

**BERKELEY HEIGHTS BOARD OF EDUCATION
REGULAR MEETING
MINUTES
OCTOBER 18, 2007**

CALL TO ORDER

The Regular Meeting of the Berkeley Heights Board of Education was called to order on Thursday, October 18, 2007 at 7:00 PM in the Clausen Administration Building by the Board President, Mr. Beisser.

ROLL CALL

A roll call indicated the presence of the following members:

Mr. Beisser, Dr. Crisonino, Mr. Lisk, Mrs. Kirsch, Mr. Reinstein, Mrs. Schaumberg and Mr. Sincaglia. Also present were Mrs. Rattner, Mrs. Qualshie and Mrs. Felezzola. Mr. Smalley was absent.

STATEMENT

Mr. Beisser read the following statement:

On April 26, 2007, this body by resolution adopted the schedule for this meeting. The time, date and location of this meeting were accurately set forth therein.

On April 30, 2007, a copy of said schedule was posted at the Town Hall, the Public Library, the Railroad Station and the Administration Building. On the same date a copy was mailed to the Independent Press, Courier News, all PTO Presidents and delivered to the BHEA President, all schools, all Supervisors and filed with the Municipal Clerk. The meeting was also announced on the District Sign at Columbia School.

ADJOURN TO EXECUTIVE SESSION

It was moved by Mr. Lisk and seconded by Mr. Reinstein that the Board of Education adjourn to executive session,

WHEREAS, the provisions of the Open Public Meetings Act (N.J.S.A.10:4-1 et seq.) expressly provide that a public body may move into Executive Session and exclude the public from that portion of a meeting at which the public body discusses any of the nine areas set forth in N.J.S.A.10:4-12b; and

WHEREAS, the Berkeley Heights Board of Education has determined it necessary to move into Executive Session to discuss the following subjects, all of which are included in the aforesaid exceptions:

Personnel, Legal, and Student Issues.

NOW THEREFORE BE IT RESOLVED by the Berkeley Heights Board of Education that it does hereby move into Executive Session pursuant to N.J.S.A.10:4-12b to discuss the aforesaid matters; and

IT IS FURTHER RESOLVED that the aforesaid discussions shall be made public either at the Public Meeting following said Executive Session or at such time as any litigated or personnel matters are concluded; or upon conclusion of any negotiations or related discussions; or as otherwise specified; and

IT IS FURTHER RESOLVED that this Resolution shall take effect pursuant to law.

RETURN TO PUBLIC SESSION

It was moved by Mr. Reinstein and seconded by Mr. Lisk that the Board of Education return to Public Session. Motion carried.

The meeting was reconvened at 7:55 PM in the Columbia School Multi Purpose Room.

FLAG SALUTE

Mr. Beisser led the Board and the public in the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mrs. Kirsch and seconded by Dr. Crisonino that that the Board of Education approve the minutes of the Combined Conference and Regular Meeting held September 20, 2007.

A roll call indicated unanimous approval.

CORRESPONDENCE

There was no correspondence to be presented to the Board at this time.

REPORT OF THE STUDENT REPRESENTATIVES

Wendy Lin reported that the open lunch system has started and has been working well.

REPORT OF THE SUPERINTENDENT

Mrs. Rattner thanked Mr. Cirilli for his efforts in securing the IACE Grant.

Mr. Cirilli addressed the Board concerning the purpose of the grant.

The School Administrators presented the Annual Report of Violence, Vandalism and Substance Abuse for 2006-2007. (Attachment A-2)

The Board Members had questions regarding the types of violence and vandalism, the cost of vandalism and changes in the reporting requirements.

The vice-principals responded to these questions.

It was moved by Mr. Lisk and seconded by Mrs. Kirsch to accept the Superintendent's report.

A voice vote indicated unanimous approval.

CITIZENS HEARING – ANNUAL REPORT OF VIOLENCE, VANDALISM AND SUBSTANCE ABUSE FOR 2006-2007

Mr. Beisser opened up the meeting for public questions regarding the Annual Report of Violence, Vandalism and Substance Abuse for 2006-2007.

There were no questions from the public.

Mr. Beisser closed the Citizen's Hearing portion of the meeting.

LIAISON REPORTS

Dr. Crisonino explained the Q.S.A.C. process.

