

**BERKELEY HEIGHTS BOARD OF EDUCATION  
CONFERENCE MEETING  
MINUTES  
JUNE 8, 2006**

**CALL TO ORDER**

The Conference Meeting of the Berkeley Heights Board of Education was called to order on Thursday, June 8, 2006 at 7:00 p.m. in the Clausen Administrative Complex by the Board President, Mrs. Kirsch.

**ROLL CALL**

A roll call indicated the presence of the following members:

Mrs. Kirsch, Mr. Beisser, Mr. Lisk, Mr. Sincaglia, Mr. Smalley, Dr. Crisonino, Mr. Reinstein and Mrs. Schaumberg. Also present were Mrs. Rattner, Dr. Jennings and Mr. Kistner.

**STATEMENT**

Mrs. Kirsch read the following statement:

On April 27, 2006, this body by resolution adopted a schedule of meetings. The time, date and location of this meeting were accurately set forth therein.

On April 28, 2006, a copy of said schedule was posted at the Town Hall, the Public Library, the Railroad Station and the Administration Building. On the same date a copy was mailed to the Dispatch, Independent Press, Courier News, all PTO Presidents and delivered to the BHEA President, all schools, all Supervisors and filed with the Municipal Clerk. The meeting was also announced on the District Sign at Columbia School.

**ADJOURN TO EXECUTIVE SESSION**

- A. It was moved by Mr. Lisk and seconded by Mr. Sincaglia that the Board of Education adjourn to Executive Session for the purpose of discussing personnel and negotiations. The minutes of said discussion will be made public if and when the need for confidentiality no longer exists.  
Motion carried.  
The meeting was adjourned at 7:05 p.m.

## **RETURN TO PUBLIC SESSION**

- A. It was moved by Dr. Crisonino and seconded by Mr. Smalley that the Board of Education return to Public Session.

Motion carried.

The meeting was reconvened at 8:00 p.m. in the Columbia School Cafetorium.

## **FLAG SALUTE**

Mrs. Rattner led the Board and the public in the Pledge of Allegiance to the Flag.

Mrs. Rattner welcomed all in attendance here tonight to be part of the annual recognition of the many outstanding Governor Livingston High School students' accomplishments. They are being honored for excellence in the areas of academic and athletic achievement, community service and the arts.

Presentations to the recipients were made by members of the Governor Livingston High School staff, assisted by members of the Board of Education.

Mrs. Kirsch and Mrs. Rattner congratulated all the recipients and their parents for representing and honoring themselves, Governor Livingston High School and the community of Berkeley Heights.

Each recipient expressed their thanks for this evening's honor and briefly explained why teaching and working in Berkeley Heights is so important to them.

The Board took a fifteen minute recess to spend some individual time congratulating each of the recipients.

## **CORRESPONDENCE**

Mr. Kistner reported that a letter from Mr. Larry Cohen regarding the donation to be made to the Governor Livingston track team was received. A motion acknowledging this donation is on the June 15, 2006 agenda for approval by the Board.

## **APPROVAL OF MINUTES**

Mrs. Kirsch indicated that any changes to the May 11 and/or May 24 minutes, that will be on the June 15, 2006 agenda for approval, should be forwarded to Mr. Kistner.

## **REPORT OF THE STUDENT REPRESENTATIVES**

Jessica Goldstein reported on the following activities:

- Meet of Champions
- Lit Mag – the Governor Livingston High School Literary Magazine
- Buddy Program for Columbia Middle School eighth graders
- Prom to be held tomorrow night, June 9, 2006

Chris Chan reported on the following activities:

- The senior awards assembly was held last night, June 7, 2006
- AFG activities
- Student council induction of executive officers

## **REPORT OF THE SUPERINTENDENT**

Mrs. Rattner reported that the Governor Livingston High School history department has been awarded a grant in an amount in excess of \$950,000 by the United States Department of Education. The district is very excited about this opportunity to improve the quality of American history instruction at the high school.

Mrs. Rattner reported that there are lots of wonderful activities that will be taking place between now and the end of the school year in all the schools. She encouraged everyone to attend as many of them as possible.

