

**BERKELEY HEIGHTS BOARD OF EDUCATION
COMBINED CONFERENCE & REGULAR MEETING
MINUTES
NOVEMBER 15, 2007**

CALL TO ORDER

The Combined Conference & Regular Meeting of the Berkeley Heights Board of Education was called to order on Thursday, November 15, 2007 at 8:00 PM in the Clausen Administrative Building by the Board Secretary, Mrs. Felezzola.

ROLL CALL

A roll call indicated the presence of the following members:

Mr. Beisser (8:15 PM), Dr. Crisonino, Mrs. Kirsch, Mr. Reinstein, Mrs. Schaumberg, Mr. Sincaglia and Mr. Smalley. Also present were Mrs. Rattner, Mrs. Qualshie and Mrs. Felezzola.
Mr. Lisk was absent.

STATEMENT

Mrs. Felezzola read the following statement:

On October 18, 2007, this body by resolution adopted the schedule for this meeting. The time, date and location of this meeting were accurately set forth therein.

On October 31, 2007, a copy of said schedule was posted at the Town Hall, the Public Library, the Railroad Station and the Administration Building. On the same date a copy was mailed to the Independent Press, Courier News, all PTO Presidents and delivered to the BHEA President, all schools, all Supervisors and filed with the Municipal Clerk. The meeting was also announced on the District Sign at Columbia School.

It was moved by Mr. Sincaglia and seconded by Dr. Crisonino that Mrs. Kirsch be appointed as acting chairperson for the Combined Conference & Regular Meeting of the Berkeley Heights Board of Education on Thursday, November 15, 2007.

FLAG SALUTE

Mrs. Kirsch led the Board and the public in the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Reinstein and seconded by Dr. Crisonino that the Board of Education approve the minutes of the Conference Meeting held October 11, 2007, and the Regular Meeting held October 18, 2007.

CORRESPONDENCE

Mrs. Felezzola indicated the correspondence as listed had been provided to the Board for their review and information.

- A. Card from K. Delatour, Re: Thank you
- B. Card from D. Felezzola, Re: Thank you

REPORT OF THE STUDENT REPRESENTATIVES

Trevor Hain and Wendy Lin reported on the following:

- The Semi-Formal will be on Friday
- Pep- Rally
- Charity Events
- Extra-curricular Activities
- Sports Events

AUDIT PRESENTATION

Mrs. Rattner introduced Mr. Charles Heard of Noke & Heard, District Auditors who presented the 2006-2007 School District Audit Report.

Mr. Heard reviewed the Comprehensive Audit Finding Results and explained results based on the General Accounting Procedures and Budgetary Accounting Basis. Mr. Heard explained that the report is similar to previous years and reviewed the balance sheet found on page 27 of the audit report.

Mr. Heard reviewed the fund balance and stated that 2% of the budget is retained in free-balance.

REPORT OF THE SUPERINTENDENT

Mrs. Rattner, Mrs. Qualshie and Mrs. Felezzola gave an overview of the N.J.Q.S.A.C. for the Berkeley Heights School District, as mandated by the New Jersey Department of Education's Quality Single Accountability Continuum (Q.S.A.C.) process. The administrators reviewed the five sections of the Q.S.A.C. and discussed the results of the self assessment in each of those categories.

Mrs. Rattner gave an update on the new automated communications system.

It was moved by Dr. Crisonino and seconded by Mrs. Kirsch to accept the Superintendent's Report.
A roll call indicated unanimous approval.

LIAISON REPORTS

Dr. Crisonino reported on the planned fundraising activities of the Berkeley Heights Education Foundation.

Mrs. Kirsch reported that the Union County Educational Services Commission were reviewing building goals.

FACILITIES REPORT

Mrs. Felezzola reported on the progress of the construction project.

PRELIMINARY CITIZENS HEARING

It was moved by Mr. Lisk and seconded by Mr. Smalley that the Preliminary Citizens Hearing be open to the public.

There were no members of the public that wished to be heard at this time.

