

**BERKELEY HEIGHTS BOARD OF EDUCATION
CONFERENCE MEETING
MINUTES
OCTOBER 2, 2008**

CALL TO ORDER

The Conference Meeting of the Berkeley Heights Board of Education was called to order on Thursday, October 2, 2008 at 7:00 PM in the Clausen Administration Building by the Board President, Mr. Beisser.

ROLL CALL

A roll call indicated the presence of the following members:

Mr. Beisser, Dr. Crisonino, Mrs. Kirsch, Mr. Reinstein, Mr. Sincaglia, Mr. Smalley and Mrs. Williams. Also present were Mrs. Rattner, Mrs. Qualshie and Mrs. Felezzola. Mr. Lisk was absent.

STATEMENT

Mr. Beisser read the following statement:

On April 28, 2008, this body by resolution adopted the schedule for this meeting. The time, date and location of this meeting were accurately set forth therein.

On April 29, 2008, a copy of said schedule was posted at the Town Hall, the Public Library, the Railroad Station and the Administration Building. On the same date a copy was mailed to the Independent Press, Courier News, all PTO Presidents and delivered to the BHEA President, all schools, all Supervisors and filed with the Municipal Clerk. The meeting was also announced on the District Sign at Columbia School.

ADJOURN TO EXECUTIVE SESSION

It was moved by Mr. Smalley and seconded by Mr. Reinstein that the Board of Education adjourn to executive session,

WHEREAS, the provisions of the Open Public Meetings Act (N.J.S.A.10:4-1 et seq.) expressly provide that a public body may move into Executive Session and exclude the public from that portion of a meeting at which the public body discusses any of the nine areas set forth in N.J.S.A.10:4-12b; and

WHEREAS, the Berkeley Heights Board of Education has determined it necessary to move into Executive Session to discuss the following subjects, all of which are included in the aforesaid exceptions:

Personnel.

NOW THEREFORE BE IT RESOLVED by the Berkeley Heights Board of Education that it does hereby move into Executive Session pursuant to N.J.S.A.10:4-12b to discuss the aforesaid matters; and

IT IS FURTHER RESOLVED that the aforesaid discussions shall be made public either at the Public Meeting following said Executive Session or at such time as any litigated or personnel matters are concluded; or upon conclusion of any negotiations or related discussions; or as otherwise specified; and

IT IS FURTHER RESOLVED that this Resolution shall take effect pursuant to law. The meeting was recessed at 8:07 PM.

RETURN TO PUBLIC SESSION

It was moved by Dr. Crisonino and seconded by Mr. Sincaglia that the Board of Education return to Public Session. Motion carried.

The meeting was reconvened at 8:12 PM in the Columbia School Multi Purpose Room.

FLAG SALUTE

Mr. Beisser led the Board and the public in the Pledge of Allegiance.

APPROVAL OF MINUTES

There were no minutes to be presented at this time.

CORRESPONDENCE

There was no correspondence to be presented to the Board at this time.

REPORT OF THE STUDENT REPRESENTATIVES

Wendy Lin and John McNamara reported on the following:

- Senior Class Open Campus begins on Monday
- Student Council sponsored Breast Cancer Awareness Week
- Fall Dance
- Freshmen Elections
- Student Fundraisers
- Literary Magazine will sponsor Open Mike Night
- Girls Tennis Team ranked 3rd overall in county tournament
- Results of Cross Country Track Meet

REPORT OF THE SUPERINTENDENT

Ms. Gina Holzmann, Ms. Mary Ann McAdam and Mr. Scott Neigel presented the Annual Report of Violence, Vandalism and Substance Abuse for 2007-2008 (Attachment A)

Mrs. Rattner announced that the first Superintendent's Chat was held at Hamilton Terrace. The next one is being held at Columbia Middle School on Monday, October 6, 2008.

Mrs. Rattner reviewed policy mandates.

Mrs. Rattner announced that Governor Livingston High School will be recognized at the next Town Council meeting.

Mrs. Rattner reported on the communication system.

Mrs. Rattner gave an overview of the activities scheduled for the in service day scheduled for October 13, 2008.

Mrs. Rattner stated that a recommendation for principal of Hamilton Terrace will probably be made in April and that she will follow the same process that was used in the past year, including meeting with parents to solicit their input.

Mrs. Rattner reported that a committee has been formed to develop plans to appropriately pay tribute to Mrs. McMillin.

It was moved by Mr. Reinstein and seconded by Dr. Crisonino to accept the Superintendent's report.
Motion carried.

LIAISON REPORTS

Mr. Beisser apologized to the PTO Area Council for missing the last meeting.

Mrs. Kirsch announced that Union County Educational Services will be running an Open House for new programs on October 16, 2008.

FACILITIES REPORT

Mrs. Felezzola reported on the new grant program being offered by the state.

CITIZENS HEARING

Dr. Monroe of Winchip Road stated due to the weight of textbooks, having a second set of books in the classroom created a better situation for the students.

ADMINISTRATION

Mr. Sincaglia stated that the policy presented in the agenda on Administrative Employment Contracts may be in conflict with the results of pending litigation and he suggested that the policy be pulled until further information is available. Mr. Beisser agreed.

The Board reviewed the remaining Administration items on the agenda and indicated they should be presented at the next public meeting.

EDUCATION

The Board reviewed the remaining Education items on the agenda and indicated they should be presented at the next public meeting.

BUSINESS

The Board reviewed the remaining Business items on the agenda and indicated they should be presented at the next public meeting.

FINANCE

The Board reviewed the remaining Finance items on the agenda and indicated they should be presented at the next public meeting.

OTHER BUSINESS

There was no other business to be presented to the Board at this time.

ADJOURNMENT

It was moved by Mr. Reinstein and seconded by Dr. Crisonino that the meeting be adjourned.

Motion carried.

The meeting was adjourned at 8:45 PM.

Respectfully submitted,

Donna A. Felezzola
School Business Administrator/ Board Secretary