

**BERKELEY HEIGHTS BOARD OF EDUCATION
REGULAR MEETING
MINUTES
JANUARY 22, 2009**

CALL TO ORDER

The Combined Conference & Regular Meeting of the Berkeley Heights Board of Education was called to order on Thursday, January 22, 2009 at 7:00 PM in the Clausen Administration Building by the Board Vice-President, Mr. Sincaglia.

ROLL CALL

A roll call indicated the presence of the following members:

Dr. Crisonino, Mrs. Kirsch, Mr. Reinstein, Mr. Sincaglia, Mr. Smalley, Ms. Walsh and Mrs. Williams. Also present were Mrs. Rattner, Mrs. Qualshie and Mrs. Felezzola. Mr. Beisser was absent.

STATEMENT

Mr. Sincaglia read the following statement:

On April 28, 2008, this body by resolution adopted the schedule for this meeting. The time, date and location of this meeting were accurately set forth therein.

On April 29, 2008, a copy of said schedule was posted at the Town Hall, the Public Library, the Railroad Station and the Administration Building. On the same date a copy was mailed to the Independent Press, Courier News, all PTO Presidents and delivered to the BHEA President, all schools, all Supervisors and filed with the Municipal Clerk. The meeting was also announced on the District Sign at Columbia Middle School.

ADJOURN TO EXECUTIVE SESSION

It was moved by Mr. Smalley and seconded by Mr. Reinstein that the Board of Education adjourn to executive session,

WHEREAS, the provisions of the Open Public Meetings Act (N.J.S.A.10:4-1 et seq.) expressly provide that a public body may move into Executive Session and exclude the public from that portion of a meeting at which the public body discusses any of the nine areas set forth in N.J.S.A.10:4-12b; and

WHEREAS, the Berkeley Heights Board of Education has determined it necessary to move into Executive Session to discuss the following subjects, all of which are included in the aforesaid exceptions:

Personnel, Student Matter, Employment Contracts and Negotiations.

NOW THEREFORE BE IT RESOLVED by the Berkeley Heights Board of Education that it does hereby move into Executive Session pursuant to N.J.S.A.10:4-12b to discuss the aforesaid matters; and

IT IS FURTHER RESOLVED that the aforesaid discussions shall be made public either at the Public Meeting following said Executive Session or at such time as any litigated or personnel matters are concluded; or upon conclusion of any negotiations or related discussions; or as otherwise specified; and

IT IS FURTHER RESOLVED that this Resolution shall take effect pursuant to law.

RETURN TO PUBLIC SESSION

It was moved by Mrs. Kirsch and seconded by Mr. Reinstein that the Board of Education return to Public Session. Motion carried.

The meeting was reconvened at 8:00 PM in the Columbia Middle School Multi Purpose Room.

FLAG SALUTE

Mr. Sincaglia led the Board and the public in the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Smalley and seconded by Mrs. Kirsch that the Board of Education approve the minutes of the Combined Conference and Regular Meeting held December 4, 2008.

CORRESPONDENCE

Mrs. Felezzola presented the following correspondence as listed to the Board for their review and information.

- A. Card from J. Rattner, Re: Thank you
- B. Card from P. Beisser, Re: Thank you
- C. Letter from S. Johnson, Governor Livingston PTO, Re: Project Graduation
- D. Letter from M.E. Taylor

REPORT OF THE STUDENT REPRESENTATIVES

Wendy Lin reported on exams, college night for juniors, 8th grade orientation and watching the inauguration.

John McNamara reported on fund raising projects and prom planning.

Wendy Lin reported on Link Crew activities and announced that the jazz band is performing tonight and the academic team is competing next week.

John McNamara announced the sports results.

REPORT OF THE SUPERINTENDENT

Mrs. Rattner announced that January is School Board recognition month and thanked the Board for their tireless volunteer efforts.

Mrs. Rattner announced that Bill Howard will be inducted in the Union County Baseball Hall of Fame at a ceremony at L'Affaire on February 8, 2009.