It was moved by Mr. Smalley and seconded by Dr. Crisonino that the Preliminary Citizens Hearing be closed.

ADMINISTRATION

- A. APPROVE UPDATE OF MEMORANDUM OF AGREEMENT** It was moved by Mrs. Kirsch and seconded by Mr. Sincaglia that the Board approve the update of the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials, as approved by the Union County Prosecutor, Union County Superintendent of Schools, and Berkeley Heights Chief of Police (Attachment A).
A roll indicated unanimous approval.
- B. APPROVE PROFESSIONAL DEVELOPMENT DAYS/TRAVEL REIMBURSEMENT** It was moved by Mrs. Kirsch and seconded by Mr. Sincaglia that the Board approve professional development days and travel reimbursement for district staff members, as indicated on Attachment B.
Dr. Crisonino requested participation in the "Financing Special Education in New Jersey" workshop as listed on Attachment B.
The Board discussed and added his name to the attachment.
A roll indicated unanimous approval.

- C. APPROVE QSAC DISTRICT PERFORMANCE REVIEW** It was moved by Mrs. Kirsch and seconded by Mr. Sincaglia that the Board approve the District Performance Review for the Berkeley Heights Public Schools, as mandated by the New Jersey Department of Education's Quality Single Accountability Continuum (QSAC) process.
A roll call indicated unanimous approval.

EDUCATION

- A. APPROVE ENROLLMENT OF OUT-OF-DISTRICT SPECIAL EDUCATION STUDENT** It was moved by Mrs. Kirsch and seconded by Dr. Crisonino that the Board approve the enrollment of the following out-of-district Special Education student in the Berkeley Heights Public Schools for the 2007-2008 school year, as recommended by Sandra Gogerty, Supervisor of Special Education, and the district's Child Study Team.

| <u>Student ID #</u> | <u>School/Program</u> | <u>Sending School District</u> |
|---------------------|--|--------------------------------|
| 2628 | Governor Livingston Program for the Deaf and Hard of Hearing (Effective November 5, 2007) | Somerville |

A roll call indicated unanimous approval.

- B. APPROVE REVISED TUITION FOR SPECIAL EDUCATION PLACEMENT** It was moved by Mrs. Kirsch and seconded by Dr. Crisonino that the Board approve payment of the revised annual tuition figure for the Special Education placement listed below, plus transportation, for the 2007 extended school year and the 2007-2008 school year:

| <u>Student ID #</u> | <u>Placement</u> | <u>Revised Tuition</u> |
|---------------------|---|--------------------------------|
| 2370 | Bernards Township School District – Mount Prospect School | \$ 6,766.80 ESY \$40,600.00 |

Explanatory Note: This placement was initially approved by the Board at its meeting on July 12, 2007.

A roll call indicated unanimous approval.

- C. **APPROVE NEW COURSES** It was moved by Mrs. Kirsch and seconded by Dr. Crisonino that the Board approve the following new courses to be offered in the Berkeley Heights Public Schools starting in the 2008-2009 school year:

Governor Livingston High School

Academic Support 1,2,3,4

Advanced Placement (AP) Macroeconomics

Advanced Placement (AP) Microeconomics

Advanced Placement (AP) Italian 5

Anatomy and Physiology

Concepts of Physics

Introduction to Economics

Public Speaking

Sports Medicine

Descriptions of these proposed new courses can be found on Attachment C.

The Board inquired about the financial obligations of the new course offerings.

Mrs. Rattner responded.

A roll call indicated unanimous approval.

PERSONNEL

- A. SUBSTITUTE/SUPPLEMENTAL PERSONNEL** It was moved by Mr. Smalley and seconded by Dr. Crisonino that the Board approve the employment of the substitute/supplemental personnel listed below for the 2007-2008 school year:

Teachers

DeLuca-Whitsitt, Donna
Basking Ridge, NJ

Geiger, Frank J.
Mountainside, NJ

Germansky, Mitchell
Berkeley Heights, NJ

Sylvester, Kristin
Berkeley Heights, NJ

School Nurse

Serra, Monserrat
Berkeley Heights, NJ

Teacher Aides

Mellusi, Denise
Berkeley Heights, NJ

Roth, Eileen
Berkeley Heights, NJ

A roll call indicated unanimous approval.

