational Services Commission Cooperative Pricing System #28:

WHEREAS, the #2 fuel oil delivery service and burner service provided by Finch Fuel Oil Co., Inc. 648 Schuyler Avenue, Kearny, NJ, continues to meet the standards set forth in the contract for the school year; and

WHEREAS, Chapter 13, Laws of 1983 permits the renewal of such contract; now therefore

BE IT RESOLVED, that the contract with Finch Fuel Oil Co., Inc., be renewed for the 2009-2010 school year. The #2 fuel oil premium is \$=.0243 per gallon.

Said contract will be under the same terms, conditions and price as the previous school year.

Explanatory Note: Participation in this fuel oil cooperative allows the Board to purchase fuel oil at bulk rates because of the number of districts and the number of gallons involved.
A roll call indicated unanimous approval.

- I. APPROVE LEASE AGREEMENT FOR SWIMMING POOL USE** It was moved by Mr. Reinstein and seconded by Ms. Walsh that the Board of Education approve the 2009-2010 Lease Agreement with the Morris-Union Jointure Commission for use of the swimming facilities at the Developmental Learning Center by the Governor Livingston High School swim teams, as per Attachment F.

Explanatory Note: The lease agreement will allow the GL swim teams to utilize the pool at the Developmental Learning Center for practices and meets. The rental rate has not increased from last year.
A roll call indicated unanimous approval.

- J. APPROVE TRANSPORTATION CONTRACT** It was moved by Mr. Reinstein and seconded by Ms. Walsh that the Board of Education approve the renewal of the original bid of “To and From School Transportation, Late Busses and Athletic Transportation” with Laidlaw Transit, Inc., also known as First Student, for the 2009-2010 school year as shown on Attachment G.

Explanatory Note: The existing routes are being recommended for renewal with Laidlaw Transit. According to state regulations, contract increases are permitted as per the CPI, which is 3.34% for this year.
A roll call indicated unanimous approval.

- K. AWARD CONTRACT FOR FLOOR TILE REPLACEMENT AT VARIOUS SCHOOLS** It was moved by Mr. Reinstein and seconded by Ms. Walsh that the Board of Education authorize the award of a contract to Carpet Showcase for floor tile replacement at various schools, through the District’s Bidding Cooperative for the following:

Mountain Park School	\$15,660.60
Thomas P. Hughes School	14,002.40
William Woodruff School	15,620.08
Columbia Middle School	19,427.10
Governor Livingston	19,117.70

A roll call indicated unanimous approval.

- L. APPROVE INTERLOCAL SERVICES AGREEMENT FOR FIELD IMPROVEMENTS** It was moved by Mr. Reinstein and seconded by Ms. Walsh that the Board of Education approve the Interlocal Services Agreement for field improvements at William Woodruff School, Thomas P. Hughes School, Mountain Park School and the Mary Kay McMillin Early Childhood Center as outlined on Attachment H.

A roll call indicated unanimous approval.

FINANCE

- A. APPROVAL OF BOARD SECRETARY’S REPORT** It was moved by Mr. Smalley and seconded by Ms. Walsh that the Board of Education, pursuant to N.J.A.C. 6A:23A-2.3, certifies that as of May 31, 2009, after review of the Board Secretary’s monthly financial report (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-2.3, and sufficient funds are available to meet the district’s financial obligations for the remainder of the year.
A roll call indicated unanimous approval.
- B. APPROVAL OF TRANSFERS** It was moved by Mr. Smalley and seconded by Ms. Walsh that the Board of Education authorize transfers for May, 2009.
A roll call indicated unanimous approval.
- C. APPROVAL OF TREASURERS REPORT** It was moved by Mr. Smalley and seconded by Ms. Walsh that the Board of Education accept the financial reports of the Board Secretary and the Treasurer of School Funds for the months ending, May 31, 2009.
A roll call indicated unanimous approval.
- D. PAYMENT OF BILLS** It was moved by Mr. Smalley and seconded by Ms. Walsh that the Board of Education approve for payment the bills as listed on the bill lists as follows:

5/29/2009	Payroll	\$1,393,436.76
6/15/2009		1,870,955.14
5/29/2009	Accounts Payable	383.00
6/18/2009		549.959.42
		<hr/>
		\$3,814,734.32

A roll call indicated unanimous approval.

FINAL CITIZENS HEARING

Mrs. Ghelli of Shadow Lane inquired about field improvements at the early childhood center.

Mrs. Felezzola responded.

Mrs. Freidlander of Timothy Field Road asked about the ramifications of drug use outside of the school as it pertains to the Drug & Alcohol Policy.

Mrs. Rattner responded.

OTHER BUSINESS

Mr. Smalley stated that he attended a county meeting on Saturday where they discussed high school reform, consolidation of districts and stimulus funding.

Mr. Beisser stated that the administration should review the football helmet information.

ADJOURNMENT

It was moved by Mr. Reinstein and seconded by Mr. Sincaglia that the meeting be adjourned.

Motion carried.

The meeting was adjourned at 10:00 PM.

Respectfully submitted,

Donna A. Felezzola
School Business Administrator/Board Secretary