Mr. Sincaglia discussed how the district goes through the process of self evaluation for the Q.S.A.C.

Mrs. Rattner reported that the Education Foundation had raised money to fulfill grant requests by the teachers and discussed some of their plans for fund-raising activities. The Education Foundation will sponsor a golf outing in June.

FACILITIES REPORT

Mrs. Felezzola gave an update on the construction project.

PRELIMINARY CITIZENS HEARING

It was moved by Dr. Crisonino and seconded by Mrs. Schaumberg that the Preliminary Citizens Hearing be open to the public.

There were no citizens that wished to be heard at this time.

It was moved by Mr. Reinstein and seconded by Mr. Lisk that the Preliminary Citizens Hearing be closed.

ADMINISTRATION

- A. APPROVE ENROLLMENT OF OUT-OF-DISTRICT SPECIAL EDUCATION STUDENT** It was moved by Mr. Lisk and seconded by Mrs. Kirsch that the Board of Education approve the enrollment of the following out-of-district Special Education student in the Berkeley Heights School District for the 2007-2008 school year, as recommended by Sandra Gogerty, Supervisor of Special Education, and the district’s Child Study Team:

<u>Student ID#</u>	<u>School/Program</u>	<u>Sending School District</u>
2616	Governor Livingston Program for the Deaf and Hard of Hearing (effective October 1, 2007)	Morris Hills Regional High School District

A roll call indicated unanimous approval.

- B. APPROVE ACCEPTANCE OF IDEA GRANT** It was moved by Mr. Lisk and seconded by Mrs. Kirsch that the Board of Education approve the acceptance of the Fiscal Year 2008 Individuals with Disabilities Education Act (IDEA) grant from the New Jersey Department of Education in the amount of \$464,526.00 (Basic) and \$14,131.00 (Preschool). Funds received through this program will be used to cover the expense of several initiatives benefiting students with disabilities in the Berkeley Heights School District. A roll call indicated unanimous approval.

- C. APPROVE ACCEPTANCE OF IACE** It was moved by Mr. Lisk and seconded by Mrs. Kirsch that the Board of Education approve the acceptance of the Italian American Committee on Education grant in the amount of \$25,000.00 for the 2007-2008 school year. Funds received through this program will help to offset the expense of employing a Teacher of the Italian language at Columbia Middle School and partially cover the cost of purchasing instructional materials for Italian Language classes at the school. A roll call indicated unanimous approval.

- D. APPROVE SUBMISSION OF NCLB GRANT APPLICATION** It was moved by Mr. Lisk and seconded by Mrs. Kirsch that the Board of Education approve the submission of the Fiscal Year 2008 No Child Left Behind (NCLB) grant application to the New Jersey Department of Education in the amount of \$48,079.00. Funds received through this program will cover the cost of professional development efforts for district staff, anti-drug and anti-alcohol programs for students, and the purchase of instructional and staff training materials.
A roll call indicated unanimous approval.
- E. APPROVE PROFESSIONAL DEVELOPMENT DAYS/TRAVEL REIMBURSEMENT** It was moved by Mr. Lisk and seconded by Mrs. Kirsch that the Board of Education approve professional development days and travel reimbursement for district staff members, as indicated on revised Attachment A. A roll call indicated unanimous approval. Mr. Sincaglia abstained.
- F. ACCEPT REPORT OF GRADUATES** It was moved by Mr. Lisk and seconded by Mrs. Kirsch that the Board of Education accept and approve the Report of Graduates for Governor Livingston High School for June 2007, in compliance with New Jersey Administrative Code 6A: 8-5.2 (e). (Attachment A-1).
A roll call indicated unanimous approval.
- G. ACCEPT ANNUAL REPORT OF VIOLENCE, VANDALISM AND SUBSTANCE ABUSE** It was moved by Mr. Lisk and seconded by Mrs. Kirsch that the Board of Education approve accept and approve the Annual District Report of Violence, Vandalism and Substance Abuse for 2006-2007, as submitted to the New Jersey Department of Education via the Electronic Violence and Vandalism Reporting System (EVVRS). (Attachment A-2)
A roll call indicated unanimous approval.