Home Instructor

Stevenson, Sally
Bridgewater, NJ

Custodians

Croneberger, Steven
Berkeley Heights, NJ
(@ \$15.63 per hour)

Sharkey, Michael
Berkeley Heights, NJ
(@ \$15.63 per hour)

- B. RETIREMENT OF TINA AGRIANTONIS** It was moved by Mr. Smalley and seconded by Dr. Crisonino that the Board accept, with regret, the retirement of Tina Agriantonis from her position as Teacher of Computers at Columbia Middle School, effective March 1, 2008.

A roll call indicated unanimous approval.

- C. RETIREMENT OF RONALD NASH** It was moved by Mr. Smalley and seconded by Dr. Crisonino that the Board accept, with regret, the retirement of Ronald Nash from his position as Teacher of Special Education and Social Studies at Governor Livingston High School, effective January 31, 2008.

A roll call indicated unanimous approval.

- D. HIRING JAIME CUCCHIARA** It was moved by Mr. Smalley and seconded by Dr. Crisonino that the Board approve the employment of Jaime Cucchiara of Monroe Township as part-time Occupational Therapist in the Berkeley Heights Public Schools for the 2007-2008 school year, effective November 19, 2007, through June 30, 2008. Ms. Cucchiara earned her Bachelor of Science Degree in Occupational Therapy from Kean University and she has 5 years of experience as an Occupational Therapist in hospital and rehabilitation facility settings. Her salary will be \$24,468, 40% of step 14a on the 2007-2008 teachers' salary schedule, prorated from November 19, 2007, to June 30, 2008.

Assignment: District Child Study Team – Occupational Therapist (part time).

Certification: Standard Certificate – Occupational Therapist.

Explanatory Note: Ms. Cucchiara is being recommended to replace a former staff member who recently resigned.

A roll call indicated unanimous approval.

- E. HIRING CHRISTINE MARCONI** It was moved by Mr. Smalley and seconded by Dr. Crisonino that the Board approve the employment of Christine Marconi of Chatham as part-time Teacher in the Berkeley Heights Public Schools for the 2007-2008 school year, effective November 12, 2007, through June 30, 2008. Ms. Marconi earned her Bachelor of Arts Degree in Speech and Hearing Science and she received her Master of Science Degree in Speech and Language Pathology, both from the University of Illinois. She completed her English as a Second Language (ESL) teacher certification coursework at Fairleigh Dickinson University and she has over 10 years of teaching experience. Ms. Marconi served as a part-time ESL teacher in the Berkeley Heights Public Schools during the 2006-2007 school year. Her salary will be \$18,203.30, 29% of step 11c on the 2007-2008 teachers' salary schedule.

Assignment: Mountain Park School and Thomas P. Hughes School –
Teacher of English as a Second Language (part time).

Certification: Certificate of Eligibility with Advanced Standing –
Teacher of English as a Second Language.

Explanatory Note: Ms. Marconi has been recommended to fill a new part-time position which is being created due to increased ESL enrollments.

A roll call indicated unanimous approval.

- F. HIRING PATRICIA MC LELLAN** It was moved by Mr. Smalley and seconded by Dr. Crisonino that the Board approve the employment of Patricia McLellan of Berkeley Heights as substitute/replacement Teacher in the Berkeley Heights Public Schools for the 2007-2008 school year, effective November 1, 2007, through June 30, 2008. Ms. McLellan earned her Bachelor of Arts Degree in Geography from the University of Western Ontario and she received her Master of Arts Degree in Regional and Resource Planning from the University of Waterloo. She completed her Spanish teacher certification coursework at Rutgers, The State University, and at New Jersey City University. Ms. McLellan has been serving as a long-term substitute teacher in Berkeley Heights since the start of this school year. Her salary will be \$49,499, step 1c on the 2007-2008 teachers' salary schedule, prorated from November 1, 2007, to June 30, 2008.