Mrs. Rattner stated that an Open Public Meeting for Discussion of Special Education Programs and Services has been scheduled.

Mrs. Rattner stated that the search for the new principal at Hamilton Terrace will begin soon and she will be meeting with parents and staff to solicit their input.

Mrs. Rattner introduced Mrs. Susan Poage, the recipient of the Presidential Award for Excellence in Math and Science Teaching. Mr. Sincaglia presented Mrs. Poage a resolution in recognition of her award.

Dr. Kevin McGrath, Mrs. Carol Sangiovanni and Mr. Jared Prupis gave a presentation on enhancing learning with the Promethean Board at The Early Childhood Center.

Mrs. Pat Qualshie gave an overview of the new Professional Development Plan.

LIAISON REPORTS

Mrs. Rattner reported that the Municipal Alliance has scheduled community workshops. The first is in February regarding prescription drug abuse. There will also be a program on internet safety and a program on binge drinking on May 20th.

Dr. Crisonino commended Mrs. Rattner on her proactive action on these issues.

Mrs. Kirsch announced that Union County Education Service Commission has established their tuition rates for the 2009-2010 school year.

Mr. Smalley announced that Union County School Board Association is sponsoring a workshop on random drug testing on February 25, 2009.

Mr. Smalley reported that UCSBA is looking for sponsors for May's Student Recognition Dinner.

Mr. Sincaglia reported that the Tri-County Board meeting discussed negotiations and efficiency standards.

Mr. Sincaglia discussed pending litigation regarding voting for the budget.

FACILITIES REPORT

Mrs. Felezzola discussed upgrades to elementary fields.

PRELIMINARY CITIZENS HEARING

There was no one who wished to be heard at this time.

ADMINISTRATION

- A. POLICIES/BYLAWS** It was moved by Dr. Crisonino and seconded by Mrs. Kirsch that the Board of Education approve the following revised bylaw after this second reading:

Legal Services 0174

A roll call indicated unanimous approval.

- B. APPROVE PROFESSIONAL DEVELOPMENT DAYS/TRAVEL REIMBURSEMENT** It was moved by Dr. Crisonino and seconded by Mrs. Kirsch that the Board of Education approve professional development days and travel reimbursement for district staff members, as indicated on revised Attachment A.

A roll call indicated unanimous approval.

Mr. Reinstein abstained.

- C. APPROVE RESOLUTION HONORING JAMES HUYCK** It was moved by Dr. Crisonino and seconded by Mrs. Kirsch that the Board of Education approve the Resolution honoring James Huyck, a 2008 graduate of Governor Livingston High School, for attaining the rank of Eagle Scout in the Boy Scouts of America (Attachment B).

A roll call indicated unanimous approval.

- D. APPROVE PROJECT GRADUATION** It was moved by Dr. Crisonino and seconded by Mrs. Kirsch that the Board of Education approve the participation of students from the Governor Livingston High School Class of 2009 in Project Graduation, to be held from 9:30 p.m. on Wednesday, June 24, to 5:00 a.m. on Thursday, June 25, 2009, at the JCC Metrowest, in West Orange, New Jersey. This event is sponsored by the Governor Livingston Project Graduation Committee.

A roll call indicated unanimous approval.

- E. APPROVE WAIVER OF COMPLIANCE FOR PARTICIPATION IN THE SPECIAL EDUCATION MEDICAID INITIATIVE** It was moved by Dr. Crisonino and seconded by Mrs. Kirsch that the Board of Education approve the following resolution:

WHEREAS, N.J.A.C. 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2009-2010 fiscal year, and

WHEREAS, the Berkeley Heights Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 30 Medicaid eligible classified students and participation in SEMI would not provide a cost benefit to the district based on the projection of the district's available SEMI reimbursement for the 2009-2010 budget year,

NOW THEREFORE BE IT RESOLVED, that the Berkeley Heights Board of Education hereby authorizes the Superintendent of Schools to submit to the Executive County Superintendent of Schools in the County of Union an appropriate waiver of the Requirements of the N.J.A.C. 6A23A-5.23 for the 2009-2010 school year.