EDUCATION

- A. APPROVE CURRICULUM GUIDE** It was moved by Mrs. Kirsch and seconded by Mr. Lisk that the Board of Education approve the following new curriculum guide for the 2007-2008 school year (Attachment B):
- Preschool – August 2007 (Hamilton Terrace School)
A roll call indicated unanimous approval.
- B. APPROVE OVERNIGHT FIELD TRIP** It was moved by Mrs. Kirsch and seconded by Mr. Lisk that the Board of Education approve the participation of approximately 30 students from Governor Livingston High School in an overnight field trip to the Junior Statesmen of America Fall Convention in Cherry Hill, New Jersey, November 10-11, 2007.
A roll call indicated unanimous approval.

C. APPROVE OVERNIGHT FIELD TRIP It was moved by Mrs. Kirsch and seconded by Mr. Lisk that the Board of Education approve the participation of 30 students from Governor Livingston High School in an overnight field trip to Stony Acres at East Stroudsburg University, East Stroudsburg, Pennsylvania, November 15-16, 2007. These students will be participating in various activities aimed at developing leadership, communication, and team-building skills within the framework of a drug-free and alcohol-free lifestyle. Governor Livingston students have been participating in this program on an annual basis for many years. A portion of the cost of students' participation in this activity will be covered by the FY 2008 No Child Left Behind (NCLB) Grant.

A roll call indicated unanimous approval.

D. APPROVE NEW COURSE It was moved by Mrs. Kirsch and seconded by Mr. Lisk that the Board of Education approve the following new course to be offered in the Berkeley Heights Public Schools starting in the 2008-2009 school year:

Latin 1B – Columbia Middle School

A description of this proposed new course can be found on Attachment C.

A roll call indicated unanimous approval.

PERSONNEL

A. SUBSTITUTE/SUPPLEMENTAL PERSONNEL It was moved by Mr. Lisk and seconded by Mr. Sincaglia that the Board of Education approve the employment of the substitute/supplemental personnel listed below for the 2007-2008 school year:

Teachers

Giacobbe, Gail

Basking Ridge, NJ

(\$350 per day, long-term assignment for staff member on leave, effective October 25, 2007, through January 31, 2008)

Gutch, Roberta

Berkeley Heights, NJ

O'Dwyer, Jessica

Whippany, NJ

Secretaries

Elmi, Erica

Berkeley Heights, NJ

A. SUBSTITUTE/SUPPLEMENTAL PERSONNEL (continued)

Grzymala, Veronica
Bedminster, NJ

Mirenda, Genevra
Berkeley Heights, NJ

Home Instructor
Mahy, Gillian
Springfield, NJ

Custodians
Kopsiais, Nicholas
Chatham, NJ
(@ \$15.63 per hour)

McMillan, Gary
Scotch Plains, NJ
(@ \$15.63 per hour)

A roll call indicated unanimous approval.

- B. ESTABLISH REVISED 2007-2008 HOME INSTRUCTION PAY RATE** It was moved by Mr. Lisk and seconded by Mr. Sincaglia that the Board of Education approve a revised 2007-2008 pay rate for Home Instruction services of \$40.00 per hour, effective September 1, 2007.

A roll call indicated unanimous approval.

- C. APPROVE SUMMER EMPLOYMENT** It was moved by Mr. Lisk and seconded by Mr. Sincaglia that the Board of Education approve the employment of the following Governor Livingston High School staff members in order to complete various tasks during the Summer 2007 vacation period:

<u>Name</u>	<u>Position</u>	<u>Pay Rate</u>
Alice Hadley	School Nurse (Sports physicals)	\$25.00 per hour for 30 hours
Todd Hirsch	Athletic Trainer (Preparations for Fall Sports season)	Per-diem rate of annual salary (\$66,834) for 5 days

A roll call indicated unanimous approval.