Assignment: Mountain Park School and Thomas P. Hughes School –
Teacher of Spanish.

Certification: Certificates of Eligibility – Elementary School Teacher in
Grades K-5; Teacher of Spanish.

Explanatory Note: Ms. McLellan has been recommended to fill the position of a staff member who is out on an unpaid child care leave of absence for the entire 2007-2008 school year.

A roll call indicated unanimous approval.

- G. HIRING DONNA DE LUCA-WHITSITT** It was moved by Mr. Smalley and seconded by Dr. Crisonino that the Board approve the employment of Donna DeLuca-Whitsitt as substitute/replacement Teacher in the Berkeley Heights Public Schools for the 2007-2008 school year, effective November 29, 2007, through May 1, 2008. Ms. DeLuca-Whitsitt earned her Bachelor of Fine Arts Degree in Communication Design from Kutztown University and she received her Master of Arts in Teaching Degree in Elementary Education from Fairleigh Dickinson University. Ms. DeLuca-Whitsitt has 14 years of experience in the fields of computers and graphic design and has served as a corporate instructor and trainer on these topics for well over a decade. Her salary will be \$49,499, step 1c on the 2007-2008 teachers' salary schedule, prorated from November 29, 2007, to May 1, 2008.

Assignment: Elementary Schools-Teacher of Computers (substitute/replacement)

Certification: Certificate of Eligibility with Advanced Standing –
Elementary School Teacher.

Explanatory Note: Ms. DeLuca-Whitsitt is being recommended to fill the position of a staff member who is going out on a maternity/disability and child care leave of absence.

A roll call indicated unanimous approval.

- H. APPROVE EMPLOYMENT OF TEACHER AIDE** It was moved by Mr. Smalley and seconded by Dr. Crisonino that the Board approve the employment of the following Lunchroom/Playground Teacher Aide for the 2007-2008 school year, effective November 5, 2007:

Patricia Priest (assigned to Thomas P. Hughes School): \$11.35 per hour, 2 hours per day, annual salary of \$4,086.00 (prorated from November 5, 2007, to June 30, 2008).

Explanatory Note: Ms. Priest has been recommended to replace a former staff member who has retired.

A roll call indicated unanimous approval.

- I. APPROVE SALARY ADJUSTMENTS** It was moved by Mr. Smalley and seconded by Dr. Crisonino that the Board approve the following salary adjustments which reflect the inclusion of longevity stipends, as per the Agreement between the Board and the Berkeley Heights Education Association:

| <u>Name</u> | <u>Revised 2007-2008 Salary</u> | <u>Effective Date</u> |
|-------------------|---------------------------------|-----------------------|
| Agriantonis, Tina | \$88,250 | 9/1/07 |
| Curcio, Renee | \$40,130 | 11/1/07 |

A roll call indicated unanimous approval.

- J. APPROVE CUSTODIAN/MAINTENANCE SALARIES** It was moved by Mr. Smalley and seconded by Dr. Crisonino that the Board approve salaries for Custodians and Maintenance Staff in the Berkeley Heights Public Schools for the 2007-2008 fiscal year, as listed on Attachment D.

A roll call indicated unanimous approval.

K. EXTRA-CURRICULAR ACTIVITIES It was moved by Mr. Smalley and seconded by Dr. Crisonino that the Board approve extra-curricular activities, staff members, assignments and stipends for the 2007-2008 school year, as listed below:

| <u>Columbia Middle School</u> | | 2007-2008 |
|---|-------------------------------------|-----------------------|
| <u>Activity/Position</u> | <u>Instructor/Supervisor</u> | <u>Stipend</u> |
| Cheerleader Coach (1/3) | Kelly Hill | \$ 460 |
| Cheerleader Coach (1/3) | Jeanmarie Ringwood | \$ 460 |
| Cheerleader Coach (1/3) | Joanne Sheehan | \$ 460 |
| Drummers Club | Christopher Colaneri | \$1,380 |
| Golf Club | Vincent Gulbin | \$1,380 |
| <u>Governor Livingston High School</u> | | 2007-2008 |
| <u>Activity/Position</u> | <u>Instructor/Supervisor</u> | <u>Stipend</u> |
| Head Basketball Coach (Boys) | Steven Petruzzelli | \$7,584 |
| Assistant Basketball Coach (Boys) | Mark Cantagallo | \$5,308 |
| Assistant Basketball Coach (Boys) | William Meakem | \$4,550 |
| Assistant Basketball Coach (Boys) | Jonathan Moss | Volunteer |
| Assistant Basketball Coach (Girls) | Robert Ritter | \$4,550 |
| Assistant Basketball Coach (Girls) | Michelle Morin | \$4,550 |
| Head Wrestling Coach | Richard Iacono | \$7,584 |
| Assistant Wrestling Coach | Tyler Brown | \$4,550 |
| Head Swimming Coach | David Closs | \$5,134 |
| Assistant Swimming Coach | Laura Riddell | \$3,352 |
| Head Indoor Track Coach (Girls) | Beryl Roman | \$5,367 |
| Asst. Indoor Track Coach (Girls) | Christopher Coughlin | \$3,757 |
| Asst. Indoor Track Coach (Girls) | Bruno Somma | \$3,757 |
| Head Indoor Track Coach (Boys) | Joseph Hubert | \$5,367 |
| Asst. Indoor Track Coach (Boys) | Peter Festante | \$3,757 |
| Asst. Indoor Track Coach (Boys) | Daniel Hewette-Guyton | \$3,757 |
| Head Fencing Coach | Vincent Paragano | \$6,417 |
| Assistant Fencing Coach | Ellen Hewett | \$4,189 |
| Assistant Fencing Coach | James Rutzler | \$4,491 |
| Assistant Fencing Coach | Anthony Barbera | Volunteer |
| Assistant Fencing Coach | Howard Jow | Volunteer |
| Assistant Fencing Coach | Synnové Reilly | Volunteer |
| Assistant Ice Hockey Coach | Scott Pringle | \$4,500 |
| Bowling Coach | John Crane | \$1,936 |
| Cheerleader Coach (Winter) | Staci Toporek | \$3,302 |

A roll call indicated unanimous approval.

BUSINESS

- A. ACCEPT ANNUAL AUDIT** It was moved by Mrs. Kirsch and seconded by Dr. Crisonino that the Board of Education accept the Annual Audit Report for the 2006-2007 school year as submitted by Noke & Heard, L.L.P., Certified Public Accountant.
A roll call indicated unanimous approval.
- B. SYNOPSIS OF AUDIT** It was moved by Mrs. Kirsch and seconded by Dr. Crisonino that the Board of Education acknowledge that the 2006-2007 Synopsis of Audit is available for the public and authorize the administration to submit to the County Superintendent of Schools the Corrective Action Plan to the Audit findings and recommendations as follows:

Section II Financial Statement Findings

2007-1 Treasurer of School Monies

The required Monthly Treasurer of School Monies Reports, Forms A-149, were not filed on a timely basis.

Response

The Business Administrator and the Treasurer will work more closely to ensure that all information is available timely. Changes will be made in the accounting system to clarify the cash entries

2007-2 Bidding

Expenditures were made for alarm system service and maintenance which exceeded the bid threshold. No bids were solicited for these services prior to the issuance of the purchase orders.

Response

Bid specs will be prepared for monitoring the alarm system and this service will be bid. Closer attention will be paid to the amount of money spent with a single vendor for the purchase of goods and services.

2007-3 Wage Approvals

It was noted that wages for two-part time employees and two substitute employees were not listed in the minutes.

Response

At the end of each month, all payroll payment for the month will be verified against the board minutes, with extra attention paid to the substitute and part time employees.

2007-4 High School Fund

The high school did not submit copies of invoices and affidavits for audit for many expenditures made during the year.

SYNOPSIS OF AUDIT (continued)

Response

The high school student activities coordinator will maintain the proper documentation to support the payments from the account. There is a new student activities coordinator at the school. The auditor and business administrator provided the coordinator with training regarding the responsibilities and requirements of the position. There will be periodic checks of the paperwork required for the account and account reconciliations will be submitted monthly.