A roll call indicated unanimous approval.

- F. APPROVE RESOLUTION HONORING SUSAN POAGE** It was moved by Dr. Crisonino and seconded by Mrs. Kirsch that the Board of Education approve the Resolution honoring Mrs. Susan Poage, Teacher at Hamilton Terrace School, for being selected as the New Jersey recipient of the Presidential Award for Excellence in Mathematics and Science Teaching (Attachment B-2).
A roll call indicated unanimous approval.

- G. APPROVE MEMORANDUM OF AGREEMENT** It was moved by Dr. Crisonino and seconded by Mrs. Kirsch that the Board of Education approve the annual review of the Memorandum of Agreement Between Education and Law Enforcement Officials for the 2008-2009 school year.
A roll call indicated unanimous approval.
Mrs. Kirsch abstained.

- H. APPROVE ACCEPTANCE OF NCLB GRANT** It was moved by Dr. Crisonino and seconded by Mrs. Kirsch that the Board of Education approve the acceptance of the Fiscal Year 2009 No Child Left Behind Consolidated Grant Award in the amount of \$43,800. Funds received through this program help to cover the cost of professional development efforts for district staff members, anti-drug and anti-alcohol programs for students, and the purchase of instructional and staff training materials.
A roll call indicated unanimous approval.

EDUCATION

- A. APPROVE STUDENT FIELD TRIPS** It was moved by Mrs. Kirsch and seconded by Dr. Crisonino that the Board of Education approve the participation of district students and staff in educational field trips, as listed on revised Attachment C.
A roll call indicated unanimous approval.
- B. APPROVE PSYCHIATRIC EVALUATION** It was moved by Mrs. Kirsch and seconded by Dr. Crisonino that the Board of Education approve the completion of a psychiatric evaluation and report on a district student by Adrian Sondheimer, M.D., at the cost of \$850.00, upon the recommendation of Dr. Patricia Martino, District Director of Special Services.
A roll call indicated unanimous approval.
- C. APPROVE PROFESSIONAL DEVELOPMENT PLAN** It was moved by Mrs. Kirsch and seconded by Dr. Crisonino that the Board of Education approve the 2009-2010 Professional Development Plan for the Berkeley Heights Public Schools and authorize the Superintendent to submit this plan to the Union County Executive Superintendent of Schools (Attachment C-2).
A roll call indicated unanimous approval.

PERSONNEL

- A. **SUBSTITUTE/SUPPLEMENTAL PERSONNEL** It was moved by Mr. Smalley and seconded by Mrs. Kirsch that the Board of Education approve the employment of the substitute/supplemental personnel listed below for the 2008-2009 school year:

Teachers

Berntson, Jennifer
Berkeley Heights, NJ

Curcio, Jennifer
Berkeley Heights, NJ

Feldman, Samuel
Gillette, NJ
(Long-term substitute
@ \$308.12 per day,
effective 12/12/2008.)

Pellegrini, Marie
Berkeley Heights, NJ
(Long-term substitute
@ \$226.36 per day,
effective 1/26/2009
through 3/9/2009.)

Munn, Jacqueline
Summit, NJ

Home Instructors

Cohen, Meredith
New Providence, NJ

Rickershauser, Lindsey
Franklin Park, NJ

Scheibe, Debra
Berkeley Heights, NJ
A roll call indicated unanimous approval.

- B. MIDDLE SCHOOL CAFETERIA SUPERVISION** It was moved by Mr. Smalley and seconded by Mrs. Kirsch that the Board of Education approve the following staff members as Cafeteria Supervisors for the 2008-2009 school year:

One period per day @ \$1,240 per semester:

Michael Brader

Christopher Colaneri

Peter Festante

Jason Karl

Joseph Lanni

Michael Roof

Michael Sullivan

Cheryl Houck (Four days per week, payment of \$992 per semester.)