Mrs. Kirsch thanked the staff that put forth an outstanding effort in completing the grant application that secured this funding for the district. Other districts with professional grant writers couldn't have done a better job!

## **LIAISON REPORTS**

Mrs. Kirsch advised that she attended the recent meeting of the Berkeley Heights Drug Alliance and the Union County Educational Services Commission. She reported on discussions that took place at the meetings of these two organization.

## **FACILITIES REPORT**

Mr. Kistner reported that the air conditioning system has been installed in the new gym at Columbia Middle School. It is fully operational, only fine tuning and balancing remain to be done. He also reported that progress is being made on the other projects to be completed in the next few months. All projects are, at this time, on schedule.

Mr. Beisser reported that the Highlander Athletic Foundation has made a great deal of progress toward raising the necessary funding for the installation of an artificial playing surface at the high school. The Foundation is seeking a financial commitment from the Board of Education in a amount equal to the field maintenance savings that would be realized with the installation of an artificial surface field.

A Board discussion of the various aspects of the project took place. Mr. Kistner was directed to further investigate the potential coordination of the efforts of the Foundation and the Board of Education with respect to the installation of a new drainage system (as authorized as part of the recently approved referendum) along with the installation of the artificial playing surface.

A motion will be placed on the June 15, 2006 agenda expressing the Board of Education's intention to construct a financial assistance agreement between the Foundation and the Board of Education.

#### **PRELIMINARY CITIZENS HEARING**

It was moved by Mr. Smalley and seconded by Mr. Lisk that the meeting be opened for the Preliminary Citizens Hearing. Motion was approved.

There were no members of the public that wished to address the Board.

It was moved by Mr. Lisk and seconded by Mr. Sincaglia that the meeting be closed for the Preliminary Citizens Hearing. Motion was approved.

#### **ADMINISTRATION AND EDUCATION**

The Board reviewed the administration and education items on the agenda and indicated they should be presented at the next public meeting.

#### **BUSINESS AND FINANCE**

The Board reviewed the business and finance items on the agenda and indicated they should be presented at the next public meeting.

#### **FISCAL AGENT**

The Board reviewed the fiscal agent items on the agenda and indicated they should be presented at the next public meeting.

#### **OTHER BUSINESS**

There was no other business to come before the Board at this time.

## **ADJOURNMENT**

It was moved by Mr. Lisk and seconded by Mr. Reinstein to recess the meeting at 9:25 p.m. into Executive Session for discussion of personnel matters. Mrs. Kirsch announced that the Board would not be returning to public session. Motion was unanimously approved.

Respectfully submitted,

Michael T. Kistner  
Interim School Business Administrator/Board Secretary

**BERKELEY HEIGHTS BOARD OF EDUCATION  
EXECUTIVE SESSION  
MINUTES  
JUNE 8, 2006**

**CALL TO ORDER**

The Executive Session of the Berkeley Heights Board of Education was called to order on Thursday, June 8, 2006 at 7:00 p.m. in the Clausen Administrative Complex by the Board President, Mrs. Kirsch.

**IN ATTENDANCE**

Mrs. Kirsch, Mr. Beisser, Mr. Lisk, Mr. Sincaglia, Mr. Smalley, Dr. Crisonino, Mr. Reinstein and Mrs. Schaumberg. Also present were Mrs. Rattner, Dr. Jennings and Mr. Kistner.

**DISCUSSION**

Personnel recommendation on the June 8, 2006 agenda were reviewed by Mrs. Rattner.

Mrs. Rattner updated the Board on the status of legal action that a parent is taking to have her child reinstated into the National Honor Society.

Mrs. Rattner also asked if the Board would be returning to executive session after the public meeting to discuss her Goals for 2006-2007. The Board indicated that they intended to return to executive session at the conclusion of this evening's public meeting.

After recessing from public session at 9:25 p.m., the Board re-entered executive session at 9:30 p.m.

Mrs. Rattner and the Board discussed her Goals and Evaluation for 2006-2007.

**ADJOURNMENT**

It was moved by Mr. Lisk and seconded by Mr. Reinstein that the meeting be adjourned at 10:45 p.m. Motion carried.

Respectfully submitted,

Michael T. Kistner  
Interim School Business Administrator/Board Secretary