2007-5 Middle School Funds

The records submitted for audit were not complete in accordance with state requirements. We are therefore not able to audit accounts.

Response

The auditor and business administrator will meet with the Middle School Principal to review the requirements for student activities accounts. A worksheet will be developed to correctly account for the required information. An account reconciliation will be submitted monthly.

Section III Federal Awards and State Financial Assistance Findings and Questioned Costs

2007-6 Federal Awards

Unexpended funds from the 2004-05 IDEIA Basic and Preschool Programs were not refunded to the State.

Response

Closer monitoring of the grant funding to ensure that all monies are spent. Improve the accounting procedures to be able to easily track the carry-over funds.

2007-7 State Awards

The final reports and refunding of unexpended funds for the Mentoring Programs for 2005 and 2006 were not prepared nor were refunds made.

Response

Closer monitoring of the mentoring funds. At the end of the school year an accounting will be performed of the unspent funds and a check will be prepared and funds returned to the DOE.

A roll call indicated unanimous approval.

C. ACCEPT DONATION It was moved by Mrs. Kirsch and seconded by Dr. Crisonino that the Board of Education accept the donation of a backstop and fencing to be installed at Hamilton Terrace School from the Berkeley Heights Police Athletic League.
A roll call indicated unanimous approval.

D. APPROVE E-RATE FUNDING AGREEMENT It was moved by Mrs. Kirsch and seconded by Dr. Crisonino that the Board of Education approve an agreement with On-Tech Consulting to prepare E-Rate Funding applications for the 2008-2009 school year.

Explanatory Note: Participation in this federally sponsored E-Rate Funding program reduces the district's communications costs.
A roll call indicated unanimous approval.

E. SCHEDULE COMBINED CONFERENCE AND REGULAR MEETING It was moved by Mrs. Kirsch and seconded by Dr. Crisonino that the Board of Education change the Regular Meeting scheduled for Thursday, January 31, 2008, to Thursday, January 24, 2008. The schedule for the meeting remains at 7:00 PM for Executive Session and 8:00 PM for Public Session in the Columbia Middle School Multi-Purpose Room. Action may be taken at this meeting.
A roll call indicated unanimous approval.

F. APPROVE CHANGE ORDERS FOR GYM FLOOR UPGRADES AT COLUMBIA MIDDLE SCHOOL It was moved by Mrs. Kirsch and seconded by Dr. Crisonino that the Board of Education approve a change order with Mathusek, Inc. in the amount of \$18,000.

Explanatory Note: This change order reflects all labor and materials needed to sand and refinish the gym floor with new fencing lines at the owner's request. The construction manager and the architect have reviewed the labor and materials required by these change orders.
A roll call indicated unanimous approval.

G. APPROVE CHANGE ORDERS FOR HVAC UPGRADES AT GOVERNOR LIVINGSTON HIGH SCHOOL It was moved by Mrs. Kirsch and seconded by Dr. Crisonino that the Board of Education approve Change Order #08 with T.M. Brennan Contractors, Inc. in the amount of a credit of \$987.52.

Explanatory Note: The change order reflects the deletion of CH-5 and all related piping and electrical controls. The construction manager and the architect have reviewed the labor and materials being credited by these change orders.
A roll call indicated unanimous approval.

H. APPROVE SCHOOL BUS REASSIGNMENT It was moved by Mrs. Kirsch and seconded by Dr. Crisonino that the Board of Education approve the reassignment of 1994 Chevrolet Bus, vehicle I.D. #1GBHB 31K8R f1650 65, Bus #6 from a school transportation vehicle to a T.V. Studio program vehicle.
A roll call indicated unanimous approval.