A roll call indicated unanimous approval.

- C. APPROVE MATERNITY LEAVE FOR DEBORAH VELELIS** It was moved by Mr. Smalley and seconded by Mrs. Kirsch that the Board of Education grant a leave of absence for maternity/disability to Deborah Velelis as of March 8, 2009, using her accumulated sick days from March 8, 2009, through April 20, 2009. It is also recommended that the Board grant Mrs. Velelis an unpaid leave of absence in accordance with the New Jersey Family Medical Leave Act from April 21, 2009, through June 30, 2009. It is anticipated that she will return to her position in the Berkeley Heights Public Schools on September 1, 2009. Mrs. Velelis is a Guidance Counselor at Governor Livingston High School. A roll call indicated unanimous approval.

- D. APPROVE REVISION OF EMPLOYMENT CONTRACT/SALARY** It was moved by Mr. Smalley and seconded by Mrs. Kirsch that the Board of Education approve the following revised employment contract/salary for the 2008-2009 school year, effective January 1, 2009:

<u>Name</u>	<u>Position</u>	Revised 2008-2009 <u>Contract Status/Annual Salary</u>
Diane Dreisbach	Special Education Teacher Aide	2.0 hours per day @ \$14.60 per hour; annual salary of \$5,256.00 (prorated 1/1/2009-6/30/2009).

A roll call indicated unanimous approval.

E. HIRING DIANE DREISBACH It was moved by Mr. Smalley and seconded by Mrs. Kirsch that the Board of Education approve the employment of Diane Dreisbach of Berkeley Heights as a part-time Teacher in the Berkeley Heights Public Schools for the 2008-2009 school year, effective January 1, 2009, through June 30, 2009. Mrs. Dreisbach earned her Bachelor of Arts Degree and Master of Arts Degree in Special Education from William Paterson University. She has 9 years of teaching experience. Her annual salary will be \$9,483.15, 15% of step 10c on the 2008-2009 teachers' salary schedule, prorated from January 1, 2009, through June 30, 2009.

Assignment: Columbia Middle School – Part-Time Teacher of Special Education

Certification: Standard Certificate – Teacher of the Handicapped

Explanatory Note: Mrs. Dreisbach is being recommended for employment as a Teacher for one (1) hour per day due to a change in student instructional needs. At the same time, her employment contract as a Teacher Aide is being reduced by one (1) hour per day.

A roll call indicated unanimous approval.

F. EXTRA-CURRICULAR ACTIVITIES It was moved by Mr. Smalley and seconded by Mrs. Kirsch that the Board of Education approve extra-curricular activities, staff members, assignments and stipends for the 2008-2009 school year, as listed below:

<u>Governor Livingston High School</u>		2008-2009
<u>Activity/Position</u>	<u>Instructor/Supervisor</u>	<u>Stipend</u>
Asst. Indoor Track Coach (Girls)	Marissa Gold #	\$3,220.00
Asst. Indoor Track Coach (Boys)	Justin Polce	Volunteer
Assistant Wrestling Coach	Joseph Palumbo	Volunteer
Assistant Wrestling Coach	Jason Massimino	Volunteer

Replaces Bruno Somma, appointed by the Board of Education on November 13, 2008.

A roll call indicated unanimous approval.

- G. HIRING INTERIM SUPERVISOR** It was moved by Mr. Smalley and seconded by Mrs. Kirsch that the Board of Education approve the employment of Dr. Alice Chiarello as Interim Supervisor of Special Education in the Berkeley Heights Public Schools for the 2008-2009 school year, effective January 23, 2009, at the pay rate of \$65 per hour with no other compensation. Dr. Chiarello has 18 years of experience as a Special Education administrator and a total of 37 years of experience in public education.

Explanatory Note: Dr. Chiarello is being recommended to replace, on an interim basis, a former staff member who recently resigned.
A roll call indicated unanimous approval.