D. APPROVE REVISION OF EMPLOYMENT CONTRACTS/SALARIES It was moved by Mr. Lisk and seconded by Mr. Sincaglia that the Board of Education approve the following revised employment contracts/salaries for the 2007-2008 school year:

<u>Name</u>	<u>Position</u>	<u>Revised Contract Status</u>	<u>Revised 2007-2008 Salary</u>
Donna Banks	CR/SE Teacher Aide	7.5 hours per day, \$15.79 per hour	\$21,316.50
Kirsten Colder	CR/SE Teacher Aide	5.9 hours per day, \$14.60 per hour (effective 10/4/07-6/30/08)	\$15,505.20
Lorraine Knight	Teacher	n/a	\$88,250.00 **
Jill Shaughnessy	CR/SE Teacher Aide	7.25 hours per day, \$16.33 per hour	\$21,310.65
Lisa Bassillo	CR/SE Teacher Aide	7.25 hours per day, \$18.62 per hour (effective 10/11/07-6/30/08)	\$24,299.10
Tereza DePaola	CR/SE Teacher Aide	7.25 hours per day, \$19.26 per hour (effective 10/15/07-6/30/08)	\$25,134.30
Tracey Lowenstein	CR/SE Teacher Aide	6.85 hours per day, \$16.33 per hour (effective 10/15/07-6/30/08)	\$20,134.89

** Addition of \$500 longevity stipend for the completion of 20 years of service to the school district.

A roll call indicated unanimous approval.

- E. APPROVE EXTRA TEACHING PERIOD ASSIGNMENTS** It was moved by Mr. Lisk and seconded by Mr. Sincaglia that the Board of Education approve the employment of the following district staff members to teach an additional class, beyond their normal class schedules, during the 2007-2008 school year:

<u>Name</u>	<u>Course</u>	<u>Time</u>	Payment in Addition to Regular <u>Salary</u>
Joan Zatika	Special Education Columbia M.S.	Full year/5 days	\$8,229.00 (prorated 10/1/07 to 6/30/08)
Todd Decker	Social Studies Gov. Livingston H.S.	Half year/5 days	\$4,114.50 #

Supersedes approval for full-year assignment, approved by the Board on September 20, 2007.

A roll call indicated unanimous approval.

- F. SALARY ADJUSTMENT FOR PROFESSIONAL GROWTH** It was moved by Mr. Lisk and seconded by Mr. Sincaglia that the Board of Education approve the salary adjustment listed below for the 2007-2008 school year, based on the professional growth of the employee, effective September 1, 2007:

Kelly Gyselman: For completing 30 credits beyond the Bachelor's Degree, she will go from step 7a, \$53,068, to step 7b, \$55,595.

A roll call indicated unanimous approval.

- G. APPROVE EMPLOYMENT OF TEACHER AIDES** It was moved by Mr. Lisk and seconded by Mr. Sincaglia that the Board of Education approve the employment of the following Teacher Aides for the 2007-2008 school year:

Ellen Biskaduros (Lunchroom/Playground Teacher Aide, assigned to Hamilton Terrace School): \$11.35 per hour, 2.0 hours per day, annual salary of \$4,086.00 (effective October 4, 2007, through June 30, 2008).

Cynthia Deegan (Classroom/Special Education Teacher Aide, assigned to William Woodruff School): \$14.60 per hour, 7.25 hours per day, annual salary of \$19,053.00 (effective October 25, 2007, through March 3, 2008).

Explanatory Note: Ms. Biskaduros has been recommended to replace a staff member who has been moved to a Classroom/Special Education Teacher Aide position. Ms. Deegan is being recommended to replace a staff member who is going out on maternity/disability and child care leaves of absence. A roll call indicated unanimous approval.

- H. HIRING STEVE SIEBELTS** It was moved by Mr. Lisk and seconded by Mr. Sincaglia that the Board of Education approve the employment of Steve Siebelts of Somerset as School Social Worker/Transition Coordinator in the Berkeley Heights Public Schools for the 2007-2008 school year, effective October 29, 2007, through June 30, 2008. Mr. Siebelts earned his Bachelor of Science Degree in Psychology from Arizona State University and he received his Master of Social Work Degree from Rutgers, The State University. Mr. Siebelts has 2 years of experience as a counselor and instructor on the college level as well as several years of private-sector business experience. He also served as a high school substitute teacher and coach for 2 years. His salary will be \$57,783, step 4d on the 2007-2008 teachers' salary schedule, prorated from October 29, 2007, to June 30, 2008.

Assignment: Governor Livingston High School – School Social Worker/
Transition Coordinator

Certification: Standard Certificate – School Social Worker

Explanatory Note: Mr. Siebelts is being recommended to replace a staff member who has submitted her resignation. A roll call indicated unanimous approval.