I. PURCHASE OF COMPUTERS AND RELATED ITEMS It was moved by Mrs. Kirsch and seconded by Dr. Crisonino that the Board of Education approve the following resolution:

BE IT RESOLVED, that pursuant to N.J.S.A. 18A:18A-10 the Berkeley Heights Board of Education confirms the approval of the purchase of computers and related items from Dell Marketing L.P. for an amount of \$29,894.12 under New Jersey State Contract #A81247, and

BE IT FURTHER RESOLVED, that the Board authorizes the Secretary/Business Administrator to purchase additional computers and related items as needed during the year, utilizing this New Jersey State Contract.

A roll call indicated unanimous approval.

FINANCE

A. APPROVAL OF BOARD SECRETARY'S REPORT It was moved by Mr. Sincaglia and seconded by Mrs. Kirsch that the Board of Education, pursuant to N.J.A.C. 6A:23A-2.3, certifies that as of October 31, 2007, after review of the Board Secretary's monthly financial report (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-2.3, and sufficient funds are available to meet the district's financial obligations for the remainder of the year.

A roll call indicated unanimous approval.

B. APPROVAL OF TRANSFERS It was moved by Mr. Sincaglia and seconded by Mrs. Kirsch that the Board of Education authorize transfers for October, 2007.

A roll call indicated unanimous approval.

C. APPROVAL OF TREASURERS REPORT It was moved by Mr. Sincaglia and seconded by Mrs. Kirsch that the Board of Education accept the financial reports of the Board Secretary and the Treasurer of School Funds for the months ending July 31 and August 30, 2007.

A roll call indicated unanimous approval.

FISCAL AGENT

- A. **PAYMENT OF BILLS** It was moved by Mr. Sincaglia and seconded by Mr. Smalley that the Board of Education, acting as Fiscal Agent for the Union County Regional High School District #1, approve the bills as listed on the bills list dated November 15, 2007, in the amounts of \$7,631.25, \$7,620.00 and \$1,500.00. A roll call indicated unanimous approval. Mrs. Schaumberg abstained.

FINAL CITIZENS HEARING

It was moved by Mr. Lisk and seconded by Mr. Smalley that the Final Citizens Hearing be open to the public.

There were no members of the public that wished to be heard at this time.

It was moved by Mr. Smalley and seconded by Dr. Crisonino that the Final Citizens Hearing be closed.

OTHER BUSINESS

Mrs. Kirsch reported that Union County Educational Services Commission recently passed a resolution expressing concerns regarding the requirements of the A5 Accountability Act.

Mrs. Schaumberg reported that the Mountainside Board of Education passed a resolution opposing P.L. 2007, c. 62 which requires a 60% majority vote requirement for special questions in School Board Annual Elections.

ADJOURN TO EXECUTIVE SESSION

It was moved by Mrs. Kirsch and seconded by Mr. Sincaglia that the Board of Education adjourn to executive session,

WHEREAS, the provisions of the Open Public Meetings Act (N.J.S.A.10:4-1 et seq.) expressly provide that a public body may move into Executive Session and exclude the public from that portion of a meeting at which the public body discusses any of the nine areas set forth in N.J.S.A.10:4-12b; and

WHEREAS, the Berkeley Heights Board of Education has determined it necessary to move into Executive Session to discuss the following subjects, all of which are included in the aforesaid exceptions:

Personnel, Construction Contracts, Employment Contracts and Negotiations.

NOW THEREFORE BE IT RESOLVED by the Berkeley Heights Board of Education that it does hereby move into Executive Session pursuant to N.J.S.A.10:4-12b to discuss the aforesaid matters; and

IT IS FURTHER RESOLVED that the aforesaid discussions shall be made public either at the Public Meeting following said Executive Session or at such time as any litigated or personnel matters are concluded; or upon conclusion of any negotiations or related discussions; or as otherwise specified; and

IT IS FURTHER RESOLVED that this Resolution shall take effect pursuant to law.
A roll call indicated unanimous approval.

ADJOURNMENT

It was moved by Mrs. Kirsch and seconded by Mr. Sincaglia that the meeting be adjourned from executive session and from public session.

Motion carried.

The meeting was adjourned at 9:45 PM.

Respectfully submitted,

Donna A. Felezzola
School Business Administrator/ Board Secretary