- H. HIRING MICHELLE CUPPARI** It was moved by Mr. Smalley and seconded by Mrs. Kirsch that the Board of Education approve the employment of Michelle Cuppari of East Hanover as a substitute/replacement Elementary Counselor in the Berkeley Heights Public Schools for the 2008-2009 school year, effective February 9, 2009, through May 21, 2009. Ms. Cuppari earned her Bachelor of Arts Degree in Psychology from Fairleigh Dickinson University and she received her Master of Arts Degree in Counseling Psychology from the College of Saint Elizabeth. She has 3 years of work and intern experience in the field of counseling and she served as a school counselor intern at Columbia Middle School during the 2007-2008 school year. Her annual salary will be \$55,863, step 1d on the 2008-2009 teachers' salary schedule (prorated from February 9, 2009, to May 21, 2009).

Assignment: District Elementary Schools – Elementary Counselor
(substitute/replacement)

Certification: Standard Certificate – School Counselor

Explanatory Note: Ms. Cuppari is being recommended to replace a staff member who is going out on a maternity/child care leave of absence.
A roll call indicated unanimous approval.

- I. HIRING NOELLE FENIMORE** It was moved by Mr. Smalley and seconded by Mrs. Kirsch that the Board of Education approve the employment of Noelle Fenimore of Bernardsville as a substitute/replacement Guidance Counselor in the Berkeley Heights Public Schools for the 2008-2009 school year, effective March 6, 2009, through June 30, 2009. Ms. Fenimore earned her Bachelor of Science Degree in Marketing from the University of Maryland and she received her Master of Arts Degree in Counseling (School Focus) from Montclair State University. She served as school counselor intern at Governor Livingston High School and as a substitute guidance counselor at Columbia Middle School during the 2007-2008 school year. Her salary will be \$52,196, step 2c on the 2008-2009 teachers' salary schedule (prorated from March 6, 2009, to June 30, 2009).

Assignment: Governor Livingston High School – Guidance Counselor
(substitute/replacement)

Certification: Standard Certificate – School Counselor

Explanatory Note: Ms. Fenimore is being recommended to replace a staff member who is going out on a maternity/child care leave of absence. A roll call indicated unanimous approval.

- J. MATERNITY LEAVE FOR KIMBERLY FLEMING** It was moved by Mr. Smalley and seconded by Mrs. Kirsch that the Board of Education grant a leave of absence for maternity/disability to Kimberly Fleming as of April 29, 2009, using her accumulated sick days from April 29, 2009, through June 30, 2009. It is anticipated that she will return to her position in the Berkeley Heights Public Schools on September 1, 2009. Mrs. Fleming is a Teacher of Social Studies at Governor Livingston High School.
A roll call indicated unanimous approval.
- K. APPROVE EMPLOYMENT FOR READING PROGRAM** It was moved by Mr. Smalley and seconded by Mrs. Kirsch that the Board of Education approve the employment of Jennifer Morra for six (6) days during January 2009 to administer and oversee DIBELS reading program testing at Hamilton Terrace School. It is recommended that she be compensated at the rate of \$298.13 per day, which would be per-diem rate of her contracted salary in the district (Mrs. Morra will be serving as a substitute/replacement part-time Reading Specialist at Hamilton Terrace School from February 1, 2009, through June 30, 2009).
A roll call indicated unanimous approval.

- L. APPROVE EXTRA TEACHING PERIOD ASSIGNMENT** It was moved by Mr. Smalley and seconded by Mrs. Kirsch that the Board of Education approve the employment of the following district staff member to be employed for an additional class period, beyond her normal teaching schedule, during the 2008-2009 school year, effective February 1, 2009, through April 30, 2009:

<u>Name</u>	<u>Subject</u>	Payment in Addition to <u>Regular Salary</u>
Marcy Helmstetter	Special Education	\$8,567.00 (prorated from 2/1/2009 to 4/30/2009)

Explanatory Note: Mrs. Helmstetter will be employed the equivalent of one extra class period per day for the purpose of completing documents and collecting data for the self-assessment/monitoring of the Berkeley Heights School District's Special Education programs by the New Jersey Department of Education. The NJDOE will reimburse the district for this cost after the completion of the monitoring process.