- I. MATERNITY LEAVE FOR PATRICIA SCHIFFL** It was moved by Mr. Lisk and seconded by Mr. Sincaglia that the Board of Education grant a leave of absence for maternity/disability to Patricia Schifffl as of December 3, 2007, using her accumulated sick days from December 3, 2007, through January 28, 2008. It is also recommended that the Board grant Mrs. Schifffl an unpaid leave of absence in accordance with the New Jersey Family Medical Leave Act from January 29, 2008, through April 30, 2008. She intends to return to her position in the Berkeley Heights Public Schools on May 1, 2008. Mrs. Schifffl is a Teacher of Computer Education in the district's Elementary Schools.
A roll call indicated unanimous approval.
- J. EXTRA-CURRICULAR ACTIVITIES** It was moved by Mr. Lisk and seconded by Mr. Sincaglia that the Board of Education approve extra-curricular activities, staff members, assignments and stipends for the 2007-2008 school year, as listed below:

<u>Governor Livingston High School</u>		2007-2008
<u>Activity/Position</u>	<u>Instructor/Supervisor</u>	<u>Stipend</u>
Project Homepage Advisor	James Rutzler ##	\$1,380
Link Crew Advisor	Gregory Dunkerton	\$ 920 @
Link Crew Advisor	Frank Melchiorre	\$ 920 @
Link Crew Advisor	Staci Toporek	\$ 920 @
Head Ice Hockey Coach	David Scales	\$6,500
 <u>William Woodruff School</u>		2007-2008
<u>Activity/Position</u>	<u>Instructor/Supervisor</u>	<u>Stipend</u>
Computer Club Advisor	Cheryl McKinney @@	\$1,380

Replaces Jennifer Martino, approved by the Board on September 20, 2007.
 @ Revised distribution of stipend; initially approved by the Board on September 20, 2007.
 @@ Replaces Eloise Costello, approved by the Board on September 20, 2007.
 A roll call indicated unanimous approval.

BUSINESS

- A. ACCEPT DONATION** It was moved by Mrs. Kirsch and seconded by Mr. Lisk that the Board of Education accept the donation of \$16,100.00 from Mr. Larry Cohen to Berkeley Heights Board of Education for LCD projectors for the science and math classrooms at Governor Livingston High School.
A roll call indicated unanimous approval.

- B. APPROVE TRANSPORTATION CONTRACT** It was moved by Mrs. Kirsch and seconded by Mr. Lisk that the Board of Education approve the 2007 extended school year transportation agreement with the Morris-Union Jointure Commission for the routes as follows:

<u>Route #</u>	<u>Cost</u>	<u>Aide per Diem</u>
904S	7425.00	113.00
905S	6788.04	70.62
920S	6564.89	70.62
940S	13864.38	127.18
952S	6430.91	

Explanatory Note: Approval of this agreement for the routes as indicated represents the services performed by the Morris-Union Jointure Commission during the summer of 2007.

A roll call indicated unanimous approval.

- C. APPROVE CHANGE ORDERS FOR HVAC UPGRADES AT GOVERNOR LIVINGSTON HIGH SCHOOL** It was moved by Mrs. Kirsch and seconded by Mr. Lisk that the Board of Education approve Change Order #07 with T.M. Brennan Contractors, Inc., for a **credit** of \$4,278.08.

Explanatory Note: Change Order #07 reflects deletion of UV-75 and BB-79 and all related piping, electrical and controls. The construction manager and the architect have reviewed these change orders.

A roll call indicated unanimous approval.

- D. APPROVE EXTENSION OF CONSTRUCTION MANAGER SERVICES CONTRACT** It was moved by Mrs. Kirsch and seconded by Mr. Lisk that the Board of Education approve extending the contract with Turner Construction Company for management services on a month-to-month basis until construction is completed or their services are not required.

Explanatory Note: The current contract for the construction manager expires October 31, 2007.

A roll call indicated unanimous approval.