A roll call indicated unanimous approval.

- M. APPROVE REVISED 2008-2009 SALARY** It was moved by Mr. Smalley and seconded by Mrs. Kirsch that the Board of Education approve the following revised 2008-2009 salary figure for a district staff member:

<u>Name</u>	Revised <u>2008-2009 Salary</u>
Barbara Hedges	\$99,975

Explanatory Note: This revised figure represents an increase of \$1,500 over her original 2008-2009 salary; this will serve as compensation for additional employment time beyond her regular instructional schedule.

A roll call indicated unanimous approval.

- N. SALARY ADJUSTMENTS FOR PROFESSIONAL GROWTH** It was moved by Mr. Smalley and seconded by Mrs. Kirsch that the Board of Education approve the salary adjustments listed below for the 2008-2009 school year based on the professional growth of the employees, effective February 1, 2009:

Carolyn Bowden: For completion of 60 credits beyond the Master's Degree, she will go from step 11e, \$71,252, to step 11e+1000, \$72,252.

Steven Deo: For completion of 30 credits beyond the Master's Degree, he will go from step 8d, \$64,765, to step 8e, \$67,748.

Lindsay Liguori: For completion of the Master's Degree, she will go from step 3b, \$50,467, to step 3c, \$53,367.

Jared Prupis: For completion of 30 credits beyond the Bachelor's Degree, he will go from step 10a, \$57,096, to step 10b, \$58,640.
A roll call indicated unanimous approval.

- O. EMPLOYMENT OF TRANSPORTATION PERSONNEL** It was moved by Mr. Smalley and seconded by Mrs. Kirsch that the Board of Education approve the employment of the following transportation personnel for the 2008-2009 fiscal year, as indicated, effective January 1, 2009:

Francis Schaedel: \$14.85 per hour, 5 days per week, annual salary of \$13,365.00, prorated from January 1, 2009, to June 30, 2009.
A roll call indicated unanimous approval.

- P. EMPLOYMENT OF CONSULTANT** It was moved by Mr. Smalley and seconded by Mrs. Kirsch that the Board of Education approve the employment of Dr. Ted Kozlik, Assistant Superintendent for Pupil Personnel Services in the Westfield School District, to serve as a facilitator for the "Open Public Meeting for Discussion of Special Education Programs and Services." This meeting, which will be held on February 9, 2009, in the Columbia Middle School Multi-Purpose Room, is a required component of the self-assessment/monitoring process of Special Education programs in the Berkeley Heights Public Schools by the New Jersey Department of Education. Dr. Kozlik would be paid \$250.00 for serving in this role, which includes serving as facilitator for a two-hour meeting as well as consultation prior to the meeting with Dr. Patricia Martino, Berkeley Heights Director of Special Services. The district will be reimbursed for this cost by the NJDOE after the completion of the monitoring process.
A roll call indicated unanimous approval.

- Q. HIRING ANNA ACQUAVIVA** It was moved by Mr. Smalley and seconded by Mrs. Kirsch that the Board of Education approve the employment of Anna Acquaviva of Bridgewater as a part-time Teacher in the Berkeley Heights Public Schools for the 2008-2009 school year, effective January 26, 2009. Ms. Acquaviva earned her Bachelor of Arts Degree in Elementary Education from Saint Peter's College and she has 1 ½ years of full-time teaching experience. Ms. Acquaviva served as a long-term substitute teacher at Columbia Middle School this past fall. Her salary will be \$13,406.70, 29% of step 2a on the 2008-2009 teachers' salary schedule, prorated from January 26, 2009, to June 30, 2009.