E. VOID OLD OUTSTANDING CHECKS It was moved by Mrs. Kirsch and seconded by Mr. Lisk that the Board of Education authorize the voiding of the following outstanding checks from various Board of Education accounts as listed:

Bank of America School Monies

<u>Check #</u>	<u>Amount</u>	<u>Check #</u>	<u>Amount</u>
158320	\$ 57.00	159354	\$ 26.70
158964	397.00	159945	128.61
159086	397.00	160172	397.00
159095	397.00	160282	397.00
159279	504.00		

Bank of America Payroll

<u>Check #</u>	<u>Amount</u>	<u>Check #</u>	<u>Amount</u>
124532	\$216.61	129443	\$1,214.83
129979	236.03		

Bank of America Payroll Agency

<u>Check #</u>	<u>Amount</u>
11231	\$404.87

Hilltop Woodruff Student Activities

<u>Check #</u>	<u>Amount</u>	<u>Check #</u>	<u>Amount</u>
Deposit	\$1,086.00	220	\$425.00
		225	15.00

Bank of America Cash Account

<u>Check #</u>	<u>Amount</u>
1574	\$5.00

Bank Of America General Organization

<u>Check #</u>	<u>Amount</u>	<u>Check #</u>	<u>Amount</u>
1334	\$ 40.00	1468	\$ 12.00
1382	134.00	1565	51.00
1392	48.00	1584	79.00

Explanatory Note: Voiding of old outstanding checks is being done in the normal course of business in conjunction with the annual audit. A roll call indicated unanimous approval.

F. VOID OLD OUTSTANDING CHECKS It was moved by Mrs. Kirsch and seconded by Mr. Lisk that the Board of Education authorize the voiding of the following outstanding checks from the Bank of America Athletic Account:

<u>Check #</u>	<u>Amount</u>	<u>Check #</u>	<u>Amount</u>
5172	\$ 55.00	7509	\$ 63.00
5196	14.00	7612	96.00
5250	160.00	7641	96.00
5303	38.00	7784	63.00
5336	38.00	7845	96.00
5361	14.00	7867	14.00
5938	40.00	7961	236.00
5923	40.00	7967	96.00
6078	180.00	8039	88.00
6445	60.00	8048	50.00
6423	90.00	8109	50.00
6427	60.00	8261	50.00
6435	60.00	8284	100.00
6482	90.00	8341	150.00
6507	90.00	8401	50.00
6523	45.00	8551	45.00
6594	120.00	8770	50.00
6621	104.00	8780	125.00
6720	80.00	8877	65.00
6917	65.00	8894	30.00
6915	65.00	9032	127.00
6954	120.00	9041	50.00
6987	60.00	9089	150.00
7050	48.00	9392	70.00
7461	48.00	9458	235.00
7478	48.00		

Explanatory Note: Voiding of old outstanding checks is being done in the normal course of business in conjunction with the annual audit.
A roll call indicated unanimous approval.

G. SCHEDULE COMBINED CONFERENCE AND REGULAR MEETING It was moved by Mrs. Kirsch and seconded by Mr. Lisk that the Board of Education change the Regular Conference Meeting scheduled for Thursday, November 15, 2007, to a Combined Conference & Regular Meeting. The schedule for the meeting remains at 7:00 PM for Executive Session and 8:00 PM for Public Session in the Columbia Middle School Multi Purpose Room. Action may be taken at this meeting.
A roll call indicated unanimous approval.

- H. APPROVE CHANGE ORDERS FOR TELEPHONE UPGRADES AT VARIOUS SCHOOLS** It is recommended that the Board of Education approve Change Order #001 with Open System Integrators in the amount of \$2,273.00.

Explanatory Note: Change Order #001 includes additional equipment and phone lines at Columbia Middle School. The work was authorized in October, but was inadvertently left off the agenda. This was realized upon review of construction documentation.

A roll call indicated unanimous approval.

- I. APPROVE TRANSPORTATION CONTRACT** It was moved by Mrs. Kirsch and seconded by Mr. Lisk that the Board of Education approve the 2007-2008 school year transportation agreement with the Morris-Union Jointure Commission for the routes as follows:

<u>Route #</u>	<u>Cost</u>	<u>Aide per Diem</u>
903	\$29,385.45	\$ 51.79
914	23,445.00	
915	38,194.34	70.62
920	79,380.00	141.25
946	32,642.00	
947	16,321.00	
948	17,180.00	
951	5,076.07	
956	65,182.50	127.13
986	23,178.42	70.63

Explanatory Note: Approval of this agreement for the routes as indicated represents the services to be performed by the Morris-Union Jointure Commission during the 2007-2008 school year.

A roll call indicated unanimous approval.

- J. COMPREHENSIVE MAINTENANCE PLAN** It was moved by Mrs. Kirsch and seconded by Mr. Lisk that the Board of Education accept the Comprehensive Maintenance Plan for Actual 2006-07, Current 2007-08 and Planned 2008-09.

Explanatory Note: This document must be updated and approved annually.

A roll call indicated unanimous approval.

FINANCE

- A. APPROVAL OF BOARD SECRETARY’S REPORT** It was moved by Mr. Lisk and seconded by Dr. Crisonino that the Board of Education, pursuant to N.J.A.C. 6A:23A-2.3, certifies that as of June 30, 2007 and September 30, 2007, after review of the Board Secretary’s monthly financial report (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-2.3, and sufficient funds are available to meet the district’s financial obligations for the remainder of the year.
A roll call indicated unanimous approval.
- B. APPROVAL OF TRANSFERS** It was moved by Mr. Lisk and seconded by Dr. Crisonino that the Board of Education authorize transfers for August and September, 2007.
A roll call indicated unanimous approval.
- C. APPROVAL OF TREASURERS REPORT** It was moved by Mr. Lisk and seconded by Dr. Crisonino that the Board of Education accept the financial reports of the Board Secretary and the Treasurer of School Funds for the month ended, June 30, 2007.
A roll call indicated unanimous approval.
- D. PAYMENT OF BILLS** It was moved by Mr. Lisk and seconded by Dr. Crisonino that the Board of Education approve for payment the bills as listed on the bill lists as follows:

Payroll	9/28/2007	\$1,322,039.48
		1,692,926.31
Accounts Payable	9/24/2007	107,950.00
	9/25/2007	20,625.00
	10/9/2007	48,000.00
	10/18/2007	<u>2,468,726.42</u>
		\$5,660,267.21

A roll call indicated unanimous approval.

FISCAL AGENT

A. RESOLUTION FOR BERKELEY HEIGHTS BOARD OF EDUCATION IN ITS CAPACITY AS L.E.A. FOR THE DISSOLVED UNION COUNTY REGIONAL HIGH SCHOOL DISTRICT

It was moved by Mr. Sincaglia and seconded by Mr. Lisk that the Board of Education approve the following resolution,
WHEREAS, in its capacity as L.E.A., the Board has been holding in reserve monies relating to outstanding liabilities for the now-dissolved Union County Regional High School District #1; and

WHEREAS, said liabilities have been resolved; and

WHEREAS, consistent with the governing order of the Commissioner of Education, as remanded by the Supreme Court of New Jersey, 76% of the funds remaining are to be distributed to the Mountainside Board of Education and 24% to the Garwood Board of Education, as a result of the fact that they did not receive any building, grounds, furnishings and equipment following the dissolution; and

WHEREAS, as of today, the amount in the reserve account, which has been gaining interest, is \$2,515,317.08,

NOW THEREFORE BE IT RESOLVED that \$200,000.00 of those monies will be held in reserve for any remaining liabilities, presumably through June 30, 2008, at which time this Board hopes to conclude its obligations as L.E.A.; and

BE IT FURTHER RESOLVED, consistent with the foregoing calculations, the Board Secretary, in her capacity as fiscal agent for the L.E.A., shall forward to the Mountainside Board of Education a check in the amount of \$1,759,640.98 and to the Garwood Board of Education a check in the amount of \$555,676.10 in distribution of the foregoing funds.

Explanatory Note: The amounts of this resolution have changed, due to recommendations by the auditor, to account for unspent grant funding that must be returned to the state.

A roll call indicated unanimous approval. Mrs. Schaumberg abstained.

FINAL CITIZENS HEARING

It was moved by Dr. Crisonino and seconded by Mr. Sincaglia that the Final Citizens Hearing be open to the public.

There were no citizens that wished to be heard at this time.

It was moved by Mr. Reinstein and seconded by Mr. Lisk that the Final Citizens Hearing be closed.

OTHER BUSINESS

There was no other business to be presented.

ADJOURNMENT

It was moved by Mrs. Kirsch and seconded by Mr. Lisk that the meeting be adjourned.

Motion carried.

The meeting was adjourned at 8:50 PM.

Respectfully submitted,

Donna A. Felezzola
School Business Administrator/ Board Secretary