Assignment: Columbia Middle School – Teacher of Basic Skills (part time)

Certification: Standard Certificate – Elementary School Teacher

Explanatory Note: Ms. Acquaviva is being recommended to serve additional student instructional needs at Columbia Middle School.

A roll call indicated unanimous approval.

- R. HIRING MICHELE GARDNER** It was moved by Mr. Smalley and seconded by Dr. Crisonino that the Board of Education approve the employment of Michele Gardner of Flemington as District Supervisor of Special Education in the Berkeley Heights Public Schools for the 2008-2009 school year, effective March 24, 2009, through June 30, 2009. Ms. Gardner earned her Bachelor of Science Degree in Special Education and her Master of Education Degree in Special Education, both from the College of New Jersey. She has two years of experience as a Learning Disabilities Teacher-Consultant in addition to 7 years of teaching experience. She is currently serving as an adjunct professor at The College of New Jersey. Her salary for the 2008-2009 fiscal year will be \$96,000, prorated from March 24, 2009, to June 30, 2009. (Ms. Gardner's date of employment in Berkeley Heights could be sooner if she is released from employment from her current school district prior to March 23, 2009.)

Assignment: District Supervisor of Special Education.

Certification: Standard Certificates – Supervisor (pending), Learning Disabilities Teacher-Consultant, Teacher of the Handicapped, Elementary School Teacher.

Explanatory Note: Ms. Gardner is recommended to replace a former staff member who has resigned.

BUSINESS

- A. ADOPT 403B PLAN AGREEMENT** It was moved by Dr. Crisonino and seconded by Ms. Walsh that the Board of Education adopt the agreement for the 403B Plan Document for Public Education Organizations as shown on Attachment D.

A roll call indicated unanimous approval.

- B. REQUEST TO UNLOCK AND AMEND LONG RANGE FACILITY PLAN** It was moved by Dr. Crisonino and seconded by Ms. Walsh that the Board of Education request the Department of Education to “unlock” the Long Range Facility Plan, and

BE IT FURTHER RESOLVED, that the Board of Education authorize USA Architects, Somerville, New Jersey, to assist the District in amending the Long Range Facility Plan to address proposed capital maintenance projects.

A roll call indicated unanimous approval.

- C. APPROVE CHANGE ORDERS FOR AUDITORIUM UPGRADES AT GOVERNOR LIVINGSTON HIGH SCHOOL** It was moved by Dr. Crisonino and seconded by Ms. Walsh that the Board of Education approve the following change orders with Grafas Painting Contractors, Inc.:

Change order #	Amount	Explanatory Note
25	1,954.00	Premium time 12/28/2007
26	7,920.00	Premium time 1/16-18/2008
27	10,140.00	Additional ceiling in lobby
28	9,140.00	Revisions to levitron lighting
29	6,060.00	roof flashing
30	1,851.00	Premium time 3/8/2008
31	1,559.00	replace rubber nosing at end of stage
32	667.00	provide 110v for bio filter
33	5,306.00	provide 100 amp for house panel
34	5,317.00	replace existing fire alarm beam
35	3,285.00	provide additional unistruts for levitron lighting
36	1,585.00	provide sound baffles for colortron dimmer
37	1,488.00	provide gyp board enclosure at dimmer rack
38	2,659.00	provide additional EZ type emergency lights
39	2,644.00	provide additional XA emergency lights
40	210.00	provide unstrut bars at catwalk light bar
41	6,480.00	provide gyp board, insulated ceiling and wood door at dimmer rack

Explanatory Note: The construction manager and the architect have reviewed the labor and materials required by these change orders.

A roll call indicated unanimous approval.

- D. APPROVE CHANGE ORDERS FOR HVAC UPGRADES AT GOVERNOR LIVINGSTON HIGH SCHOOL** It was moved by Dr. Crisonino and seconded by Ms. Walsh that the Board of Education approve the following change orders with T.M. Brennan Contractors, Inc.:

Change order #	Amount	Explanatory Note
35	33,893.00	Premium time at end of project
36	5,900.00	Provide thermostat covers

Explanatory Note: The construction manager and the architect have reviewed the labor and materials required by these change orders.

A roll call indicated unanimous approval.

- E. APPROVAL TO ESTABLISH NEW BANK ACCOUNT** It was moved by Dr. Crisonino and seconded by Ms. Walsh that the Board of Education approve the establishment of a new investment account with Hilltop Bank.

A roll call indicated unanimous approval.

- F. ACCEPT DONATION** It was moved by Dr. Crisonino and seconded by Ms. Walsh that the Board of Education accept the donation of playground equipment valued at \$7,444.45 from the Hamilton Terrace PTO to be installed at Hamilton Terrace School.

Explanatory Note: The above equipment consisting of a fire truck, airplane and school bus replaces a wooden train that is currently in place.

A roll call indicated unanimous approval.

- G. APPROVE USE OF FACILITIES** It was moved by Dr. Crisonino and seconded by Ms. Walsh that the Board of Education approve the use of six (6) classrooms and the multi-purpose room at Columbia Middle School by the Camp Invention program from July 27 through July 31, 2009, for a fee of \$1,000.00. Camp Invention, a non-profit summer camp offered through a partnership with the National Inventors Hall of Fame, has been conducted in the Columbia school building during the past several summers.

Explanatory Note: The Camp Invention program has been well received by students and parents in Berkeley Heights.

A roll call indicated unanimous approval.

FINANCE

- A. APPROVAL OF BOARD SECRETARY’S REPORT** It was moved by Mr. Smalley and seconded by Mr. Reinstein that the Board of Education, pursuant to N.J.A.C. 6A:23A-2.3, certifies that as of December 31, 2008 , after review of the Board Secretary’s monthly financial report (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-2.3, and sufficient funds are available to meet the district’s financial obligations for the remainder of the year.
A roll call indicated unanimous approval.
- B. APPROVAL OF TRANSFERS** It was moved by Mr. Smalley and seconded by Mr. Reinstein that the Board of Education authorize transfers for December, 2008.
A roll call indicated unanimous approval.
- C. APPROVAL OF TREASURERS REPORT** It was moved by Mr. Smalley and seconded by Mr. Reinstein that the Board of Education accept the financial reports of the Board Secretary and the Treasurer of School Funds for the months ending, November 30, 2008 and December 31, 2008.
A roll call indicated unanimous approval.
- D. PAYMENT OF BILLS** It was moved by Mr. Smalley and seconded by Mr. Reinstein that the Board of Education approve for payment the bills as listed on the bill lists as follows:

12/15/2008	Payroll	\$1,847,478.43
12/19/2008		1,376,688.99
1/15/2009		1,739,135.45
1/6/2009	Accounts Payable	80,615.00
1/6/2009		(80,615.00)
1/7/2009		37,335.72
1/22/2009		1,117,259.19
		<hr/>
		\$6,117,897.78

A roll call indicated unanimous approval.

FINAL CITIZENS HEARING

There were no citizens that wished to be heard at this time.

OTHER BUSINESS

Mr. Sincaglia stated that a bill was introduced on January 13, 2009 to defer the 2009 pension payment and consequently the state will withhold state aid in the amount of the pension payment withheld. Mr. Sincaglia suggested that the board communicate its opposition to this legislation. The Board discussed. It was moved by Mr. Reinstein and seconded by Dr. Crisonino to notify the legislature in writing of the board's opposition. A roll call indicated unanimous approval.

Mrs. Kirsch stated that Cranford Board of Education wrote a letter to New Jersey Department of Education and Mr. Sincaglia asked that she forward a copy to the board.

ADJOURNMENT

It was moved by Mr. Reinstein and seconded by Mrs. Kirsch that the meeting be adjourned.

Motion carried.

The meeting was adjourned at 9:25 PM.

Respectfully submitted,

Donna A. Felezzola
School Business Administrator/ Board Secretary